



NASHOBA

Regional School District

June 27, 2017

Anticipated Vacancy for 2017-2018 Year

Position: Long Term Substitute - Preschool Teacher
August 28, 2017 - December 22, 2017

Department/Location: The Mary Rowlandson Elementary School

Pay: \$263.77 Per Diem

Organizational Scope:

Reporting directly to the Building Principal with indirect report to the Superintendent as the appointing authority and to the Director of Pupil Personnel Services.

Position Responsibilities:

- Covering a leave of absence, teaches Preschool students.
- Implements state and federal laws and regulations as they apply to special education.
- Participates in the development of and oversees implementation of IEPs for students eligible for special education.
- Works to ensure the rights of students with disabilities to be full participants in the general curriculum.
- Meets and instructs assigned classes in the locations and at the times designated.
- Plans a program of study that meets the individual needs, interests and abilities of the students.
- Creates a classroom environment that is conducive to learning and appropriate to the maturity and interests of the students.
- Prepares for classes assigned
- Sets and maintains standards of classroom behavior.
- Guides the learning process toward the achievement of curriculum goals and, in harmony with the goals, establishes clear objectives for all lessons, units and projects to communicate these objectives to students.
- Develops lesson plans and instructional materials and provides individualized instruction in order to adapt the curriculum to the needs of each pupil.
- Employs a variety of instructional techniques and instructional media.
- Implements by instruction and action the district's philosophy of education and instructional goals and objectives.
- Assesses and maintains data of student's growth and development on a regular basis and provides progress reports as required.
- Administers screenings and evaluations in accordance with district testing program and to determine special education eligibility.



NASHOBA

Regional School District

- Communicates with parents through conferences and other means to discuss pupil's progress and interpret the school program.
- Seeks the assistance of district specialists as required regarding the learning disabilities of students.
- Supervises and supports assigned classroom paraprofessional.
- Takes all necessary and reasonable precautions to protect students, equipment, materials and facilities.
- Maintains accurate, complete, and correct records as required by law, district policy, and administrative regulation.
- Assists the administration in implementing all policies and rules governing student life and conduct, and for the classroom, develops reasonable rules of classroom behavior and procedure, and maintains order in the classroom in a fair and just manner.
- Makes provision for being available to students and parents for education-related purposes outside the instructional day when required or requested to do so.
- Attends staff meetings and serves on staff committees as required.
- Other duties as assigned

Job Qualifications & Physical Demands:

Must be highly qualified by DESE licensure standards – be licensed in MA Early Childhood: students with and without disabilities.

Must have excellent communication and interpersonal skills and possess a high level of capability with technology. Must be CPR and First Aid Certified.

Must be able to assist in the protection of students and school property, assist the principal in fire and other emergency drills as required by law and School Committee policy

To Apply: Apply through SchoolSpring. See link to Schoolspring on the NRSD website: www.nrsd.net “Employment Opportunities”.

Applicants for employment are considered without regard to age, physical, mental or psychiatric disability, gender identity, genetics, race, religion, sex, sexual orientation, gender identity, marital status, national origin, or military status.