



Position: Assistant Superintendent of Schools

Organizational Scope:

Reporting directly to the Superintendent of Schools, the Assistant Superintendent provides focused leadership in the design and delivery of the district curriculum and aligned digital learning supports, and in implementing the vision of the district. Primary responsibilities include administering and overseeing all aspects of the curriculum, instruction and assessment programs and working with school administrators, curriculum leadership and faculty to review, develop, revise and evaluate programs to promote excellence and student achievement.

The Assistant Superintendent directs work in instructional integration and network technology, curriculum, instruction, teacher evaluation, grant proposal writing and administration, the Title I program, language acquisition program, mentoring and professional development. The Assistant Superintendent supervises and works in conjunction with the Technology, Teaching and Learning and Special Education departments to assure continuity of effort and alignment and strong communication. The Assistant Superintendent supervises and coordinates PreK-12 curriculum efforts, including digital delivery supports.

This is a full-time, year-round FLSA exempt position with benefits that are generally in keeping with those of other individually contracted administrators.

Position Responsibilities:

1. Coordinate the development and implementation of ongoing assessment and revision of curricula, including the administration of mandated assessments;
2. Assure consistency in horizontal and vertical delivery of content programs across grade levels in all elementary, middle and the high school;
3. Lead the ongoing digital integration efforts across the district;
4. Work with principals and curriculum coordinators to analyze the results of the mandated and district common assessments to inform instruction;
5. Coordinate the MCAS testing dates schedule;
6. Supervise and evaluate the Teaching and Learning unit members and the Technology Manager;
7. Oversee district-wide staff professional development; and
8. Other duties as assigned by the superintendent of schools.

Job Qualifications and Physical Demands:

Licensure as Superintendent/Assistant Superintendent; experience as an educator and administrator; experience with digital teaching and learning; experience with curriculum and staff development; training in a variety of current assessment tools; ability to collect, analyze and synthesize data; ability to efficiently and effectively use technology; ability and willingness to share technological expertise with staff members, to supervise their work, and ability to provide supervision and vision to the technology department's work. Must be able to assist in the protection of students and school property, and lead or assist in fire and other emergency or emergency drills as required by law and School Committee policy.

To Apply: Apply through SchoolSpring. See link to Schoolspring on the NRSD website: www.nrsd.net "Employment Opportunities".

Applicants for employment are considered without regard to age, physical, mental or psychiatric disability, genetics, race, religion, sex, sexual orientation, gender identity, marital status, national origin, or military status.