

## PowerSchool Parent Access Quick Reference Card

### Grades and Attendance



- Expression  
Period and Day
- Current Attendance  
Last Week and This Week
- Course  
Title of Course
- Teacher  
Click teacher's name to open your default email account with teacher's address
- Grade  
Click on grade to see assignments that make up grade  
Click on assignments to see details on the assignment
- Attendance  
Click on ABS or TAR number to get details

### Grades History



- Click on % for details

### Attendance History



- Note Legend for explanation of codes

### Email Notification



- Click the box(es) for the details that you want emailed to you
- Click the arrow in the drop down list to choose how often
- Click send "now" so you do not have to wait
- Add one or multiple email addresses (separate multiple accounts by a comma)

\*\*\* Note the "Print Page" icon is on many of these pages, using it provides a more "printer friendly" format of the data.

## PowerSchool Parent Access Quick Reference Card

### Teacher Comments



- Expression  
Period and Day
- Course  
Title of Course
- Teacher  
Click teacher's name to open your default email account with teacher's address
- Comment

### School Bulletin



- Defaults to the current date
- May click the day(s) before or after to view them
- Items may have an expiration date

### Class Registration



- A seasonally used feature only. "Your grade level may not request classes at this time." Will appear when registration is closed.

### Technology Questions



Contact Kathy McKinstry at [kmckinstry@nrsd.net](mailto:kmckinstry@nrsd.net) or 978-779-0539 ext. 3059

### Access



- <http://powerschool.nrsd.net/public>
- There is a unique user name and password for each student regardless of family membership.
- Confidential User Name and password are both case sensitive and after repeated unsuccessful tries you may be shut out.
- Both username and password are case sensitive.
- Forgotten Password or has it been compromised? Contact the school.

### Navigation

- To return to Home you may click on the PowerSchool icon at the top left.
- Navigation will vary from Browser to Browser, (Macs will work better using either Firefox or Safari rather than Internet Explorer) typically you may:
  - Back, Forward, Refresh
  - May "Ctrl" F to find something on a page
  - Use the Browser's Print Icon to print the entire page including navigation bars; use "File", "Print" to print a "Selection"