

NASHOBA REGIONAL SCHOOL DISTRICT EXTENDED LEARNING PROGRAM

“Where learning meets fun...”



Laura Dwyer

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Dear Parent(s) and Guardian(s),

The Center School Extended Learning Program has grown considerably. To accommodate this growth we have designed a new program for our 4th and 5th grade students (possibly 3rd grade if our numbers are low for 4th and 5th grades) called **H.A.L.F. TIME** (Hale, After School, Learning and Fun Time) that will reside in the Hale School. This program will provide additional space for 40 students and will reside in room 101 as a home base.. The group will also have access to the library, cafeteria, gym (when not in use) and outside fields.

The program will be facilitated by its own Site Coordinator (Dorcas Sefton) with three staff members and an additional high school assistant. We have many exciting opportunities planned for the H.A.L.F. TIME Program such as an Archery and Theater Club. This new space will also allow students who would like to participate in the Stow Music Program easy access to the program as it is located in the Hale School. This group will be part of an exciting initiative to revitalize the outside Nature's Classroom. The new location will allow for the unique opportunity for middle school mentor programs between H.A.L.F. TIME students and the 7th and 8th grade students. This H.A.L.F. TIME Program will also include such offerings as an Elementary Mock Trial Team, Project Citizen, Junior Chef and Stock Market Programs. The students will be part of collaborations between the Stow Community Center and Council on Aging.

Students will be transported to the Hale School directly after school by the school bus accompanied by two staff members. We will be using a drive up system for pick ups between the hours of 4:00pm - 6:00pm. Parent's who pick up before 4:00pm will be required to come into **the** building for their child/children. Parents utilizing the 4:00pm - 6:00pm drive up system **will not** need to leave their vehicles. They will drive up and the Site Coordinator will check students off and record the time and person picking up the child or children in her attendance log. Children will **only** be released to the person or persons on the Extended Learning Program registration form listed as an authorized pickup person or persons. If for some reason it is necessary for someone who is **not** an authorized pickup person to pick up a child/children an email should be sent to Site Coordinator, Dorcas Sefton (dsefton@nrds.net) by **2:00pm that day** indicating the pickup person's name and relationship to the child/children. This person will also need to come into the building and present a **valid ID** to Site Coordinator and must be 18 years of age or older. The Site Coordinator will be stationed in front of the main office. Cars should pull up to the front of the building so that they are visible to Site Coordinator. The Site Coordinator will radio staff to have your child/children sent to the front office and they will be directed to your vehicle with their backpack(s).

Please check your email or our [website](#) for additional information and updates concerning the H.A.L.F. Time Program.

Visit us on [Twitter](#) and [FaceBook](#)

Sincerely,

Laura Dwyer

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Extended Learning Program/Enrichment Curriculum and Assessment Coordinator