

**NASHOBA REGIONAL SCHOOL DISTRICT  
SCHOOL COMMITTEE MEETING**

School Committee Conference Room  
Emerson School  
Bolton, MA

October 28, 2015

**SCHOOL COMMITTEE IN ATTENDANCE:** Lorraine Romasco, Mark Jones, Lynn Colletti, Cathy Thier, Neal Darcy (arrived at 6:15 pm) and Kathy Codianne

**ABSENT:** Nicole Odekirk

**ADMINISTRATION IN ATTENDANCE:** Michael Wood, Superintendent of Schools, Georg King, Assistant Superintendent of Schools

**CALL TO ORDER**

Ms. Romasco called the meeting to order at 6:00 PM in the School Committee Conference Room, Emerson School, Bolton, MA.

**CITIZENS' COMMENTS**

None

**Student Advisory Report**

Tom Bunnell reported; The football team has kept their season rolling and are still undefeated after their last win. They have looked good on both sides of the ball that has kept them in the lead through almost every game and helping them to move the chains on third downs. This past weekend the boys and girls cross country teams had their league meets and Ghiloni park in Marlboro. The boys team came in second to Westborough with Ryan Gilooly coming in second overall and several other strong performances by the runners. The girls team came in fourth overall with two runners in the top ten. Yesterday they also had their final regular season meet of the season against GD with the boys team taking 8 of the top 10 spots. The band had their first concert of the year this past Thursday. The band sounded great playing just one song which sounded amazing. The rhythms of the percussion section were complex and sounded great. This Saturday was also UMASS band day where high schools from across the state play at half time of a UMASS football game. They played songs by Frank Sinatra including Chicago, New York New York and my way. Also this past Saturday Model UN had their first conference of the year which went well. The Club for a Cause has also started a school supply drive for children in Malawi.

**NEW BUSINESS**

**Bolton Lease Appendix A – 1922 Wing**

Mr. Wood advised there is an Appendix A to the Bolton lease for the 1922 wing of the Emerson Building in the packet which outlines the use of the third floor of the Emerson building. Mr. Wood advised the Appendix is being revised to allow the district the use of the rooms previously used by the town offices which moved to town buildings.

**MOTION**

Mark Jones moved to accept the revised Appendix A as presented; seconded by Cathy Thier **IN FAVOR:** Lorraine Romasco, Mark Jones, Lynn Colletti, Kathy Codianne and Cathy Thier **VOTED AND PASSED. UNANIMOUS (5-0-0)**

### **Communication Protocol**

Mr. Wood provided the district communication protocol, which details the chain of communication for questions or resolutions to questions and reviewed same. Mr. Wood advised it will be added to the website under the parent tab.

### **MCAS Subgroups**

Mr. Wood advised Ms. Robin Benoit and Ms. Patty O'Connor from our Teaching and Learning Dept. are attending tonight to present an overview of the MCAS results. The presentation provided an overview of the district growth and needs vs the state for Math and ELA in cohorts.

### **Action Items:**

Ms. O'Connor and Ms. Benoit will provide YouTube links to DOE videos on the MCAS growth model. Principals will be presenting individual action plans.

**Next Steps:** The Principals and Teaching and Learning will continue to track student needs.

### **NRHS Green Team**

Mr. Tim Castner, US History Teacher, NRHS, and Ms. Paige Farren, a Junior at NRHS attending tonight to present a presentation on the NRHS Green Team and the Flats Mentor Farm. Mr. Castner thanked Mr. Wood and Dr. Graham for their support of this program. Mr. Castner provided an overview of Flats Mentor Farms, the grant he worked on during his sabbatical and the role NRSD will play and the benefits to NRSD. Ms. Farren provided an overview of the short and long term initiatives of the Green Team at NRHS and some of the past projects they have done at the high school.

### **Action Items:**

Ms. Romasco asked Mr. Castner and Ms. Farren to put together an initiative plan and cost analysis both spending and savings on the plan.

## **OLD BUSINESS**

### **SC Calendar of Activities**

Ms. Romasco provided an updated calendar and advised it will be reviewed at each meeting and asked the committee members to advise her of any suggested changes.

### **Policies – Second Reading**

Ms. Codianne advised the Policy Subcommittee is presenting the following policies for a second reading; no changes were made from the first reading.

- ADC – Smoking on school premises
- BGE – Policy Dissemination
- BHC – School Committee-Staff Communications
- CA – Administration Goals (Organization)

## **MOTION**

Kathy Codianne moved to accept the second reading and revision adoption of policies, ADC, BGE, BHC and CA as presented; seconded by Neal Darcy **IN FAVOR:** Lorraine Romasco, Neal Darcy, Mark Jones, Lynn Colletti, Kathy Codianne and Cathy Thier **VOTED AND PASSED.**

**UNANIMOUS (6-0-0)**

## **SUBCOMMITTEE REPORTS**

### **Finance Subcommittee**

Mr. Jones provided a report out the preliminary FYE2017 revenue and excess and deficiency fund, school choice revolving fund (documents in packet). Mr. King provided an explanation on the process of having a fund certification with the Department of Revenue.

### **Personnel Subcommittee**

No Report

### **Policy Subcommittee**

Ms. Codianna reported the committee met this morning; Ms. Specht and Dr. Graham will be attending a future meeting to discuss the graduation requirements, the personal device usage and acceptable use policies will be sent to the Tech Committee for review and the handbook and sc regulations were tabled until a full subcommittee is present. The committee will move forward other policies for a first reading at the next SC meeting.

### **NRHS Space Study Task Force**

No Report

### **SEPAC**

No Report

## **SUPERINTENDENT'S REPORT**

Mr. Wood reviewed his Superintendent's report; (*The Superintendent's Report is available in its entirety on the NRSD website, [www.nrsd.net](http://www.nrsd.net).*)

Topics included:

- Instructional Leadership
  - Teaching and Learning
  - Foundations
- Management and Operations
  - Parking at all school lots
  - Website search function
- Family and Community Engagement
  - Parent / Guardian / Teacher Conference
  - Private School Approval
  - Calendar Committee
  - School Cancellations
- Professional Culture
  - Foundation Budget Review Committee
  - Visiting Schools
  - Superintendent's Goals

## **CORRESPONDENCE**

Stow resident middle school and high school Honor Roll Correspondence. Mr. Wood advised this will be addressed at the November 18<sup>th</sup> meeting.

Mr. Darcy advised he received correspondence regarding boys soccer uniforms at the high school from a parent questioning the costs of the uniforms. Mr. Wood will research.

## **CONSENT AGENDA**

Topics on consent agenda included:

Minutes of October 7, 2015  
Minutes of October 21, 2015  
Private School Approval – RFK School

**Items to be considered for next agenda**

**Superintendent’s Resignation**

Ms. Romasco announced she has received a letter of resignation from the Superintendent effective June 30, 2016. The school committee members thanked Mr. Wood for his service to the district.

**MOTION**

Kathy Codianne moved to accept the Superintendent’s letter of resignation effective June 30, 2016; seconded by Neal Darcy **IN FAVOR:** Lorraine Romasco, Mark Jones, Lynn Colletti, Kathy Codianne, Neal Darcy and Cathy Thier **VOTED AND PASSED. UNANIMOUS (6-0-0)**

**MOTION**

Mark Jones moved to adjourn at 8:12 pm; seconded by Neal Darcy **IN FAVOR:** Lorraine Romasco, Mark Jones, Lynn Colletti, Kathy Codianne, Neal Darcy and Cathy Thier **VOTED AND PASSED. UNANIMOUS (6-0-0)**

Submitted by  
Aleta Masterson  
Executive Assistant

Meeting Materials provided tonight can be located at [www.nrsd.net](http://www.nrsd.net)

School Committee Meeting recordings can be viewed at: [Click Here](#)

**Reference Documents/ Presentations**

Agenda

Flats Mentor Farm Partnership  
Flats Mentor News Articles  
Food Solutions NE.org  
Bolton Lease Appendix A - 1922 Wing  
Communication Protocol  
2015 MCAS Analysis  
2015 MCAS Historical Proficient & Advanced  
  
2015-16 SC Calendar of Activities 10-21-15  
ADC - Smoking on school premises - Second reading  
BGE - Policy Dissemination - Second reading  
BHC - School Committee-Staff Communications  
CA - Administration Goals

Prelim Revenue FYE 2017 (Oct 28 2015 - V7 P1)

Superintendent's Report

**Correspondence**

Middle School Honor Roll Correspondence

Meeting Minutes of October 7, 2015

Meeting Minutes of October 21, 2015

Private School Approval - RFK

Approved by NRSC 11-18-15