

**NASHOBA REGIONAL SCHOOL DISTRICT
SCHOOL COMMITTEE MEETING**

School Committee Conference Room
Emerson School
Bolton, MA

June 24, 2015

SCHOOL COMMITTEE IN ATTENDANCE: Lorraine Romasco, Cathy Thier, Lynn Colletti (arrived at 6:56 pm), Nicole Odekirk, Mark Jones and Kathy Codianne

ADMINISTRATION IN ATTENDANCE: Michael Wood, Superintendent of Schools, Georg King, Assistant Superintendent of Schools

CALL TO ORDER

Ms. Romasco called the meeting to order at 6:01 PM in the School Committee Conference Room, Emerson School, Bolton, MA

CITIZENS' COMMENTS

None

OLD BUSINESS

School Committee Norms

Ms. Romasco advised the interim norms that were revised from the last meeting with suggestions made by Kathy Codianne are included in the packet and asked the committee to vote to approve these as interim norms as they will be reviewed again during the August 8th workshop.

MOTION

Nicole Odekirk made a motion to approve the interim norms as presented in the meeting packet; seconded by Kathy Codianne **IN FAVOR:** Lorraine Romasco, Cathy Thier, Nicole Odekirk, Mark Jones and Kathy Codianne **VOTED AND PASSED. UNANIMOUS (5-0-0)**

OPEB Set Aside Overview

Mr. Jones pointed out on pages 7 and 10 of the OPEB Actuarial Report, that the Annual Required Contribution (ARC) to fund the OPEB liability, under the pay-as-you-go regime has a normal annual cost as of December, 31, 2013, of about \$2.25 million a year, and noted that if the district were to commit to pay down (over the next 30 years) the previously accumulated OPEB liability from the past several decades, an additional payment of about \$1.5 million would be added for a total ARC of \$3.75 million.

Mr. Jones said that the most recent FYE 2015 budget allocates \$700,000 for presently retired individuals, and that the District budget makes no provision for funding the OPEB liability for existing employees, leaving an annual OPEB expenditure shortfall of about \$1.5 million dollars, or if paying down the prior accumulated liability, an annual shortfall of about \$3.0 million.

Mr. Jones described how the three district member towns have committed to annually fund their OPEB liabilities, in distinction to the District's present annual budgetary commitment.

Mr. Jones said that on page 9 of the report, under the unfunded pay-as-you go column, that the report as

of Dec 31, 2013, shows a current retiree liability of about \$17.5 million, and for presently non-retired staff, \$27.7 million, for a total District OPEB liability of \$45.4 million dollars. Mr. Jones said page 9 of the report shows that without an annual expenditure funding the liability, the rising projected liability increased to about \$51 million as of the end of Fiscal Year 2015, and that according to the report, if the district continues to not annually fund this liability, in ten years, the projected OPEB liability rises to \$90 million.

Mr. Jones remarked that the OPEB topic is desirable to discuss as an ongoing part of the annual budget process, whether or not the district affirmatively acts to annually fund the OPEB liability.

Demographic Study Proposal for NRHS

Mr. Wood advised the document included in the packet includes the revisions that were suggested by the NRHS Space Task Force. Mr. Wood requested the school committee vote to approve the study, not to exceed \$30,000. so the process can move forward and the district can start collecting bids. Mr. Jones stated it is his perception that the Task Force is ready to move this forward with the suggested changes by Mr. Czekanski. Ms. Romasco stated she would like the Task Force to be able to review the final document and approve before the school committee votes to approve. The committee discussed scenarios of moving this forward before the next school committee meeting. The consensus was to "send" the document back to the Task Force to allow them to review the final revisions at their July 7, 2015 meeting and the school committee will hold a one agenda topic meeting on July 8, 2015 to vote to approve if the Task Force approves at their meeting.

Building Use Policy – KF

Ms. Odekirk advised there were concerns in Lancaster by teachers regarding their classrooms being used by outside renters, the Policy subcommittee met to review the policy to ensure the community has use of the buildings in as nonintrusive way to the teachers as possible. Mr. Wood advised the changes were made to the regulations not the policy to have more control over the spaces available and continued use of the space.

NEW BUSINESS

Year End Finance

Mr. Jones provided a document providing an overview of the past, current and projection of the E & D fund.

Mr. King advised he has included a results of operation report dated June 23, 2015 in the packet and reviewed same. Mr. King advised he is requesting an additional FY15 transfer which is included in the packet (15.03) to cover the vacation payout of the Principal at Center School who is leaving the district.

MOTION

Cathy Thier made a motion to approve the FY15 transfer 15.03 in the amount of \$1250.00; seconded by Mark Jones **IN FAVOR:** Lorraine Romasco, Cathy Thier, Lynn Colletti, Nicole Odekirk, Mark Jones and Kathy Codianne **VOTED AND PASSED. UNANIMOUS (6-0-0)**

Tri Town Discussion

Ms. Romasco stated she hopes all members of committee that can will attend tri town and advised the July 7th agenda has been released and she and Michael will be reviewing and assigning each topic to the appropriate person to address.

SUBCOMMITTEE REPORTS

Finance Subcommittee

Mr. Jones reported the committee discussed the summer schedule and development of the budget process.

Tech Liaison Report

Ms. Colletti reported she meet with Cindy Larsen and advised what she took away from the meeting is Ms. Larsen's expertise is in educational digital learning and not in infrastructure. Ms. Colletti stated she has met with Mr. Qi and will set up additional meetings.

Personnel SubCommittee

Ms. Codianne requested salary details from FY12 – FY16 for the first Personnel SubCommittee meeting on Monday, June 29, 2015. Ms. Codianne will email the details of her request to Mr. Wood.

Policy SubCommittee

No Report

ESBC

No Report

NRHS Space Study Task Force

No Report

SUPERINTENDENT'S REPORT

Mr. Wood reviewed his Superintendent's report; (*The Superintendent's Report is available in its entirety on the NRSD website, www.nrsd.net.*)

Topics included:

- Budget Commission Foundation
- Worcester County Superintendent's Association
- Bus runs for 2015-2016
- 8th Grade Technology Rollout

Mr. Hawkes asked for an update on the movement of the module classrooms. Mr. Wood advised the modules will be in place and ready to use for the start of school.

CORRESPONDENCE

Ms. Odekirk advised she received a correspondence questioning if the district has a master list of SPED accommodations, Mr. Wood replied there is a generic list as part of the DCAP (District Curriculum Accommodation Plan) that is on our website and there is also a standard MCAS accommodation list on the DESE website. Ms. Odekirk also received a question regarding a concern the Hale Band Teacher is not going to be full time. Mr. King advised the position is only being reduce to a .9 position and will not impact the class schedule.

Ms. Romasco advised she received correspondence regarding the difficulty of finding subcommittee agendas, minutes, and documents on the website.

CONSENT AGENDA

Topics on consent agenda included:

Minutes of June 17, 2015

Items to be considered for future agendas

New Members

Ms. Romasco advised the seats have to be filled within 30 days of resignation and provided a review of how the process is handled in Bolton.

Summer Meetings

Ms. Romasco advised there will be a one agenda topic meeting on July 8th and the workshop is August 8th. Mr. Jones stated he would like to propose meeting during the summer instead of a “summer break”. Ms. Romasco advised “we will take it one meeting at a time” for the summer based on the availability of a quorum and subject content of meetings.

MOTION

Nicole Odekirk made a motion to adjourn at 8:12 pm; seconded by Mark Jones **IN FAVOR:** Lorraine Romasco, Cathy Thier, Lynn Colletti, Nicole Odekirk, Mark Jones and Kathy Codianne **VOTED AND PASSED. UNANIMOUS (6-0-0)**

Submitted by
Aleta Masterson
Executive Assistant

Meeting Materials provided tonight can be located at www.nrsd.net

School Committee Meeting recordings can be viewed at: [Click Here](#)

Reference Documents/ Presentations

Agenda
Group Norms - Interim
Employee Benefits (OPEB) Actuary Report as of 12/31/2013
FIN FY15 Budget Transfer
NRSD EST E&D at 2015-06-30 Prepared by M. Jones
Request for Services Demographic Study NRHS 2015
Policy KF - Use of School Facilities
FY15 Results of Operations 6.23.15
Meeting Minutes of June 17, 2015

Approved by NRSC 9/9/15