

**NASHOBA REGIONAL SCHOOL DISTRICT  
SCHOOL COMMITTEE MEETING**

School Committee Conference Room  
Emerson School  
Bolton, MA

August 26, 2015

**SCHOOL COMMITTEE IN ATTENDANCE:** Lorraine Romasco, Lynn Colletti, Nicole Odekirk, Mark Jones and Kathy Codianne. Neal Darcy participated remotely via conference phone.

**ABSENT:** Cathy Thier

**ADMINISTRATION IN ATTENDANCE:** Michael Wood, Superintendent of Schools, Georg King, Assistant Superintendent of Schools

**CALL TO ORDER**

Ms. Romasco called the meeting to order at 6:00 PM in the School Committee Conference Room, Emerson School, Bolton, MA. Ms. Romasco announced that Mr. Darcy is participating in the meeting tonight remotely via conference phone because he is away on vacation.

**CITIZENS' COMMENTS**

None

**Student Advisory Report**

Tom Bunnell, NRHS Student Rep. reported:

Over the summer the school has been busy with the addition of the two new portable classrooms. In regards to the music program Mr. McCarthy has been busy trying to improve the music program. We are excited to have our new choral director here and she is equally as excited to begin this year. We just bought 10 new African drums for the percussion class which will allow us to do a lot more this year. They look and sound great. As always the music program is facing its challenges. This year there were 74 kids signed up for band but unfortunately only 52 will be able to participate. However the band is still growing and with that we are struggling to find space for students and their instruments.

Talking about sports summer workouts are in full swing and all the teams are preparing for the season. The Cross Country team has been training all summer long staying in great shape to hopefully to stay healthy and to once again be one of the top performing teams at Nashoba as they always are.

Just yesterday we had New Chieftain day which was a huge success. It seemed like the kids had a great time and from everything I've heard everything went great.

**NEW BUSINESS**

**School Committee Overarching Goals**

Ms. Romasco advised the school committee overarching goals included in the packet tonight are a result of the work that was done at the workshop on August 8<sup>th</sup>. Ms. Romasco read the four goals, the committee discussed and make suggested wordsmith revisions.

**MOTION**

Kathy Codianne made a motion to accept the NRSC 15-16 SY overarching goals as presented and amended ; seconded by Mark Jones **Roll Call Vote:**

Ms. Romasco Yes

Ms. Odekirk Yes  
Mr. Jones Yes  
Ms. Colletti Yes  
Ms. Codianne Yes  
Mr. Darcy Yes

**VOTED AND PASSED. UNANIMOUS (6-0-0)**

### **District Improvement Plan Benchmark Progress**

Ms. Odekirk advised the document in the packet is a result of the exercises conducted at the workshop in which members wrote what they feel they needed (bullet points on the document) to monitor progress on the District Improvement Plan. Ms. Odekirk read the goals and bullet points with each goal. The committee discussed each benchmark request and revision suggestions. Mr. Wood advised what examples of evidence he can provide to show he his meeting the goals. Ms. Odekirk will take the suggestions and revise to present the final list of benchmark requests for the next meeting on 9/9/15.

### **Subcommittee Goal Drafts**

Ms. Romasco provided the approved subcommittee assignment document and requested the subcommittee develop their overarching goals, key milestones and timing and report back at the next school committee meeting.

## **OLD BUSINESS**

### **Enrollment Study Update**

Mr. Wood advised two bids were received and the task force voted to not accept either bid and to rewrite the RFS and go back out to bid.

## **SUBCOMMITTEE REPORTS**

### **Finance Subcommittee**

Mr. Jones provided a draft budget workflow and advised this is the work of Cathy Thier and Mr. Wood and advised this is a working process and more updates are forthcoming. Ms. Romasco requested high level dates be added to the document for the next school committee meeting on 9/9.

### **Personnel Subcommittee**

Ms. Codianne reported the subcommittee has meet six times during the summer, the meeting minutes and agendas are on the district website. Ms. Codianne advised the agenda topics included the Superintendent's salary, successor clause to the Superintendent's contract, the Superintendent's evaluation process for 2015-2016 and the Superintendent's self evaluation goals for 2015-2016. Ms. Codianne advised the subcommittee is hoping Mr. Wood will have his goals ready to present at the next meeting. At the September 9<sup>th</sup> meeting Ms. Romasco and Ms. Codianne will present step two of the evaluation process which all members of the school committee must participate in. Ms. Codianne advise of upcoming meeting topics.

### **Policy Subcommittee**

No Report

### **NRHS Space Study Task Force**

Ms. Colletti reported the task force reviewed two bids received from the RFS and decided to streamline the bid request and put it back out for bid. Mr. Cleary and Mr. Czekanski will rewrite the RFS and bring back to the task force for review. Once the Task Force has approved a vender for the demographic survey, the Task Force will make a recommendation to the school committee. The contract will not be awarded without prior approval from the school committee

**SUPERINTENDENT’S REPORT**

Mr. Wood reviewed his Superintendent’s report; (*The Superintendent’s Report is available in its entirety on the NRSD website, [www.nrsd.net](http://www.nrsd.net).*)

Topics included:

- School Preparedness for Opening
- New staff
- New administrators
- Modular update
- Chiller update
- Emergency response plan
- NRHS Space task force
- Administrative reading
- Eighth grade one to one
- Website upgrade
- Math pilot

**CORRESPONDENCE**

Ms. Odekirk advised she was contacted about The Center School landscaping, Ms. Odekirk forwarded the email and Mr. Wood has replied. Ms. Odekirk also advised she believes everyone on the committee received a letter about student discipline being administered equitably and advised the Policy Subcommittee will be discussing this. Ms. Odekirk also received correspondence regarding the “start school later in Massachusetts” movement.

Mr. Darcy advised he received a correspondence regarding the new LTA policy and protocols. Mr. Wood advised he is responding to the inquiries.

**CONSENT AGENDA**

Topics on consent agenda included:

Summer warrants: 7/3/15, 7/17/15, 7/31/15, and 8/14/15

**August 28, 2015 Warrants**

<u>WARRANT NO.</u>	<u>DATE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
3512	8/28/15	VENDOR	\$ 135,952.74
3513	8/28/15	BENEFIT	\$ 710,773.60
3514	8/28/15	PAYROLL	\$1,241,569.90

Minutes of June 24, 2015, July 8, 2015 and August 8, 2015

**Items to be considered for future agendas**

Discussion for step two of Superintendent’s evaluation  
Guidelines for presentations  
Updated DIP benchmark requests

**Future Action Items**

1:1 initiate presentation presented at early (Oct.), mid (Jan) and late (May/June) intervals during the year  
Math pilot presentation presented at intervals during the year

**EXECUTIVE SESSION**

Committee went into Executive Session at 8:06 pm for the purpose of discussing negotiation strategy and negotiate a salary for the Superintendent for FY16 to include school committee members only.

Mr. Darcy participated remotely via conference phone and has announced his is alone in the room.

**MOTION**

Kathy Codianne made a motion to go into Executive Session at 8:06 pm for the purpose of discussing negotiation strategy and negotiate a salary for the Superintendent for FY16, to include only school committee members with no business to be conducted after the executive session; seconded by Nicole Odekirk.

**Roll Call Vote:**

Ms. Romasco Yes  
Ms. Odekirk Yes  
Mr. Jones Yes  
Ms. Colletti Yes  
Ms. Codianne Yes  
Mr. Darcy Yes

**VOTED AND PASSED. UNANIMOUS (6-0-0)**

**MOTION**

Lynn Colletti made a motion to reconvene to open session at 9:32 pm; seconded by Lorraine Romasco.

**Roll Call Vote:**

Ms. Romasco Yes  
Ms. Odekirk Yes  
Mr. Jones Yes  
Ms. Colletti Yes  
Ms. Codianne Yes  
Mr. Darcy Yes

**VOTED AND PASSED. UNANIMOUS (6-0-0)**

**MOTION**

Kathy Codianne made a motion to adjourn the regular meeting at 9:32 pm; seconded by Mark Jones

**Roll Call Vote:**

Ms. Romasco Yes  
Ms. Odekirk Yes  
Mr. Jones Yes  
Ms. Colletti Yes  
Ms. Codianne Yes  
Mr. Darcy Yes

**VOTED AND PASSED. UNANIMOUS (6-0-0)**

NRSD School Committee Meeting Minutes, August 26, 2015  
Aleta Masterson  
Executive Assistant

Meeting Materials provided tonight can be located at [www.nrsd.net](http://www.nrsd.net)

School Committee Meeting recordings can be viewed at: [Click Here](#)

### **Reference Documents/ Presentations**

Agenda  
15-16 goals workshop - monitoring progress  
15-16 School Committee OverArching Goals  
Superintendent's Report  
NRSD Emergency Response Plan.2015  
Voted SubCommittee Assignments  
Meeting Minutes of June 24, 2015  
Meeting Minutes of July 8, 2015  
Meeting minutes of August 8, 2015  
2015-2016 New Hires / Open Positions

Approved by NRSC 9/9/15