

**Nashoba Regional School Committee  
Agenda Items for June 15/June 29 SC Meetings**

June 15<sup>th</sup> SC Meeting:

- Subcommittee 2016-17 Goals report out – Personnel, Policy, Finance
- Superintendent Evaluation
- Report out/discussion of revolving accounts (GK)

June 29<sup>th</sup> SC Meeting:

- Deadline for approving all subcommittee meeting minutes
- Approve remaining 2015-16 executive session minutes

**OPEN ITEMS**

**PERSONNEL**

- Identify FTE issues at the high school (from 5/19/2016 meeting)

**POLICY**

- PSC to review curriculum change policy (from 8/26/15 meeting)
- Student discipline policy updated? (from 8/26/2015 meeting)
- Homeschooling participation in district school updated (from 8/26/15 meeting)
- BYOD and acceptable use policy (from 9/9/2015 meeting)
- Disciplinary equity in policies (from 9/9/2015 meeting)
- Should district have a one school/one principal policy? (from 10/7/2015 meeting)
- Review all schools' handbooks (from 10/21/15 meeting)
- By Law amendment to be reviewed (from 5/18/16 meeting)
- Review food service policy (from 5/18/2016 meeting)
- Unexpected expenditures –how to communicate to town officials – policy or procedure? (from 5/18/2016 meeting)
- Review/revise building rental policy/procedures (from 3/2/2016 meeting)

**FINANCE**

- Budget post mortem for June 15 including calendar (from 5/11/2016 meeting)
- FSC budget review to town fincoms - FSC to (1) present agenda/structure to SC prior to engaging towns and (2) ensure each towns' respective SC reps are available for review prior to setting meeting with towns (from 5/18/2016)
- Mr. Jones to assist Policy Subcommittee with policy review DB Annual Budgets (from 5/31/2016 meeting)
- Prepare and present proposed 2017/18 budget process key dates/milestones (from May 31, 2016 meeting)
- In collaboration with Superintendent and Mr. King, clarify visibility of vendor contracts and proposals in the budget i.e., cameras. (from 5/31/2016 meeting)

**AUDIT ADVISORY GROUP**

- M. Jones to take point on directing/developing RFP for FY17 Audit effort (from 5/18/2016 meeting)

**CHAIR**

- Coordinate/distribute RFP for legal services – draft RFP received; sample district docs obtained for comparison; final doc and distribution will be coordinated with Superintendent following July 1<sup>st</sup>

#### ADMINISTRATION

- Post Tech Committee meeting minutes on website (from 10/21/2015 meeting) - to be posted
- SC requested scalable Tech plan with scalable goals (from 3/2/2016 meeting) – strawman report out on 6/29; full plan to be addressed by administration during 2016-17 SY
- SC and Superintendent to identify typical cohort school (from 10/7/2015 meeting) – Use DART data
- Administration to report out on impact to learning for late starts (from 3/16/2016 meeting) – Dr. Graham to prepare/present prior to discussion and vote for SY 2016-17 calendar
- Water quality reports on the website (from 5/11/2016 meeting) –to be posted
- Admin to provide an organizational chart for all departments (from 5/18/2016 meeting) to be completed once open staff positions are filled
- Report out on food service certifications – ServeSafe (from 5/18/2016 meeting) to be completed on 6/29
- Administration to review PO process including credit card purchases – are policies/protocol in place? Report out on procurement practices (from 5/18/2016 meeting) – to be reviewed during summer months and report out at the beginning of SY 2016-17
- Ms. Masterson to poll SC for unavailable dates in August for goal setting session/SC retreat (from 5/18/2016 meeting) – email sent from Chair regarding 8/27, 28
- Mr. King to report out on revolving accts and enterprise-like accounts (from 5/31/2016 meeting) - to be completed at 6/15 SC meeting