

**NASHOBA REGIONAL SCHOOL DISTRICT  
SCHOOL COMMITTEE MEETING**

Emerson School  
50 Mechanic Street, Bolton, Ma  
School Committee Conference Room  
Second Floor

December 7, 2016

**SCHOOL COMMITTEE IN ATTENDANCE:** Lorraine Romasco, Nicole Odekirk, Mark Jones, Lynn Colletti, Jennifer Leone, Kathy Codianne, Susan Reardon and Neal Darcy

**ADMINISTRATION IN ATTENDANCE:** Brooke Clenchy, Superintendent of Schools

**CALL TO ORDER**

Ms. Romasco called the meeting to order at 6:00 PM

**CITIZENS' COMMENTS**

None

**NEW BUSINESS**

**Emergency Response Committee Report Out**

Donna Linstrom, Director of Health and Wellness, Chief Nelson, Bolton PD, Sgt. Sallesse, Stow PD attended the meeting to provide a report out on the work of the Emergency Response Committee. Ms. Linstrom, Sgt. Sallesse and Chief Nelson reviewed the four recommendations the Committee is putting forward; locking of all doors accessing academic areas, communications audit, Nightlock door barricades and Raptor Technologies visitor management system. Chief Nelson advised that all three Police Departments are now lending two way radios to the School Administration in all schools to allow direct contact with police force

**Grade 8 Health Curriculum**

Ms. Lindstrom and Ms. Jayne Richard attended the meeting to review the proposed Grade 8 Health Curriculum, The Rights, Respect, and Responsibility (The 3Rs) Curriculum from Advocates for Youth.

**MOTION**

Jennifer Leone moved to approve the Grade 8 Health Curriculum, The Rights, Respect, and Responsibility (The 3Rs) Curriculum as presented seconded by Nicole Odekirk **IN FAVOR:** Lorraine Romasco, Mark Jones, Lynn Colletti, Neal Darcy, Susan Reardon, Jennifer Leone, Nicole Odekirk, and Kathy Codianne **VOTED AND PASSED. (8-0-0)**

**FY15 Invoice Payment Request**

Ms. Marone explained the Business Office received an invoice for \$750.00 from the Phoenix House Academy for tutoring services provide to a hospitalized NRHS student. This invoice was not included in the closing of the FY15 budget and is requesting the invoice be paid out of FY17 funds.

**MOTION**

Mark Jones moved to approve the payment of the FY15 invoice from the Pheonix House in the amount of \$750 be paid out of FY17 funds; seconded by Deal Darcy **IN FAVOR:** Lorraine Romasco, Mark Jones, Lynn Colletti, Neal Darcy, Susan Reardon, Jennifer Leone, Nicole Odekirk, and Kathy Codianne **VOTED AND PASSED. (8-0-0)**

**Substitute Pay Rates**

Ms. Ann Marie Stoica provided an overview of the current pay structure and qualifications for being a substitute in the district.

**MOTION**

Jennifer Leone moved to increase the substitute teacher pay to \$85.00 per day and adopt the new qualifications as presented; seconded by Kathy Codianne **IN FAVOR:** Lorraine Romasco, Mark Jones, Lynn Colletti, Neal Darcy, Susan Reardon, Jennifer Leone, Nicole Odekirk, and Kathy Codianne **VOTED AND PASSED. (8-0-0)**

**MOTION AMENDMENT**

Mark Jones moved to increase the substitute teacher pay to \$90.00 per day and adopt the new qualifications as presented; Nicole Odekirk **FAVOR:** Mark Jones, Susan Reardon and Kathy Codianne **OPPOSED:** Lorraine Romasco, Lynn Colletti, Neal Darcy, Jennifer Leone, and Nicole Odekirk **VOTED AND FAILED. (3-5-0)**

**Request for Four Floater Custodial Positions**

Ms. Stoica advised she is recommending the addition of four floater custodial positions in the district and provided a review of the anticipated schedule and advised these positions would be more of a “handyman” type position rather than the basic custodial job description.

**MOTION**

Jennifer Leone moved to hire four floater custodial positions; seconded by Mark Jones **IN FAVOR:** Lorraine Romasco, Mark Jones, Lynn Colletti, Neal Darcy, Susan Reardon, Jennifer Leone, Nicole Odekirk, and Kathy Codianne **VOTED AND PASSED. (8-0-0)**

**Director of Teaching, Learning and Technology Integration**

Tabled to a future meeting

**OLD BUSINESS**

None

**SUBCOMMITTEE REPORTS**

**Finance Subcommittee**

Mr. Darcy reported the Finance Subcommittee has met twice since the last School Committee meeting where the goal timelines were voted and adopted, regular requested reports to the administration, Toshiba copy contracts, and policies.

**Personnel Subcommittee**

Ms. Codianne reported all topics discussed in the last meeting were covered tonight in the meeting.

**Policy Subcommittee**

Ms. Reardon reported the Policy Subcommittee voted and adopted their goal timelines, Donna Linstrom attended to discuss the substance abuse policies which the subcommittee will be revisiting. Ann Marie Stoica attended to discuss the fingerprinting policies.

**SEPAC**

No Report

**Audit Advisory**

Mr. Jones reported there is an organizational meeting tomorrow and will review the RFP for the District Audit firm and review their scope of work.

**SUPERINTENDENT'S REPORT**

Superintendent Clenchy reviewed her Superintendent's report; (*The Superintendent's Report is available in its entirety on the NRSD website, [www.nrsd.net](http://www.nrsd.net).*

Topics included:

- Administrative Meetings
- Educator Evaluation Calibration PD
- School Closure Information
- School Resource Officer
- Lunenburg Middle/High School Tour
- Private School Approval Process
- Community Reading Day

**CORRESPONDENCE**

None

**CONSENT AGENDA**

Topics on consent agenda included:

Warrants of November 25, 2016

<u>WARRANT NO.</u>	<u>DATE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
3610	11/25/16	VENDOR	\$ 625,186.02
3611	11/25/16	BENEFIT	\$ 56,265.30
3612	11/25/16	PAYROLL	\$1,572,619.88

Warrants of December 9, 2016

<u>WARRANT NO.</u>	<u>DATE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
3613	12/09/16	VENDOR	\$ 299,292.48
3614	12/09/16	BENEFIT	\$ 748,938.82
3615	12/09/16	PAYROLL	\$1,338,559.96

Meeting minutes of November 9, 2016

Meeting minutes of November 30, 2016

**EXECUTIVE SESSION**

Committee went into Executive Session to discuss strategy with respect to imminently threatened litigation if an open meeting may have a detrimental effect on the litigating position of the public body and the Chair so declares, meeting to adjourn in Executive Session.

**MOTION**

Mark Jones moved to go into Executive Session at 7:59 pm to discuss strategy with respect to imminently threatened litigation if an open meeting may have a detrimental effect on the litigating position of the public body and the Chair so declares, meeting to adjourn in Executive Session,

NRSD School Committee Meeting Minutes, December 7, 2016  
meeting will adjourn in Executive Session.; seconded by Kathy Codianne.

**Roll Call Vote:**

Ms. Romasco Yes  
Ms. Odekirk Yes  
Mr. Jones Yes  
Ms. Colletti Yes  
Mr. Darcy Yes  
Ms. Codianne Yes  
Ms. Leone Yes  
Ms. Odekirk Yes

**VOTED AND PASSED. UNANIMOUS (8-0-0)**

Meeting Materials provided tonight can be located at [www.nrsd.net](http://www.nrsd.net)

School Committee Meeting recordings can be viewed at: [Click Here](#)

**Reference Documents and Presentations**

Agenda

NRSD Emergency Response Task Force Building Security recommendations Oct 2016

Raptor Quote

HE Grade 8 Growth and Development Curriculum Review - Recommendations from Summer Academy 2016

Growth and Development Curriculum Review Comparisons 2016

FY15 Invoice for payment in FY17

Sub Teacher Pay Rates

Sub Teacher suggested new rates and qualifications

Custodial Request for positions

Director of Teaching, Learning and Technology Job Description

NEASC Memo

Meeting Minutes of 11/9/16

Meeting Minutes of 11/30/16

**Approved by NRSC 1-18-17**