

**NASHOBA REGIONAL SCHOOL DISTRICT  
SCHOOL COMMITTEE MEETING**

Emerson School  
50 Mechanic Street, Bolton, Ma  
School Committee Conference Room  
Second Floor

February 1, 2017

**SCHOOL COMMITTEE IN ATTENDANCE:** Lorraine Romasco, Nicole Odekirk, Mark Jones, Neal Darcy, Jennifer Leone, Lynn Colletti (arrived at 7:15 pm) and Susan Reardon

**ABSENT:** Kathy Codianne

**ADMINISTRATION IN ATTENDANCE:** Brooke Clenchy, Superintendent of Schools

**CALL TO ORDER**

Ms. Romasco called the meeting to order at 6:00 PM

**STUDENT REPORT**

Nick Mellis reported on recent and upcoming student activities and sports at the high school.

**NEW BUSINESS**

**WCSA (Worcester County Superintendent's Association) Annual Scholar**

Superintendent Clenchy provided a description of the WCSA (Worcester County Superintendent's Association). Dr. Graham, Superintendent Clenchy and Ms. Romasco stated their appreciation to Jordan for her dedication and hard work and stated the District is proud to have her as a student representative of NRHS.

**Audit Advisory Draft Request for Proposal**

Ms. Heather Hughes, Chair of the Audit Advisory Committee, provided a review of the RFP for auditing service for the district, RFP is provided in the meeting packet.

**MOTION**

Jennifer Leone moved to accept the RFP for auditing services for the district as presented; seconded by Nicole Odekirk **FAVOR:** Lorraine Romasco, Mark Jones, Neal Darcy, Jennifer Leone, Susan Reardon, and Nicole Odekirk **VOTED AND PASSED. (6-0-0)**

**Youth Risk Behavior Survey**

Ms. Linstrom, Coordinator of Health and Wellness, provided a powerpoint presentation on the Youth Risk Behavior Survey results, Ms. Lindstrom advised the report is included in the meeting packet. Ms. Linstrom will return to a future school committee meeting to present options for addressing areas of concern.

**Assabet Valley Collaborative Update**

Superintendent Clenchy advised of the process for Assabet Valley Collaborative to move forward with purchasing a new property. She indicated no vote is necessary from the member district School Committees, so therefore the information in the packet is for informational purposes only.

**Organization Chart**

Superintendent Clenchy reviewed the Central Office Organization Chart.

**Luther Burbank Middle School Donation for the Musical Production**

Ms. Marone advised the Luther Burbank Middle School received a donation for goods and services in the amount of \$2835.97 to help support the spring musical production, "You Ain't Nothing But a Werewolf" by Mr. David King on behalf of The Market King.

**MOTION**

Jennifer Leone moved to accept the donation for goods and services in the amount of \$2835.97 to help support the spring musical production, "You Ain't Nothing But a Werewolf by Mr. David King on behalf of The Market King: seconded by Susan Reardon **FAVOR:** Lorraine Romasco, Mark Jones, Neal Darcy, Jennifer Leone, Susan Reardon, Lynn Colletti and Nicole Odekirk **VOTED AND PASSED. (7-0-0)**

**Addition of a February 6, 2017 Regular School Committee Meeting**

Ms. Romasco advised she is asking for a vote to add a regular School Committee meeting on Monday, February 6, 2017 at 5:30 pm. Ms. Romasco advised this is a regular School Committee meeting which will be dedicated to follow up discussions from the Budget Workshop held on January 28, 2017.

**MOTION**

Jennifer Leone moved to add a regular School Committee Meeting on February 6, 2017 at 5:30 PM; seconded by Mark Jones **FAVOR:** Lorraine Romasco, Mark Jones, Lynn Colletti, Neal Darcy, Jennifer Leone, Susan Reardon, and Nicole Odekirk **VOTED AND PASSED. (7-0-0)**

**MSBA (Mass. School Building Authority) Process Review**

Ms. Romasco advised this is with respect to NRHS and whether to submit an SOI to MSBA. Ms. Romasco stated this is not about building a new high school or remodeling the current building, this is the process for a feasibility study. Ms. Romasco advised that Mark Jones was tasked with documenting the process and providing a recommendation to the SC. Mr. Jones provided a handout, which is included in the meeting packet, that indicates recommended School Committee actions, key high school facility options and reviewed the handout. After school committee discussions it was agreed a timeline for the process should be followed and an ad hoc committee formed.

**Corrective Action Plan Update**

Superintendent Clenchy advised she and Pat Marone have created a Corrective Action Plan for the recommendations of the MABO report and the Forensic Audit. Superintendent Clenchy advised the plan is broken into three phases, phase one, phase two and Special Education and reviewed the columns in the plan and the data found in these columns. Superintendent Clenchy advised this was developed with input from the Finance Subcommittee. Phase One of the plan will be discussed at the next school committee meeting as well as the presentation on Phase Two.

**OLD BUSINESS**

**Clinton Savings Bank Loan Review**

Superintendent Clenchy advised she and Pat Marone met with two representatives from Clinton Savings Bank to discuss the loan documents and options to satisfy the loan obligation.

**MOTION**

Neal Darcy moved to pay off the outstanding Clinton Savings Bank loan obligations with funds previously determined by the Administration at the 1/18/17 School Committee Meeting; seconded by Jennifer Leone **FAVOR:** Lorraine Romasco, Mark Jones, Lynn Colletti, Neal Darcy, Jennifer Leone, Susan Reardon, and Nicole Odekirk **VOTED AND PASSED. (7-0-0)**

**SUBCOMMITTEE REPORTS**

**Finance Subcommittee**

Mr. Darcy reported the Finance Subcommittee has been meeting weekly, the subcommittee met today to work on Correction Plan, the budget presentation, and identify areas where policies revisions are needed.

**Personnel Subcommittee**

Ms. Romasco advised the subcommittee discussed staffing needs in the Teaching and Learning Dept, salary levels for the Principals and the School Committee handbook, which work will continue on after the budget season.

**Policy Subcommittee**

No Report

**SEPAC**

No Report

**Tech Committee**

No Report

**Emergency Response Committee**

No Report

**Audit Advisory**

No Report

**SUPERINTENDENT'S REPORT**

Superintendent Clenchy reviewed her Superintendent's report; (*The Superintendent's Report is available in its entirety on the NRSD website, [www.nrsd.net](http://www.nrsd.net).*)

**CORRESPONDENCE**

Letter from Commissioner Mitchell regarding his visit to The Center School.

**CONSENT AGENDA**

Topics on consent agenda included:

Warrants of February 3, 2017

<u>WARRANT NO.</u>	<u>DATE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
3626	02/03/17	VENDOR	\$ 433,659.76
3627	02/03/17	BENEFIT	\$ 752,564.39
3628	02/03/17	PAYROLL	\$1,345,643.65

Meeting Minutes of January 18, 2017

Meeting Minutes of Budget Workshop January 28, 2017

**ITEMS TO BE CONSIDERED FOR NEXT AGENDA**

Budget Focus

**EXECUTIVE SESSION**

Committee went into Executive Session at 8:35 pm pursuant to M.G.L. c. §30A, 21(a)3 to discuss strategy with respect to collective bargaining for Units A and C if an open meeting may have a detrimental effect

on the bargaining or litigating position of the public body and the chair so declares. The Committee will adjourn the meeting in executive session.

**MOTION**

Jennifer Leone moved to go into Executive Session at 8:35 pm pursuant to M.G.L. c. §30A, 21(a)3 to discuss strategy with respect to collective bargaining for Units A and C if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares and to include Superintendent Clenchy. The Committee will adjourn the meeting in executive session.

seconded by Lynn Colletti

**Roll Call Vote:**

Ms. Romasco Yes

Ms. Odekirk Yes

Mr. Jones Yes

Mr. Darcy Yes

Ms. Leone Yes

Ms. Colletti Yes

Ms. Reardon Yes

**VOTED AND PASSED. UNANIMOUS (7-0-0)**

**Reference Documents and Presentations**

Agenda

Emerson Youth Risk Survey Report

Emerson Youth Risk Survey Presentation

Nashoba RFP Auditing Services 2017

Organization Chart

NRHS Facility Decision Memo-Jan-30-2017

Luther Burbank Donation Memo

Commissioner Memo-Center School Visit

Meeting Minutes of January 18, 2017

Meeting Minutes of Budget Workshop January 28, 2017

**Approved by NRSC 2-6-17**