

**NASHOBA REGIONAL SCHOOL DISTRICT
SCHOOL COMMITTEE MEETING**

Emerson School
50 Mechanic Street, Bolton, Ma
School Committee Conference Room
Second Floor

February 15, 2017

SCHOOL COMMITTEE IN ATTENDANCE: Lorraine Romasco, Mark Jones, Neal Darcy, Lynn Colletti (arrived at 6:18 pm), Kathy Codianne and Susan Reardon

ABSENT: Nicole Odekirk and Jennifer Leone

ADMINISTRATION IN ATTENDANCE: Brooke Clenchy, Superintendent of Schools, Pat Marone, Interim Business and Operations Manager

CALL TO ORDER

Ms. Romasco called the meeting to order at 6:03 PM

CITIZENS COMMENTS

None

STUDENT REPORT

No Report

NEW BUSINESS

2017-2018 SY Calendar

Superintendent Clenchy advised Ann Marie Stoica, Director of HR was charged with heading up the Calendar Committee. Ms. Stoica provided an overview of the composition of the committee, and reviewed the proposed calendar that is in the packet tonight. Dr. Graham provided a handout on the late starts at the high school and provided a review of what work is done during the late starts, how that work is measured, and survey results on late starts. Ms. Romasco requested Dr. Graham return to the March 15th meeting to outline the plans and goals of the late start program as it impacts student achievement.

DECA Donation Acceptance / Conference Attendance Approval

Ms. Marone advised Mr. Andreopoulos received a \$2000 donation from Clinton Savings Bank to the DECA Club to help defray the costs associated with attending competitions.

MOTION

Neal Darcy moved to accept the \$2000 donation from Clinton Savings Bank to the DECA Club to help defray the costs associated with attending competitions; seconded by Mark Jones

FAVOR: Lorraine Romasco, Mark Jones, Neal Darcy, Susan Reardon, Lynn Colletti and Kathy Codianne **VOTED AND PASSED. (6-0-0)**

Superintendent Clenchy advised the DECA club is seeking School Committee approval for 90 students and 9 chaperones to attend the DECA State Career Development Conference in Boston at the Marriott Copley, March 9th – 11th, 2017.

MOTION

Neal Darcy moved to approve the DECA club to attend the DECA State Career Development Conference in Boston at the Marriott Copley, March 9th – 11th, 2017; seconded by Kathy

Codianne **FAVOR:** Lorraine Romasco, Mark Jones, Neal Darcy, Susan Reardon, Lynn Colletti and Kathy Codianne **VOTED AND PASSED. (6-0-0)**

Add a Regular School Committee Meeting on February 27, 2017

Ms. Romasco advised she is requesting an additional regular School Committee Meeting be added on February 27, 2017

MOTION

Kathy Codianne moved to add a regular School Committee Meeting on February 27, 2017 at 6:00 pm; seconded by Mark Jones **FAVOR:** Lorraine Romasco, Mark Jones, Neal Darcy, Susan Reardon, Lynn Colletti and Kathy Codianne **VOTED AND PASSED. (6-0-0)**

PRESS CLARIFICATION

Ms. Romasco read a statement from School Committee member Nicole Odekirk, who asked for it to be addressed in her absence. Ms. Odekirk stated "Regarding the exchange we had with Patrick Perkins about next year's homeroom totals for Hale. 1st of all - that the incoming 6th grade WILL have a total of 5 homerooms, just like they've had all through their Center careers. And 2nd - it was reported wrong in the Stow Independent. We are discussing the incoming 6th grade, not the incoming 7th grade."

Mr. Darcy advised he would also like to make a correction to an article in the Bolton Independent, Mr. Darcy stated it was reported from the Budget Workshop that there was a decrease in the budget, which is not accurate, there is actually a substantial increase listed but it was early in the process before things were pared down. Mr. Darcy stated he was concerned with that information out there it would create an unfair perception.

Mr. Darcy also stated there was a discrepancy in reporting the cost of the administration turn over, MASBO and the Forensic Audit services are not part of the administration turn over cost. The MASBO audit discussions took place with the prior administration and discussions during the MASC Conference, the MASBO review and findings lead to other questions at which time a Forensic Audit was requested.

Ms. Romasco stated, "if any news outlets or citizens have any questions or would like to review numbers before they are printed to reach out to the Chair or Administration, as it is very important the information reported in the papers to the citizens is accurate."

OLD BUSINESS

FY18 Budget Discussion

Athletics

Ms. Rich, NRSD Athletic Director, advised she has calculated the cost for each sport per student, and provided a handout detailed this breakdown. School Committee members requested Ms. Rich provide a document stating the difference between the cost per sport and user fees, including equipment cost per student and who pays, per sport. Ms. Marone provided a review of the use of the athletic revolving account. Ms. Rich advised how the Booster Club's funds are used. Ms. Rich provided a handout comparing athletic fees of the schools in the Midland-Wachusett League.

Next Steps: If School Committee members have follow-up questions, send to Ms. Romasco. The review of athletic stipends will be reviewed by Fincom and presented at a later SC meeting. Dr. Graham to provide an overview of which non-athletic activities are tied to stipends at a later SC meeting.

Pre – K, Kindergarten, Extended Day

Ms. Marone provided proposals for increasing tuition for the Pre-K, Kindergarten and Extended Day programs. Ms. Marone reviewed the proposals and the costs associated with running the programs. The School Committee discussed the difference between tuitions received and deficits covered by the general budget and if there are cost savings measures that can be taken in these programs. The Chair requested the Superintendent review current programming of the Extended Day Enrichment Program to ensure the program's richness is warranted and not outpacing what parents can afford as the administration and SC work to streamline the cost of the program. She also directed the Finance Subcommittee to bring their recommendations on tuition increases for all three programs to the February 27th School Committee.

Athletic Administrative Support

Superintendent Clenchy provided a review of the duties the part time Athletic Administrative Support for the Director of Athletics would perform. This is a new position that is being requested in the FY18 budget. The Committee agreed to have the administration review the possibility of utilizing existing personnel to assist the AD (Budget support through Business Office, use of existing software used in other areas that could be expanded to support the athletics programs, and/or school nurse for supporting concussion training and organizing health forms for sports.

Superintendent's FY18 Budget Update

Superintendent Clenchy advised Ms. Marone has an updated Executive Summary, copies were provided to School Committee members. Superintendent Clenchy reviewed the driving efficiencies, considerations and next steps.

The Chair requested the Administration present a budget with a ½ and ¼ percent reduction and what impacts those reductions may have for discussion. She also requested that the Policy subcommittee create a policy that directs the SC to review Facilities Rental Fees, Athletics User Fees, Extended Day/Pre-K/K fees every year to ensure sustainability of the programs' operating expenses.

SUBCOMMITTEE REPORTS

Finance Subcommittee

Mr. Darcy reported the Finance Subcommittee met, most of what was discussed was covered during the budget discussion. Mr. Darcy advised they also met with the Technology Staff and requested a multi-year plan.

Personnel Subcommittee

Ms. Codianne advised the Subcommittee is meeting on February 27th.

Policy Subcommittee

Ms. Reardon advised the Subcommittee is meeting tomorrow.

SEPAC

No Report

Tech Committee

No Report

Emergency Response Committee

No Report

Audit Advisory

No Report

SUPERINTENDENT’S REPORT

Superintendent Clenchy reviewed her Superintendent’s report; *(The Superintendent’s Report is available in its entirety on the NRSD website, www.nrsc.net.*

CORRESPONDENCE

None

CONSENT AGENDA

Topics on consent agenda included:

Warrants of February 17, 2017

<u>WARRANT NO.</u>	<u>DATE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
3629	02/17/17	VENDOR	\$ 712,926.31
3630	02/17/17	BENEFIT	\$ 799,715.31
3631	02/17/17	PAYROLL	\$1,327,951.49

Meeting Minutes of February 6, 2017

ITEMS TO BE CONSIDERED FOR NEXT AGENDA

- Budget Focus
- Finance Subcommittee Recommendations on Tuition Increases
- Climate Survey

ADJOURN

MOTION

Kathy Codianne moved to adjourn at 9:19 PM; seconded by Mark Jones **FAVOR:** Lorraine Romasco, Mark Jones, Neal Darcy, Susan Reardon, Lynn Colletti and Kathy Codianne **VOTED AND PASSED. (6-0-0)**

Reference Documents and Presentations

- Agenda
- 2017-2018 SY Calendar Proposal
- Late Starts at the High School 2-15-17
- DECA Donation Request Memo
- DECA Conference Attendance Approval Request
- FY18 Preschool Rate Increase Proposal
- FY18 Extended day Rate Increase Proposal
- FY18 Full Day Kindergarten Rate Increase Proposal
- Athletic Cost Per Student FY16
- School Committee Budget Presentation 2-15-17
- Superintendent's Report
- Meeting Minutes of February 6, 2017

Approved by NRSC 2-27-17