

**NASHOBA REGIONAL SCHOOL DISTRICT  
SCHOOL COMMITTEE MEETING**

Emerson School  
50 Mechanic Street, Bolton, Ma  
School Committee Conference Room  
Second Floor

May 24, 2017

**SCHOOL COMMITTEE IN ATTENDANCE:** Lorraine Romasco, Mark Jones, Neal Darcy, Susan Reardon, Stephen Rubinstein, Kathy Codianne and Alise Crossland

**ABSENT:** Lynn Colletti

**ADMINISTRATION IN ATTENDANCE:** Brooke Clenchy, Superintendent of Schools, Pat Marone, Interim Business and Operations Manager, Ann Marie Stoica, Director of Human Resources

**CALL TO ORDER**

Chairman Romasco called the regular meeting to order at 6:01 PM

**CITIZENS COMMENTS**

Kristina Lazaro, Bolton Resident, voiced her concern regarding the class size for the 2017-2018 class size for kindergarten at the Florence Sawyer School. Superintendent Clenchy advised the administration is monitoring the class sizes across the district closely and adjustments will be made accordingly.

**STUDENT REPORT**

Nick Mellis, NRHS Student Representative to the School Committee introduced Isabel Stringfellow, the NRSC 2017-2018 Student Representative. Mr. Mellis provided an update on academics, sports and events at Nashoba Regional High School.

**SUPERINTENDENT'S REPORT**

Superintendent Clenchy introduced Paul DiDomenico, the new Principal of NRHS. Superintendent Clenchy read Mr. DiDomenico's bio. Superintendent Clenchy reviewed her Superintendent's report; *(The Superintendent's Report is available in its entirety on the NRSD website, [http://www.nrsd.net/district/superintendent\\_s\\_reports](http://www.nrsd.net/district/superintendent_s_reports)*

**NEW BUSINESS**

**Hale MS Robotics Presentation**

Students from the Hale MS Robotics team gave a presentation on their robotics project and reviewed the build season and competitions.

**NRHS School Store Budget Line Item Classification**

Ms. Marone advised the NRHS School Store funds are currently in a revolving fund and Dr. Graham has requested this be reassigned to a student activity fund so the DECCA program can use the funds as they currently staff the store.

**MOTION**

Neal Darcy moved to authorize the administration to establish a DECCA Store Student Activity Account for the NRHS Store funds; seconded by Mark Jones **FAVOR:** Lorraine Romasco, Mark Jones, Neal Darcy, Susan Reardon, Stephen Rubinstein, Kathy Codianne and Alise Crossland **VOTED AND PASSED. (7-0-0)**

**Review Section C of the District Policy Manual**

Ms. Reardon reviewed Section C of the policy manual revisions and explained the rationale behind each revision. Work with MASC continues and remaining sections will be brought forward as revisions are finished. The Manual will be voted on as a complete unit once all sections are complete.

**2017 MASC Summer Institute**

Chairwoman Romasco advised MASC is hosting its first “summer camp,” please review the flyer in the packet and if interested in attending contact Aleta Masterson and she will register you.

**NRSC Subcommittee Assignments**

Chairwoman Romasco provided a handout of the 2017-2018 Subcommittee assignments and the charges of those subcommittees. Chair Romasco advised the administration “pulsed” area districts to see their composition of subcommittees, structure and frequency of their meetings. Chairwoman Romasco advised there are not many changes to the current structure with the exception of the change of name from Finance Subcommittee to Budget and Warrant Subcommittee. The Committee discussed the assignments, inter-subcommittee communication, and charges.

**MOTION**

Kathy Codianne moved to establish a new School Committee Advisory Committee, NRHS Facility Advisory Committee; seconded by Alise Crossland **FAVOR:** Lorraine Romasco, Mark Jones, Neal Darcy, Susan Reardon, Stephen Rubinstein, Kathy Codianne and Alise Crossland **VOTED AND PASSED. (7-0-0)**

**MOTION**

Kathy Codianne moved to establish the following subcommittee of the NRSC for 2017-2018, Warrant and Budget, Personnel, Policy, Audit Advisory, Collective Bargaining, Mable Hale Fund Liaison, SEPC and Technology; seconded by Mark Jones **FAVOR:** Lorraine Romasco, Mark Jones, Neal Darcy, Susan Reardon, Stephen Rubinstein, Kathy Codianne and Alise Crossland **VOTED AND PASSED. (7-0-0)**

**OLD BUSINESS**

**NONE**

**SUBCOMMITTEE REPORTS**

**Finance Subcommittee**

Mr. Darcy reported the subcommittee met today and discussed the FY16 audit that was presented at the last meeting. Mr. Darcy provided an outlook on the past and future use of the E & D funds and the OPEB situation.

**Personnel Subcommittee**

Ms. Codianne reported the committee met on the 15<sup>th</sup> and reviewed and edited a draft of the School Committee manual, which will be presented at the June 7<sup>th</sup> meeting.

**Policy Subcommittee**

Ms. Reardon reported policy has not met since the last meeting and advised items that will be reviewed at the next meeting.

**SEPAC**

No Report

**Tech Committee**

No Report

**Emergency Response Committee**

No Report

**Audit Advisory**

Ms. Jones reported the subcommittee work is complete to this point, an Auditor has been selected.

**CORRESPONDENCE**

Chairwoman Romasco advised she has received three correspondence regarding kindergarten class sizes.

**CONSENT AGENDA**

Topics on consent agenda included:

Warrants of May 26, 2017

<b><u>WARRANT NO.</u></b>	<b><u>DATE</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>AMOUNT</u></b>
3650	05/26/17	VENDOR	\$ 473,150.47
3651	05/26/17	BENEFIT	\$ 795,107.38
3652	05/26/17	PAYROLL	\$1,751,400.87

Meeting Minutes of May 10, 2017

**ITEMS TO BE CONSIDERED FOR NEXT AGENDA**

**EXECUTIVE SESSION**

Committee went into Executive session at 8:07 pm to review and discuss draft Executive Session minutes, as an open meeting may have a detrimental effect on the bargaining or litigation position of the public body and the Chair so declares. Discussion and possible action regarding release of minutes from Executive Session held on January 18, 2017. The meeting will adjourn in Executive Session

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**Roll Call Vote:**

- Ms. Romasco Yes
- Ms. Crossland Yes
- Mr. Jones Yes
- Ms. Rubinstein Yes
- Ms. Reardon Yes

Mr. Darcy Yes

Ms. Codianne Yes

**VOTED AND PASSED. UNANIMOUS (7-0-0)**

**Reference Documents and Presentations**

Agenda

Hale MS Robotics Presentation

NRHS School Store Line Item Classification Memo

NRSD Policy Manual Section C with markups

MASC 2017 Summer Institute

Draft Meeting Minutes of 5/10/17

Approved by NRSC 6/7/17