

**NASHOBA REGIONAL SCHOOL DISTRICT
SCHOOL COMMITTEE MEETING**

Emerson School
50 Mechanic Street, Bolton, Ma
School Committee Conference Room
Second Floor

October 11, 2017

SCHOOL COMMITTEE IN ATTENDANCE : Lorraine Romasco, Mark Jones, Lynn Colletti (arrived at 6:18 pm), Kathy Codianne, Susan Reardon, Stephen Rubinstein and Neal Darcy

ABSENT: Alise Crossland

ADMINISTRATION IN ATTENDANCE: Brooke Clenchy, Superintendent of Schools, Pat Marone, Interim Business and Operations Manager, Ann Marie Stoica, Director of Human Resources

CALL TO ORDER

Chairman Romasco called the regular meeting to order at 6:00 PM

CITIZENS COMMENTS

None

SCHOOL COMMITTEE CHAIR UPDATES

Chairwoman Romasco reminded that subcommittee minutes need to be approved at the next meeting and posted; OPEB meeting date will be discussed tonight; the District hosted it's first TriTown meeting and advised she will be putting district agenda items on future Tri-Town meetings.

STUDENT REPORT

Elena Naze provided an update on academics, sports and events at Nashoba Regional High School.

SCHOOL PRESENTATION

Ms. Jodi Specht, Director of Guidance at NRHS presented a powerpoint presentation reviewing College Readiness of NRHS students, AP Exam comparisons, AP Awards, college applications vs. excepted, and a new Youth Mental Health First Aid program.

SUPERINTENDENT'S REPORT

Superintendent Clenchy provided district updates; the report can be viewed in its entirety at http://www.nrsd.net/district/superintendent_s_reports

NEW BUSINESS

Human Resources Update

Ms. Stoica provided an update on the district Human Resources Dept. including an update on Aesop (sub caller program), new custodial positions added last year, retirements, new hires, teachers with Professional Teacher Status, open enrollment Life Insurance, the wellness program through MIIA, and teacher licensures. Superintendent Clenchy advised the Assistant Superintendent position has been dormant and this will be reviewed during the budget process.

Policy AAA – School Committee By-Laws

Ms. Reardon advised the School Committee By-Laws are in the packet for review. Chairwoman Romasco reviewed the areas she has concerns with involving the use of “may and shall.” Ms. Reardon will seek the advice of MASC representative Dorothy Pressor and will review at the next meeting. Ms. Reardon reviewed the Policy Subcommittee suggested changes.

Budget Timeline

Ms. Marone reviewed the FY19 budget timeline. Ms. Marone advised these dates are dates the information will be complied by the Administration. The Committee discussed the process for delivering the FY19 budget, a Saturday workshop was decided. The Committee also discussed the timing of compiling capital plans for the towns.

OLD BUSINESS

Hale Activities Fund Breakdown

Ms. Marone advised the Hale activities fund breakdown is included in the packet and reviewed same. Ms. Codianne questioned the high ending balance of this account and requested policies be set for user fees. Ms. Marone will investigate how to disseminate overage funds in the revolving activity funds and dormant funds.

OPEB Meeting Dates

Ms. Marone advised two firms PARS (Public Agency Retirement Services) and Bartholomew and Co, Inc. will provide a presentation on OPEB to the School Committee on October 17th. Chairwoman Romasco asked School Committee members if there are any topics they would like these presenters to include.

SUBCOMMITTEE REPORTS

Budget and Warrant Subcommittee

Mr. Darcy reported the subcommittee discussed the reports they will be requesting from Administration which will be brought before the School Committee for review. Mr. Darcy advised they also discussed policies they will be meeting with the Policy Subcommittee to review.

Personnel Subcommittee

No Report

Policy Subcommittee

Ms. Reardon reported they will be meeting in two weeks with MASC Representative Dorothy Pressor to review the next section.

SEPAC

No Report

Tech Committee

No Report

Emergency Response Committee

No Report

Audit Advisory

No Report

NRHS Facility Advisory Committee

Ms. Colletti reported the committee had the High School walk through and will be meeting again next week.

CORRESPONDENCE

None

CONSENT AGENDA

Topics on consent agenda included:

Warrants of October 13, 2017

<u>WARRANT NO.</u>	<u>DATE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
3786	10/13/17	VENDOR FY18	\$ 562,799.12
3787	10/13/17	BENEFIT FY18	\$ 22,673.93
3788	10/13/17	PAYROLL FY18	\$1,313,158.94

Meeting Minutes of September 27, 2017

ITEMS TO BE CONSIDERED FOR NEXT AGENDA

Policy AAA-School Committee By-Laws revisions review
Activity funds disbursement

ADJOURN

MOTION

Kathy Codianne moved to adjourn at 8:25 pm; seconded by Mark Jones **IN FAVOR:** Lorraine Romasco, Mark Jones, Kathy Codianne, Lynn Colletti, Stephen Rubinstein, Neal Darcy and Susan Reardon **VOTED AND PASSED. UNANIMOUS (7-0-0)**

Meeting Materials provided tonight can be located at www.nrsd.net

School Committee Meeting recordings can be viewed at: [Click Here](#)

Reference Documents and Presentations

- Agenda
- NRHS Guidance Presentation
- Superintendent's Report
- FY19 Budget Timeline
- Hale User Fee Revolving History FY05 to FY16
- FY17-18 planning calendar 10-11-2017
- Policy AAA - School Committee By-Laws
- Draft Meeting Minutes of 9/27/17

Approved by NRSC 10/25/17