

**NASHOBA REGIONAL SCHOOL DISTRICT
SCHOOL COMMITTEE MEETING**

Emerson School
50 Mechanic Street, Bolton, Ma
School Committee Conference Room
Second Floor

November 8, 2017

SCHOOL COMMITTEE IN ATTENDANCE : Lorraine Romasco, Mark Jones, Lynn Colletti, Kathy Codianne, Alise Crossland, Susan Reardon, Stephen Rubinstein and Neal Darcy

ADMINISTRATION IN ATTENDANCE: Brooke Clenchy, Superintendent of Schools, Pat Marone, Interim Business and Operations Manager, Ann Marie Stoica, Director of Human Resources

CALL TO ORDER

Chairman Romasco called the regular meeting to order at 6:00 PM

CITIZENS COMMENTS

None

SCHOOL COMMITTEE CHAIR UPDATES

Chairman Romasco reviewed the 12 month planning calendar, advising the NRHS Advisory Committee will be presenting on November 29th; asked if there were any agenda items for Tri-Town; asked the committee members that attended the MACS Conference to provide the highlights of the sessions they attended, Mr. Jones, Superintendent Clenchy and Mr. Rubinstein provided a review of the events.

STUDENT REPORT

Isabel Stringfellow, NRHS Student Representative to the School Committee provided an update on academics, sports and events at Nashoba Regional High School and district Schools.

SUPERINTENDENT'S REPORT

Superintendent Clenchy provided district updates; the report can be viewed in its entirety at http://www.nrsd.net/district/superintendent_s_reports

Ann Marie Stoica, Director of HR introduced Rob Frieswick, and advised he has been hired as the Interim Director of Facilities, Ms. Stoica read a bio on Mr. Frieswick.

Superintendent Clenchy provided a flier on the Bonfire event for Homecoming. Ms. Rich provided a review of the process of planning this event and the activities of the evening.

NEW BUSINESS

Appointment of Nurse Leader/ Coordinator of Student Health and Wellness

Ann Marie Stoica, Director of HR introduced Lesa Breault-Gulbicki and advised she has accepted the position of Nurse Leader/ Coordinator of Student Health and Wellness and read a bio of Ms. Breault-Gulbicki's career history.

MOTION

Lynn Colletti moved to accept the recommendation of Superintendent Clenchy to appoint Lesa Breault-Gulbicki to the position of Nurse Leader / Coordinator of Student Health and Wellness; seconded by Stephen Rubinstein **IN FAVOR**: Lorraine Romasco, Mark Jones, Lynn Colletti, Kathy Codianne, Alise Crossland, Susan Reardon, Stephen Rubinstein and Neal Darcy **VOTED AND PASSED. (8-0-0)**

Extended Learning Update

Ms. Dwyer, Coordinator of Extended Day/Enrichment, provided a power point presentation of the district's Extended Learning Program reviewing the programs and financial aspects of the program.

Capital Plan Update

Ms. Marone provided a spreadsheet for the three town's and high school Capital Plan update and reviewed same. Ms. Marone advised MSBA will be releasing their five year findings, which could work in the district's favor if the district moves forward with an SOI. Superintendent Clenchy advised the state does a review of all school buildings in the state every five years and the administration will use the data as reference data for future planning.

Athletic Update

Ms. Rich, Director of Athletics provided an update on Fall Athletics in the District and provided a proposal to increase user fees including a recommendation for a family cap. Ms. Rich provided a comparison of the Mid-Wach and Midland Leagues user fee. School Committee members asked Ms. Rich and Ms. Marone to provide a breakdown of expenses per sport vs. user fee paid and budget impacts of each sport. Ms. Rich and Ms. Marone will report back at future meeting.

2017 MCAS Analysis Presentation

Superintendent Clenchy introduced Ms. O'Connor, Coordinator ELA/Literacy and Ms. Kenyon, Coordinator of STEM provided a powerpoint presentation of the 2017 MCAS results and provided a review of Next Generation MCAS assessment the students took for the first time which was computer based assessment advising this year was a baseline year for the new assessment so therefore this assessment cannot be compared to previous year's assessments and advised "next steps". Superintendent Clenchy stated she would like to commend the teachers and staff for getting our students ready for this year's assessment and read the following statement from the MASC Bulletin "The new MCAS is a more difficult test, and it is expected that the test results will reflect that. The state projects that student results will be more in line with the most recent results of the National Assessment for Educational Progress (NAEP). There will be fewer students achieving in higher categories, not because student learning has been lost, but because the state is applying a higher standard."

OLD BUSINESS

Policy AAA – School Committee By-Laws revision Review

Topic Tabled to next meeting

Draft School Committee Manual Review

Ms. Codianne advised the Personnel Subcommittee is bringing forth the 4th draft of the manual after receiving feedback from the members. Ms. Codianne advised the purpose of this manual is a resource for School Committee members and the community to understand the roll of the School Committee and Subcommittee Members. Ms. Codianne advised of the development of the manual. Ms. Codianne advised the Personnel Subcommittee will be reviewing this document yearly.

MOTION

Neal Darcy moved to adopt draft 4 of the School Committee Manual as presented for use by School Committee Members.; seconded by Stephen Rubinstein **IN FAVOR:** Lorraine Romasco, Mark Jones, Lynn Colletti, Kathy Codianne, Alise Crossland, Susan Reardon, Stephen Rubinstein and Neal Darcy **VOTED AND PASSED. (8-0-0)**

SRO MOU

Superintendent Clenchy advised the MOU for the School Resource Officer is in the packet tonight with suggested revisions, she asked the committee to direct their attention to Section V, Procedure Guidelines; section D. Necessary Follow-up. Chairman Romasco advised the original MOU was reviewed by both Town and District Legal Counsel and reminded that the School Committee affirmatively voted on the MOU in May. After discussion, the School Committee members agreed to not adopt additional changes and maintain the previously voted document.

SUBCOMMITTEE REPORTS

Budget and Warrant Subcommittee

Mr. Darcy reported the committee met today and voted on the recommended reports to request from the administration and to move forward suggested district policies to move forward. Warrant and Budget and Policy Subcommittees will hold a joint meeting on November 20th.

Personnel Subcommittee

Ms. Codianne reported the next meeting is November 13th.

Policy Subcommittee

Ms. Reardon reported the subcommittee held a policy workshop and will be meeting with the Budget and Warrant Subcommittee to discuss finance related policies.

SEPAC

No Report.

Tech Committee

No Report

Emergency Response Committee

No Report

Audit Advisory

No Report

NRHS Facility Advisory Committee

Ms. Colletti reported the committee meet and will be presenting at the next school committee meeting, the committee voted to disband as their work is complete.

CORRESPONDENCE

None

CONSENT AGENDA

Topics on consent agenda included:

Warrants of November 10, 2017

<u>WARRANT NO.</u>	<u>DATE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
3792	11/10/17	VENDOR FY18	\$ 325,883.06
3793	11/10/17	BENEFIT FY18	\$ 13,131.38
3794	11/09/17	PAYROLL FY18	\$1,300,511.34

ITEMS TO BE CONSIDERED FOR NEXT AGENDA

- NRHS Facility Advisory Subcommittee Recommendation
- Pre-K Update
- Technology Update
- FY17 Audit Report
- OPEB (Other Post Employment Benefits) Potential Next Steps
- Policy AAA-School Committee By-Laws revisions review

ACTION ITEMS

1. Vaping
 - a. Admin is to provide a vaping presentation at future SC meeting
 - b. Admin is to coordinate with SC Policy to make sure that Vaping issues are coordinated with MIAA,district policy and MASC recommendations
2. Extended Day - next report out to SC will include breakdown, efficiencies and proof of sustainability.
3. Pat Marone talked about security cameras at the schools, assessment and capital costs. Will get back to SC on recommendations.
4. Tania Rich and Pat Marone when they report again it will also include, capital expense cycle for tennis, track and turf and how it relates to the budget line item/student activities fees.
5. By laws were tabled to the next SC meeting.
6. Policy and Budget & Warrents to have a joint subcommittee meeting to discuss forensic audit corrective action plan
7. SC asked Admin to include the district cyber security plan when IT meets with SC.

EXECUTIVE SESSION

The Committee went into Executive Session at 8:34 pm to discuss receipt of and response to Open Meeting Law Complaint – under purpose 1 (receipt of complaint against a public body). The Committee will not reconvene to open session. The meeting will adjourn in Executive Session.

MOTION

Kathy Codianne moved to go into Executive Session at 8:34 pm to discuss receipt of and response to Open Meeting Law Complaint – under purpose 1 (receipt of complaint against a public body). The Committee will not reconvene to open session. The meeting will adjourn in Executive Session.; seconded by Susan Reardon **IN FAVOR:** Lorraine Romasco, Mark Jones, Lynn Colletti, Kathy Codianne, Alise Crossland, Susan Reardon, Stephen Rubinstein and Neal Darcy **VOTED AND PASSED. (8-0-0)**

Roll Call Vote:

- | | |
|----------------|-----|
| Ms. Romasco | Yes |
| Ms. Crossland | Yes |
| Mr. Jones | Yes |
| Ms. Codianne | Yes |
| Ms. Reardon | Yes |
| Ms. Colletti | Yes |
| Mr. Darcy | Yes |
| Mr. Rubinstein | Yes |

VOTED AND PASSED. UNANIMOUS (8-0-0)

Meeting Materials provided tonight can be located at www.nrsd.net

School Committee Meeting recordings can be viewed at: [Click Here](#)

Reference Documents and Presentations

Agenda

17-18 Planning Calendar Updated 11-8-17

Superintendent's Report

Extended Learning Presentation

FY19 Capital Plan for Towns and District -preliminary

2017 Fall Playoffs Update

NRSD User Fee Proposal 2017

Mid-Wach League User Fee Data 2017

2017 MCAS Analysis Presentation

Draft School Committee Manual

MOU for NRHS School Resource Officer

Draft Meeting Minutes of October 25, 2017

Approved by NRSC 11-29-17