

**NASHOBA REGIONAL SCHOOL DISTRICT  
SCHOOL COMMITTEE MEETING**

Emerson School  
School Committee Conference Room  
Second Floor  
50 Mechanic Street, Bolton, MA

February 14, 2018

**SCHOOL COMMITTEE IN ATTENDANCE** : Lorraine Romasco, Alise Crossland, Lynn Colletti, Mark Jones, Neal Darcy and Stephen Rubinstein

**REMOTE PARTICIPANT**: Kathy Codianne

**ABSENT**: Susan Reardon

**ADMINISTRATION IN ATTENDANCE**: Joan DeAngelis, Director of Pupil Personnel Services, Pat Marone, Interim Business and Operations Manager and Ann Marie Stoica, Director of Human Resources

**CALL TO ORDER**

Chairman Romasco called the regular meeting to order at 6:00 PM

**CITIZENS COMMENTS**

None

**SCHOOL COMMITTEE CHAIR UPDATES**

Chairman Romasco advised Ms. Codianne is participating remotely due to a family illness. Chairman Romasco advised Joan DeAngelis, Director of Pupil Personnel Services is sitting in for the Superintendent who is away at a conference. Chairman Romasco advised she is requesting an additional meeting and is suggesting February 21<sup>st</sup> and March 7<sup>th</sup> for meeting dates. Mr. Darcy recommended posting both dates and cancelling a meeting if not needed.

**MOTION**

Mark Jones moved to add two additional meetings to the School Committee Meeting Calendar, February 21, 2018 at 5:30 pm and March 7, 2018 at 6:00 pm seconded by Alise Crossland.

**Roll Call Vote:**

Ms. Crossland	Yes
Mr. Jones	Yes
Ms. Codianne	Yes
Mr. Darcy	Yes
Mr. Rubinstein	Yes
Ms. Romasco	Yes
Ms. Colletti	Yes

**VOTED AND PASSED. UNANIMOUS (7-0-0)**

**STUDENT REPORT**

Isabel Stringfellow, NRHS Student Representative to the School Committee provided an update on academics, sports and events at Nashoba Regional High School and district Schools.

**NEW BUSINESS**

**Mable Hale Fund Proposal**

Mr. Grady, Principal of Hale Middle School, provided a proposal to access the Mable Hale Fund and provided a review of the history of how and why the fund was established and the purpose and use of the funds in the proposal.

**MOTION**

Mark Jones moved to access the Mable Hale Fund in the amount of \$9676.76, to be transfer to an activity fund for the proposed purpose as presented at Hale Middle School; seconded by Stephen Rubinstein

**Roll Call Vote:**

Ms. Crossland	Yes
Mr. Jones	Yes
Ms. Codianne	Yes
Mr. Darcy	Yes
Mr. Rubinstein	Yes
Ms. Romasco	Yes
Ms. Colletti	Yes

**VOTED AND PASSED. UNANIMOUS (7-0-0)**

**Athletic User Fees and Family Cap**

Mr. Darcy advised the Budget and Warrant Subcommittee has met with Ms. Rich regarding the Athletic User Fees and is recommended the new user fees, as presented in the document included in the packet, be adopted.

**MOTION**

Neal Darcy moved to adopt the new athletic user fees as presented; seconded by Alise Crossland

**Roll Call Vote:**

Ms. Crossland	Yes
Mr. Jones	No
Ms. Codianne	Yes
Mr. Darcy	Yes
Mr. Rubinstein	No
Ms. Romasco	Yes
Ms. Colletti	Yes

**VOTED AND PASSED. (5-2-0)**

**Human Resources Update**

Ms. Stoica, Director of Human Resources provided an update on staffing, providing the number of current employees (539), upcoming retirements and resignations. Chairman Romasco asked the administration to bring forward the additional staffing that will be requested in the FY19 budget.

**OLD BUSINESS**

**FY19 Budget Update**

Ms. Marone provided a powerpoint presentation on the FY19 budget process to date, reviewing the reductions and efficiencies found, member towns capital plans, and revolving fund balances. Ms. Marone provided a complete list of revolving accounts that will be closed and funds moved to other accounts as directed by the vote at the last school committee meeting.

**Budget and Warrant Subcommittee Items**

Mr. Darcy advised the Budget and Warrant Subcommittee voted to engage PRIM to assist the district in the process of establishment of the OPEM Trust Fund and reviewed the process and votes needed to establish the OPEM Trust Fund. Mr. Darcy stated he is requesting a vote from the School Committee to authorize the administration to engage PRIM in discovery of the process of the establishment of the OPEM Trust Fund.

**MOTION**

Stephen Rubinstein moved to authorize the administration to engage PRIM in discovery of the process of the establishment of the OPEM Trust Fund seconded by Mark Jones

**Roll Call Vote:**

Ms. Crossland	Yes
Mr. Jones	Yes
Ms. Codianne	Yes
Mr. Darcy	Yes
Mr. Rubinstein	Yes
Ms. Romasco	Yes
Ms. Colletti	Yes

**VOTED AND PASSED. UNANIMOUS (7-0-0)**

Mr. Darcy advised the Budget and Warrant Subcommittee voted to recommend the School Committee establish two stabilization funds, one for the turf field and one for NRHS facility. Mr. Darcy advised establishment of stabilization funds must be brought to the towns for their warrants at Town Meeting. The School Committee discussed the uses of a stabilization fund. Mr. Jones advised after the discussion tonight he would be in favor of establishing a district stabilization fund as well. Chairman Romasco asked the Budget and Warrant Subcommittee to revisit this topic and come back to the School Committee with more details on the stabilization funds parameters.

**SUBCOMMITTEE REPORTS**

**Budget and Warrant Subcommittee**

Mr. Darcy reported the items discussed where brought forward tonight previously. Mr. Darcy advised there is a report the Principals receive that details the warrant and would like the School Committee to receive this report. Chairman Romasco advised the warrant report discussion be moved to an April agenda.

**Personnel Subcommittee**

No Report

**Policy Subcommittee**

Ms. Crossland reported the committee met today and finished the review of section K and the Budget and Warrant Subcommittee joined the meeting to review joint policies advised during the forensic audit.

**SEPAC**

No Report

**CORRESPONDENCE**

None

**CONSENT AGENDA**

Topics on consent agenda included:

Warrants of February 16, 2018

<u>WARRANT NO.</u>	<u>DATE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
3813	02/16/18	VENDOR FY18	\$ 596,675.93
3814	02/16/18	BENEFIT FY18	\$ 53,432.91
3815	02/16/18	PAYROLL FY 18	\$1,450,284.50

Meeting Minutes of January 31, 2018

**ITEMS TO BE CONSIDERED FOR NEXT AGENDA**

2018-2019 SY Calendar Proposal

**EXECUTIVE SESSION**

The Committee went into Executive Session at 8:23 pm pursuant to M.G.L. c. 30A, § 21(a)3 to review and discuss draft Executive Session minutes of 4/26/17, 5/10/17, 9/13/17, 11/29/17, and 12/6/17(2), as an open meeting may have a detrimental effect on the bargaining or litigation position of this public body and the chair so declares. Committee will adjourn in Executive Session.

**MOTION**

Mark Jones moved to go into Executive Session at 8:23 pm pursuant to M.G.L. c. 30A, § 21(a)3 to review and discuss draft Executive Session minutes of 4/26/17, 5/10/17, 9/13/17, 11/29/17, and 12/6/17(2), as an open meeting may have a detrimental effect on the bargaining or litigation position of the public body and the chair so declares. Committee will adjourn in Executive Session; seconded by Neal Darcy.

**Roll Call Vote:**

Ms. Crossland	Yes
Mr. Jones	Yes
Ms. Codianne	Yes
Mr. Darcy	Yes
Mr. Rubinstein	Yes
Ms. Romasco	Yes
Ms. Colletti	Yes

**VOTED AND PASSED. UNANIMOUS (7-0-0)**

Meeting Materials provided tonight can be located at [www.nrsd.net](http://www.nrsd.net)

School Committee Meeting recordings can be viewed at: [Click Here](#)

**Reference Documents and Presentations**

Agenda

17-18 SC Planning Calendar 2-14-18

Mabel Hale School Fund Background

Mabel Hale Fund Proposal

Athletic User Fee Proposal 2018 (Update 2-18)

FY17 Revolving Fund Report -4th Qtr

FY19 Budget Changes Update 2-14-18

Draft Meeting Minutes of January 31, 2018

Approved by NRSC 2/21/18