

**NASHOBA REGIONAL SCHOOL DISTRICT
SCHOOL COMMITTEE MEETING**

Emerson School
50 Mechanic Street, Bolton, Ma
School Committee Conference Room
Second Floor

March 28, 2018

SCHOOL COMMITTEE IN ATTENDANCE: Mark Jones, Lynn Colletti, Kathy Codianne, Alise Crossland, Susan Reardon, Neal Darcy and Stephen Rubinstein

REMOTE PARTICIPANT: Lorraine Romasco (physically arrived to meeting at 8:00 pm)

ADMINISTRATION IN ATTENDANCE: Brooke Clenchy, Superintendent of Schools, Pat Marone, Interim Business and Operations Manager, Ann Marie Stoica, Director of Human Resources

CALL TO ORDER

Vice Chairman Codianne called the regular meeting to order at 6:00PM

CITIZENS COMMENTS

None

SCHOOL COMMITTEE CHAIR UPDATES

Chairman Romasco advised the Tri-Town Meeting is next Wednesday in Lancaster.

STUDENT REPORT

Isabel Stringfellow, NRHS Student Representative to the School Committee provided an update on academics, sports and events at Nashoba Regional High School and district Schools.

STUDENT PRESENTATION

Students from the Hale Middle School Math Club, provided a demonstration on Math Drills they use in a competition setting, the School Committee members participated in the drills.

SUPERINTENDENT'S REPORT

Superintendent Clenchy provided district updates; the report can be viewed in its entirety at http://www.nrsd.net/district/superintendent_s_reports

INTERIM BUSINESS AND OPERATIONS MANAGER REPORT

Ms. Marone advised she does not have a March report out as the month as not ended, she will report out on the revolving funds and revenue/expenditures at her next report out. Ms. Marone advised she attended a meeting regarding regional transportation. Ms. Marone advised the administration has instituted a budget freeze, stating that if there are classroom needs they will still be met. Ms. Codianne requested Ms. Marone provide clarification on the 1 ½ mile state transportation regulation/reimbursement at the next meeting. Ms. Colletti stated, currently every child in the district is picked up by the bus, no matter the distance. Is this a district requirement or state (possibly due to regionalization agreement? Bussing was the carrot to regionalize.)

NEW BUSINESS

NRHS Endowment Fund Donations

Ms. Marone advised she has received the NRHS Endowment Spring Grants, \$567.15 for kitchen supplies, \$266.93 for world language immersion game and \$500.00 for senior English projects. Ms. Marone is asking for a vote from the School Committee to accept these grants.

MOTION

Mark Jones moved to accept the NRHS Endowment Spring Grants in the amount of \$567.15, \$266.92 and \$500.00; seconded by Alise Crossland

Roll Call Vote:

Ms. Romasco	Yes
Ms. Crossland	Yes
Mr. Jones	Yes
Ms. Codianne	Yes
Ms. Reardon	Yes
Ms. Colletti	Yes
Mr. Darcy	Yes
Mr. Rubinstein	Yes

VOTED AND PASSED. UNANIMOUS (8-0-0)

MelansonHeath Audit Review

Ms. Marone introduced Sheryl Stephens-Burke, a partner with the firm MelansonHeath, Ms. Burke reviewed the draft audit and governance letter in detail. Committee members asked clarifying questions. Ms. Burke advised of the status on the recommendations of the Forensic Audit and advised the recommendations have either been met or are being worked on currently. MelansonHeath to follow up with three reports; IDEA grant review, Agreed upon procedure report for 'end of year report' and Agreed upon procedure report for 'student activity funds' MelansonHeath will forward a template letter to Ms. Marone to explain OPEB (Other Post-Employment Benefits) to the general public, for opening statement of budget book.

OLD BUSINESS

NRHS SOI (Statement of Interest)

Superintendent Clenchy advised of the process of completing the SOI, thanked the Administration staff for their support and reviewed the draft SOI that was previously emailed to the committee. Committee asked clarify questions.

MOTION

Mark Jones moved the School Committee authorize the Administration to submit the completed SOI for the NRHS to MSBA; further authorizing the School Committee Chair and Superintendent to sign the certifications which verify the vote was taken; seconded by Stephen Rubinstein

Roll Call Vote:

Ms. Romasco	Yes
Ms. Crossland	Yes
Mr. Jones	Yes
Ms. Codianne	Yes
Ms. Reardon	Yes
Ms. Colletti	Yes
Mr. Darcy	Yes
Mr. Rubinstein	Yes

VOTED AND PASSED. UNANIMOUS (8-0-0)

Resolved: Having convened in an open meeting on March 28, 2018, prior to the closing date, the Nashoba Regional School District of Bolton, Lancaster, and Stow, MA in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest dated March 28, 2018 for the Nashoba Regional High School located at 12 Green Road, Bolton, MA 01740 which describes and explains the following deficiencies and the priority category(s) for which an application may be submitted to the Massachusetts School Building Authority in the future

Priority 5 - Replacement, renovation or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility. Much of the building experiences sections that are beyond life expectancy standards and are in need of full replacement.

Priority 7 - Replacement of or addition to obsolete buildings in order to provide for a full range of programs consistent with state and approved local requirements for the same rationale as provided in Priority 5;

and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the Regional School District to filing an application for funding with the Massachusetts School Building Authority.

OPEB (Other Post-Employment Benefits) Parameters for Acceptance

Mr. Darcy advised the Budget and Warrant Subcommittee has voted to authorize the district Treasurer to be the custodian of the OPEB (Other Post-Employment Benefits) trust.

MOTION

Mark Jones moved to appoint the district treasurer as custodian of the OPEB (Other Post-Employment Benefits) Trust; seconded by Neal Darcy.

Roll Call Vote:

Ms. Romasco	Yes
Ms. Crossland	Yes
Mr. Jones	Yes
Ms. Codianne	Yes
Ms. Reardon	Yes
Ms. Colletti	No
Mr. Darcy	Yes
Mr. Rubinstein	Yes

VOTED AND PASSED. (7-1-0)

SUBCOMMITTEE REPORTS

Budget and Warrant Subcommittee

Mr. Darcy reported the subcommittee discussed the Budget Book and they hope to review it at their meeting next week.

Personnel Subcommittee

Ms. Codianne reported the subcommittee met last on March 20th, the Subcommittee has been discussing with the Superintendent the job description for the Assistant Superintendent position, there were additional suggested edits, the subcommittee is meeting on Monday to hopefully

finalize that and bring forward at the next School Committee meeting. Ms. Codianne remind the members of the Superintendent Evaluation workshop with Dorothy Presser on April 11th at 5:00 prior to the regular School Committee meeting, copies of the Superintendent’s Self Evaluation will be distributed before the workshop.

Policy Subcommittee

Ms. Reardon reported the subcommittee meet prior to the meeting and approved four policies regarding pregnancy rights, which is a new state regulation, those and another section will be brought forward at the next meeting.

SEPAC

Ms. Crossland reported SEPAC met last week and held their Co-Chair elections, Kim Karn and Francis Morgan were elected as Co-Chairs. Ms. Crosland reported out on the upcoming events SEPAC will be holding.

Tech Committee

No Report

Emergency Response Committee

No Report

Audit Advisory

No Report

CORRESPONDENCE

None

CONSENT AGENDA

Topics on consent agenda included:

Warrants of March 30, 2018

<u>WARRANT NO.</u>	<u>DATE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
3822	03/30/18	VENDOR FY18	\$ 474,798.02
3823	03/30/18	BENEFIT FY18	\$ 793,931.91
3824	03/30/18	PAYROLL FY 18	\$1,660,760.07

Meeting Minutes of March 14, 2018

ITEMS TO BE CONSIDERED FOR NEXT AGENDA

- Recess Time
- NRHS Choral Presentation
- Superintendent Evaluation Review with Dorothy Presser 5:00 pm
- Warrant Report Discussion
- Policy Review

EXECUTIVE SESSION

The Committee went into Executive Session at 7:54 pm pursuant to Purpose 3 of M.G.L. c. 30A, § 21(a)(3) – To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigation position of the public body and the chair so declares – George King Complaint for Declaratory and

MOTION

Stephen Rubinstein moved to go into Executive Session at 7:54 pm pursuant to Purpose 3 of M.G.L. c. 30A, § 21(a)(3) – To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigation position of the public body and the chair so declares – George King Complaint for Declaratory and Injunctive Relief. Executive Session to include Superintendent Clenchy and Business Manager, Pat Marone. Committee will adjourn in Executive Session; seconded by Mark Jones.

Roll Call Vote:

Ms. Romasco	Yes
Ms. Crossland	Yes
Mr. Jones	Yes
Ms. Codianne	Yes
Ms. Reardon	Yes
Ms. Colletti	Yes
Mr. Darcy	Yes
Mr. Rubinstein	Yes

VOTED AND PASSED. UNANIMOUS (8-0-0)

Meeting Materials provided tonight can be located at www.nrsd.net

School Committee Meeting recordings can be viewed at: [Click Here](#)

Reference Documents and Presentations

Agenda
17-18 SC Planning Calendar 3-28-18
Superintendent's Report
MelansonHeath Draft Audit Report
MelansonHeath 2017 Governance Letter
SOI Draft
NRHS Endowment Spring Grant Approval Request
School Committee Draft Meeting Minutes of 3-14-18

Approved by NRSC 4/11/18