

**NASHOBA REGIONAL SCHOOL DISTRICT
SCHOOL COMMITTEE MEETING**

Emerson School
50 Mechanic Street, Bolton, Ma
School Committee Conference Room
Second Floor

April 25, 2018

SCHOOL COMMITTEE IN ATTENDANCE: Lorraine Romasco, Mark Jones, Stephen Rubinstein, Alise Crossland, Kathy Codianne, Susan Reardon, Lynn Colletti and Neal Darcy

ADMINISTRATION IN ATTENDANCE: Brooke Clenchy, Superintendent of Schools, and Pat Marone, Interim Business and Operations Manager, and Ann Marie Stoica, Director of Human Resources

CALL TO ORDER

Chairman Romasco called the regular meeting to order at 6:00 PM

CITIZENS COMMENTS

None

SCHOOL COMMITTEE CHAIR UPDATES

Chairman Romasco thanked the committee members for their Superintendent's Evaluation, advised the decks for the town meetings have been sent to the towns, and the tentative date for Goal Setting meeting is June 20th.

STUDENT PRESENTATION

Will Andronico, Jack Diefenbach, and Ben Myers, Students from Nashoba Regional High School, along with teacher Jackie Carter presented the trailer for the film they produced, Lovestruck. The students also reviewed the process of filming. The film won the NATAS Boston/New England Long Form Fiction Award.

STUDENT REPORT

Isabel Stringfellow, NRHS Student Representative to the School Committee provided an update on academics, sports and events at Nashoba Regional High School and district Schools. Ms. Stringfellow reported on the student lead National Walkout and forum in support of safety in schools.

SUPERINTENDENT'S REPORT

Superintendent Clenchy provided district updates; the report can be viewed in its entirety at http://www.nrsd.net/district/superintendent_s_reports

BUSINESS AND OPERATIONS MANAGER'S REPORT

Ms. Marone presented the revolving funds book, the March quarterly report and presented the OPEB Declaration of Trust, indicating that if the School Committee does not disapprove, it will be presented to the District Treasurer. After 90 days, if there is no dis-approval of this declaration, the Trust will be established. Chairman Romasco asked the School Committee members to forward any concerns within the next 2 days, if none are received it will be moved forward.

NEW BUSINESS

Policy Review

Ms. Reardon reviewed Policy Manual Section E revision suggestions and new policy adoptions from MASC.

MOTION

Susan Reardon moved to approve Section E of the Policy Manual in form with the exception of Policy EFD; seconded by Mark Jones **IN FAVOR:** Lorraine Romasco, Mark Jones, Stephen Rubinstein, Alise Crossland, Kathy Codianne, Susan Reardon, Lynn Colletti and Neal Darcy **VOTED AND PASSED. (8-0-0)**

Budget and Warrant Recommended Reports

Mr. Darcy reviewed the recommended reports from the Administration to the School Committee the Budget and Warrant Subcommittee developed. The Budget and Warrant Subcommittee is suggesting seven reports. The Budget and Warrant Subcommittee will revisit and make a final recommendation to the School Committee on reports, report structure and report frequency.

OLD BUSINESS

Assistant Superintendent Job Description

Ms. Codianne advised the Personnel Subcommittee met on April 23rd to revise the Assistant Superintendent Job Description. The Personnel Subcommittee voted unanimously to approve the revised description presented tonight. Superintendent Clenchy reviewed the suggested revisions from the last reading. The Committee discussed the job qualifications regarding digital learning experience.

MOTION

Kathy Codianne moved to approve the Assistant Superintendent job description as amended; seconded by Stephen Rubinstein **IN FAVOR:** Lorraine Romasco, Mark Jones, Stephen Rubinstein, Alise Crossland, Kathy Codianne, Susan Reardon, Lynn Colletti and Neal Darcy **VOTED AND PASSED. (8-0-0)**

SUBCOMMITTEE REPORTS

Budget and Warrant Subcommittee

Mr. Darcy reported met today, topics were discussed during the regular meeting tonight.

Personnel Subcommittee

Ms. Codianne reported the subcommittee met and approved the Assistant Superintendent Job Description.

Policy Subcommittee

Ms. Reardon reported the subcommittee met today to continue the manual review with MASC, the next meeting will be June 13th.

SEPAC

No Report

Tech Committee

No Report

Emergency Response Committee

No Report

Audit Advisory

No Report

CORRESPONDENCE

None

CONSENT AGENDA

Topics on consent agenda included:

Warrants of April 27, 2018 2018

<u>WARRANT NO.</u>	<u>DATE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
3828	04/27/18	VENDOR FY18	\$ 462,418.48
3829	04/27/18	BENEFIT FY18	\$ 844,153.25
3830	04/27/18	PAYROLL FY 18	\$1,392,081.84

Meeting Minutes of April 11, 2018

ITEMS TO BE CONSIDERED FOR NEXT AGENDA

- Executive Session Minutes Review
- Superintendent final evaluation
- B & W Recommended Reports
- Report out on new FY18 Positions
- Policy Review (Section K & L & Policy EFD)

ADJOURN

MOTION

Kathy Codianne moved to adjourn at 7:42 pm; seconded by Stephen Rubinstein **IN FAVOR:** Lorraine Romasco, Mark Jones, Stephen Rubinstein, Alise Crossland, Kathy Codianne, Susan Reardon, Lynn Colletti and Neal Darcy **VOTED AND PASSED. (8-0-0)**

Meeting Materials provided tonight can be located at www.nrsd.net

School Committee Meeting recordings can be viewed at: [Click Here](#)

Reference Documents and Presentations

- Agenda
- 17-18 SC Planning Calendar 4-25-18
- Superintendent's Report
- FY18 March Expenditure Report
- FY18 Revolving Fund Report -Qtrr 3
- OPEB Trust Document
- Policy Manual Section E Proposed Changes
- Policy Manual Section E
- Policy Manual Section E with Markups
- Budget and Warrant Subcommittee Recommended Reports
- Assistant Superintendent Job Description
- School Committee Draft Meeting Minutes of 4-11-18