

**NASHOBA REGIONAL SCHOOL DISTRICT  
SCHOOL COMMITTEE MEETING**

Emerson School  
50 Mechanic Street, Bolton, Ma  
School Committee Conference Room  
Second Floor

June 28, 2017

**SCHOOL COMMITTEE IN ATTENDANCE:** Lorraine Romasco, Mark Jones, Kathy Codianne, Stephen Rubinstein, Alise Crossland, and Susan Reardon

**ABSENT:** Neal Darcy and Lynn Colletti

**ADMINISTRATION IN ATTENDANCE:** Brooke Clenchy, Superintendent of Schools, Pat Marone, Interim Business and Operations Manager, Ann Marie Stoica, Director of Human Resources

**CALL TO ORDER**

Chairman Romasco called the regular meeting to order at 5:00 PM

**NEW BUSINESS**

**Superintendent's Evaluation**

Chairman Romasco reviewed the state guidelines and process of the Superintendent's Evaluation. Chairman Romasco advised of the ratings and read the comments for overall performance and the four standards of the evaluation. Superintendent Clenchy thanked the School Committee members present and from the past year.

Superintendent Clenchy advised of the passing away of Commissioner Mitchell Chester, Commissioner of the Massachusetts Department of Elementary and Secondary Education. Superintendent Clenchy extended her condolences to her former colleagues and the Commissioner's family.

**EXECUTIVE SESSION**

Committee went into Executive session at 5:18 pm for the purpose of discussing negotiation strategy for the Superintendent's contract. The Committee will reconvene to open session;

**MOTION**

Kathy Codianne moved to go into Executive session at 5:18 pm for the purpose of discussing negotiation strategy for the Superintendent's contract and include Superintendent Clenchy in the meeting. The Committee will reconvene to open session; seconded Mark Jones

**Roll Call Vote:**

Ms. Romasco	Yes
Ms. Crossland	Yes
Mr. Jones	Yes
Mr. Rubinstein	Yes
Ms. Codianne	Yes
Ms. Reardon	Yes

**VOTED AND PASSED. UNANIMOUS (6-0-0)**

School Committee reconvened to open session at 5:33 pm

**NEW BUSINESS (continued)**

**Superintendent's FY18 Salary**

Chairman Romasco advised the School Committee voted unanimously in Executive Session to give Superintendent Clenchy a 5% salary increase for FY18.

Kathy Codianne moved to approve a 5% salary increase for FY18 for Superintendent Clenchy; seconded by Stephen Rubinstein **IN FAVOR:** Lorraine Romasco, Mark Jones, Kathy Codianne, Stephen Rubinstein, Alise Crossland, and Susan Reardon **VOTED AND PASSED. UNANIMOUS (6-0-0)**

**NRHS Facility Advisory Committee**

Superintendent Clenchy advised an ad will be placed in the local newspapers and on the district website to recruit community membership for the committee, Superintendent Clenchy read the proposed ad.

**District Improvement Plan**

Superintendent Clenchy advised the District Improvement Plan in the packet includes the revisions suggested during the Goals Workshop. Ms. O'Connor and Ms. Kenyon attended the meeting to provide an overview of the focus of the plan.

**MOTION**

Kathy Codianne moved to approve the 2017-2018 District Improvement Plan as presented seconded by Mark Jones **IN FAVOR:** Lorraine Romasco, Mark Jones, Kathy Codianne, Stephen Rubinstein, Alise Crossland, and Susan Reardon **VOTED AND PASSED. UNANIMOUS (6-0-0)**

**NRHS Assistant Principal of Academics**

Superintendent Clenchy stated when there is a change in leadership at a high school there is an opportunity for a Superintendent to do a deep review of the leadership in the building. Superintendent Clenchy advised she has met with many groups in the building to determine leadership needs. Superintendent Clenchy advised her research as led her to determine the need is for an Assistant Principal of Academics which, with the support of the Teaching and Learning Department, will focus on curriculum and Educator Evaluation. Superintendent Clenchy is requesting the School Committee approve the addition of this position. Job description is included in the packet. Chairman Romasco advised she does support the position but is concerned the "ask" is outside of the approved budget. Superintendent Clenchy shared that the need for intensive focus on the curriculum became apparent through her investigation at the high school as well as the critical need for compliance with Educator Evaluator which is required by the State. She also described how this position differs from the role of the current Assistant Principal roles at the high school.

**MOTION**

Kathy Codianne moved to authorize the Administration to advertise for and hire an Assistant Principal of Academics for NRHS ; seconded by Mark Jones **IN FAVOR:** Lorraine Romasco, Mark Jones, Kathy Codianne, Stephen Rubinstein, and Alise Crossland **OPPOSED:** Susan Reardon **VOTED AND PASSED. (5-1-0)**

**Facilities Department Vehicle Purchase**

Superintendent Clenchy advised Pat Marone, the Interim Business and Operations Manager has brought forward a request for the purchase of a new utility van for the District Electrician. Ms. Marone shared that the floor of the current utility van has deteriorated making it questionable as to whether the van will pass its yearly inspection. She also advised she has received three quotes from the Combuys site, the lowest being \$31,000 which includes ladder racks, etc. Ms. Marone provided a review of all facilities vehicles in the district, their use and a plan for future vehicle replacements. Ms.

Marone advised this will be purchased with FY17 budget surpluses.

**MOTION**

Kathy Codianne moved to authorize the Administration to purchase a new utility van for the district electrician with an estimated cost of \$31,000 to be paid out of FY17 budget; seconded by Alise Crossland **IN FAVOR:** Lorraine Romasco, Mark Jones, Kathy Codianne, Stephen Rubinstein, Alise Crossland, and Susan Reardon **VOTED AND PASSED. UNANIMOUS (6-0-0)**

**Interim Business and Operations Manager Appointment**

Superintendent Clenchy advised the School Committee oversees the contract of the Business Manager and is requesting the approval of the appointment of Patricia Marone to a one year contract for the Interim Business and Operations Manager.

**MOTION**

Stephen Rubinstein moved to appoint Patricia Marone as the Interim Business and Operations Manager on a one year contract for FY18; seconded by Kathy Codianne **IN FAVOR:** Lorraine Romasco, Mark Jones, Kathy Codianne, Stephen Rubinstein, Alise Crossland, and Susan Reardon **VOTED AND PASSED. UNANIMOUS (6-0-0)**

**Summer Warrant Signatures**

**MOTION**

Stephen Rubinstein moved to authorize the Budget and Warrant Subcommittee to sign the summer warrants, in the absence of a subcommittee member, a School Committee member to sign for a total of three signatures; seconded by Alise Crossland **IN FAVOR:** Lorraine Romasco, Mark Jones, Kathy Codianne, Stephen Rubinstein, Alise Crossland, and Susan Reardon **VOTED AND PASSED. UNANIMOUS (6-0-0)**

**CONSENT AGENDA**

Topics on consent agenda included:

Meeting Minutes of June 7, 2017

Meeting Minutes of June 21, 2017

**EXECUTIVE SESSION**

Committee went into Executive session at 6:49 pm pursuant to M.G.L. c. §30A, 21(a)3 to discuss strategy with respect to collective bargaining for Unit A if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares.

The Committee will not reconvene to open session; meeting will adjourn in Executive Session.

**MOTION**

Kathy Codianne moved to go into Executive session at 6:49 pm pursuant to M.G.L. c. §30A, 21(a)3 to discuss strategy with respect to collective bargaining for Units A if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares. To include Superintendent Clenchy, Ann Marie Stoica, Director of Human Resources, and Don Lowe, Bolton Town Administrator. The Committee will not reconvene to open session; meeting will adjourn in Executive Session; seconded Mark Jones

**Roll Call Vote:**

NRSD School Committee Meeting Minutes, June 28, 2017

Ms. Romasco	Yes
Ms. Crossland	Yes
Mr. Jones	Yes
Mr. Rubinstein	Yes
Ms. Codianne	Yes
Ms. Reardon	Yes

**VOTED AND PASSED. UNANIMOUS (6-0-0)**

Meeting Materials provided tonight can be located at [www.nrsd.net](http://www.nrsd.net)

School Committee Meeting recordings can be viewed at: [Click Here](#)

**Reference Documents and Presentations**

Agenda

Facility Advisory Committee Ad

Draft NRSD District Improvement Plan 17-18

Draft NRSD District Improvement Plan Brochure 17-18

Assistant Principal of Academics Job Description

Rationale: Assistant Principal for Academics

Interim Business and Operations Manager Contract FY18

Facilities Dept. Vehicle Needs Powerpoint

Draft Meeting Minutes of 6/7/17

Draft Meeting Minutes of 6/21/17

Approved by NRSC 9/13/17