

**NASHOBA REGIONAL SCHOOL DISTRICT
SCHOOL COMMITTEE MEETING**

Emerson School
50 Mechanic Street, Bolton, Ma
School Committee Conference Room
Second Floor

June 7, 2017

SCHOOL COMMITTEE IN ATTENDANCE : Lorraine Romasco, Mark Jones, Lynn Colletti (arrived at 6:10 pm), Kathy Codianne, Stephen Rubinstein, Alise Crossland, Susan Reardon and Neal Darcy (arrived at 6:59 pm)

ADMINISTRATION IN ATTENDANCE: Brooke Clenchy, Superintendent of Schools, Pat Marone, Interim Business and Operations Manager, Ann Marie Stoica, Director of Human Resources

CALL TO ORDER

Chairman Romasco called the regular meeting to order at 6:01 PM

CITIZENS COMMENTS

Laura Roberts, Bolton resident, attended the meeting to thank the School Committee and Administration for their responsiveness regarding the incoming Kindergarten classes.

Erik Holmgren, advised he attended the meeting to also thanked the School Committee and Administration for their communication regarding the incoming Kindergarten classes and to meet the School Committee and Superintendent.

STUDENT REPORT

Isabel Stringfellow, NRHS Student Representative to the School Committee provided an update on academics, sports and events at Nashoba Regional High School and district Schools.

SUPERINTENDENT'S REPORT

Superintendent Clenchy provided district updates; the report can be viewed in its entirety at http://www.nrsd.net/district/superintendent_s_reports

SCHOOL COMMITTEE CHAIR UPDATES

Chairwoman Romasco provided updates on current district events, advised of end of year events, advised of the School Committee agenda items on the Tri-Town Agenda and structure for the June 21st Goals Workshop.

NEW BUSINESS

Florence Sawyer School Spanish Presentation

Mary Coppinger-Fraser, Spanish Teacher at Florence Sawyer School, provided a powerpoint presentation on the K-2 & 8th Grade Spanish Collaboration featuring student film clips.

Mr. Bates advised Karen Walsh-Fortin a Math Specialist at the Florence Sawyer School will be recognized at the State House on June 15th as a finalist for the Presidential Award of Excellence in Mathematics.

Classroom Designation

Superintendent Clenchy advised the Principals of the three elementary schools are present to provide a review of the structuring of the incoming kindergarten classes.

Mr. O'Shea, Principal of Mary Rowlandson ES, Mr. Bates, Principal of Florence Sawyer School and Mr. Mulkerin, Principal of The Center School provided a historical view of the current

structure, a review of the process and collaboration in structuring the incoming kindergarten classes. The Principals advised the teacher reaction to the restructuring was positive. The School Committee advised all comments and concerns regarding the kindergarten restructuring for the 2017-2018 school year should be directed to the Principals.

Quinsigamond Community College (QCC) Partnership

Ms. Patty O'Connor, district Coordinator of ELA, advised the QCC Partnership in the coming year will be expanding to offer a 101 Composition English class to approx. 21 seniors in which they will earn high school and college credits, which can be transferred to any state school. Ms. O'Connor provided a review of the program.

Business Office Year End Financial Update

Ms. Marone provided a summary of the revolving funds, the year-end financial status and projection, year-end transfer requests, regional transportation fund and new copier contract. Ms. Marone advised the district will be staying with Cannon, which is our current supplier. District is now tracking transfers for future budgeting concerns. Ms. Marone advised the district would like to trade the existing Electrician and Plumber vans and purchase a newer utility van for the electrician with the 2016-2017 surplus at projected cost of approx.\$40,000.

MOTION

Mark Jones moved to approve the FY17 year-end transfers proposed, as presented in the meeting packet ; seconded by Kathy Codianne **IN FAVOR:** Lorraine Romasco, Mark Jones, Lynn Colletti, Kathy Codianne, Stephen Rubinstein, Alise Crossland, Neal Darcy, and Susan Reardon **VOTED AND PASSED. UNANIMOUS (8-0-0)**

MOTION

Mark Jones moved the excess regional transportation funding for FY17 be placed in the regional transportation revolving fund at year-end; seconded by Stephen Rubinstein **IN FAVOR:** Lorraine Romasco, Mark Jones, Lynn Colletti, Kathy Codianne, Stephen Rubinstein, Alise Crossland, Neal Darcy, and Susan Reardon **VOTED AND PASSED. UNANIMOUS (8-0-0)**

MOTION

Mark Jones moved to authorize the Administration to sign a four year lease with Cannon for district copier service; seconded by Stephen Rubinstein **IN FAVOR:** Lorraine Romasco, Mark Jones, Lynn Colletti, Kathy Codianne, Stephen Rubinstein, Alise Crossland, Neal Darcy, and Susan Reardon **VOTED AND PASSED. UNANIMOUS (8-0-0)**

District Physician SY17-18 Contract

Ms. Marone is requesting the School Committee vote to appoint Dr. Russell Colman, the current District Physician, as the SY17-18 District Physician.

MOTION

Mark Jones moved to appoint Dr. Russell Colman as the SY17-18 District Physician and authorize the Superintendent to sign the SY17-18 contract; seconded by Kathy Codianne **IN FAVOR:** Lorraine Romasco, Mark Jones, Lynn Colletti, Kathy Codianne, Stephen Rubinstein, Alise Crossland, Neal Darcy, and Susan Reardon **VOTED AND PASSED. UNANIMOUS (8-0-0)**

Business Office Regular Reports Recommendation

Mr. Darcy advised the Budget and Warrant Subcommittee is recommending nine reports, and provided a handout listing those reports with a definition of what data the report would provide. The Chairwoman stated we need to be conscious the reports we request from the Administration to ensure they are meaningful. The committee discussed the reports requested and what reports are currently provided by the Administration. The Chairwomen states all reports that are provided to the Budget and Warrant Subcommittee should also be available to the entire School Committee.

Assabet Valley Collaborative Vote to Add Auburn

Superintendent Clenchy advised that Auburn Public Schools would like to join the Assabet Valley Collaborative, in order to do so all school district currently in the collaborative must vote to allow them to join the collaborative.

MOTION

Mark Jones moved to authorize the Chair to sign the Assabet Valley Collaborative agreement to include Auburn Public Schools as a member; seconded by Kathy Codianne **IN FAVOR:** Lorraine Romasco, Mark Jones, Lynn Colletti, Kathy Codianne, Stephen Rubinstein, Alise Crossland, Neal Darcy, and Susan Reardon **VOTED AND PASSED. UNANIMOUS (8-0-0)**

Emergency Response Task Force/School Health Advisory Council School Committee Member Assignment

Superintendent Clenchy advised the Emergency Response Task Force/School Health Advisory Council School Committee is an advisory committee to the School Committee and provided a review of the work they do. Superintendent Clenchy advised last year the Jennifer Leone was the School Committee Representative on this committee and requested the School Committee to approve this committee again for the upcoming year and appoint a School Committee member to this committee.

MOTION

Kathy Codianne moved to approve the Emergency Response Task Force/School Health Advisory Council as an advisory committee to the School Committee and appoint Stephen Rubinstein as the School Committee Representation on the committee; seconded by Mark Jones **IN FAVOR:** Lorraine Romasco, Mark Jones, Lynn Colletti, Kathy Codianne, Stephen Rubinstein, Alise Crossland, Neal Darcy, and Susan Reardon **VOTED AND PASSED. UNANIMOUS (8-0-0)**

OLD BUSINESS

School Committee Handbook Outline

Ms. Codianne advised the first draft of the School Committee Handbook is included in the packet and asked members for review and provide feedback. The final handbook will be approved in the Fall. Ms. Codianne requested all suggested revision be sent to her by June 30th.

SUBCOMMITTEE REPORTS

Budget and Warrant Subcommittee

Mr. Darcy advised most of the business has already been discussed and advised at the next meeting the subcommittee will determine meeting dates and times.

Personnel Subcommittee

Ms. Codianne reported the Personnel Subcommittee has finished the Superintendent's Evaluation and will be brought to the School Committee along with FY18 salary recommendation at the Goals Workshop.

Policy Subcommittee

Ms. Reardon reported the subcommittee meet with Dorothy Presser, MASC to continue work on the district policy manual, they will be meeting with her again in August. The Chair requested a grid of the review process.

SEPAC

No Report

Tech Committee

No Report

Emergency Response Committee

No Report

Audit Advisory

No Report

CORRESPONDENCE

CONSENT AGENDA

Topics on consent agenda included:

Warrants of June 9, 2017

<u>WARRANT NO.</u>	<u>DATE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
3653	06/09/17	VENDOR	\$ 334,240.69
3654	06/09/17	BENEFIT	\$ 10,659.76
3655	06/09/17	PAYROLL	\$1,365,714.52

Meeting Minutes of May 24, 2017

ITEMS TO BE CONSIDERED FOR NEXT AGENDA

June 21st is the Goal Setting Workshop

ADJOURN

MOTION

Kathy Codianne moved to adjourn at 8:41 PM; seconded by Susan Reardon **IN FAVOR:** Lorraine Romasco, Mark Jones, Lynn Colletti, Kathy Codianne, Stephen Rubinstein, Alise Crossland, Neal Darcy, and Susan Reardon **VOTED AND PASSED. UNANIMOUS (8-0-0)**

Meeting Materials provided tonight can be located at www.nrsd.net

School Committee Meeting recordings can be viewed at: [Click Here](#)

Reference Documents and Presentations

- Agenda
- Superintendent's Report
- Finance Update Presentation
- FY17 Revolving Fund Report -Qrtrly
- Budget and Warrant Subcommittee Recommended Reports FY18
- FIN FY17 Budget Transfers
- FY17 Revolving Fund Report -Qrtrly Summary 3.31.17
- FY17 Budget Projection 6.7.17
- QCC Early College Pathways Program
- SY17-18 District Physician Contract
- School Committee Handbook Draft
- Draft Meeting Minutes of 5/24/17

Approved by NRSC 6/28/17