

**NASHOBA REGIONAL SCHOOL DISTRICT
SCHOOL COMMITTEE MEETING**

Emerson School
50 Mechanic Street, Bolton, MA
School Committee Conference Room
Second Floor

November 14, 2018

SCHOOL COMMITTEE IN ATTENDANCE: Kathy Codianne, Stephen Rubinstein, Alise Crossland (left meeting at 6:12 pm), Mike Horesh, Susan Reardon and Lynn Colletti (arrived at 6:10 pm)

ABSENT: Lorraine Romasco and Elaine Sanfilippo

ADMINISTRATION IN ATTENDANCE: Brooke Clenchy, Superintendent of Schools, Todd Maguire, Assistant Superintendent, Pat Marone, Business and Operations Manager, Ann Marie Stoica, Director of Human Resources

CALL TO ORDER

Vice Chairman Codianne called the regular meeting to order at 6:00 PM

CITIZENS COMMENTS

None

SCHOOL COMMITTEE VICE CHAIR UPDATES

Vice Chair Codianne advised School Committee members attended the MASC/MASS Conference and advised at the next meeting members will have the opportunity to report out on the sessions they attended if they wish.

SUPERINTENDENT'S REPORT

Superintendent Clenchy and Assistant Superintendent Maguire provided district updates. The Superintendent's report can be viewed in its entirety at http://www.nrsd.net/district/superintendent_s_reports

BUSINESS AND OPERATIONS MANAGER REPORT

Ms. Marone reviewed the FY19 results of Operations 9/30/18 and the employee insurance review/RFP process which is scheduled to be released in the near future after existing experience data is compiled by Mr Boyle. Ms. Marone also reviewed the FY 2020 capital plans town presentation timelines and requests. Administration will report out on capital plans after Town Manager discussions. Mr. Frieswick provided an explanation of how capital requests are determined and how the data from Hogan Associates will be used in the decision process and the timeline of when Hogan will complete the assessments.

NEW BUSINESS

Florence Sawyer Boiler Automation Software Upgrade

Ms. Marone and Mr. Frieswick provided an update on the automation software on the Florence Sawyer boiler stating it has been updated by the IT Dept. several times and now is need of a complete replacement of the software system. Ms. Marone advised she has contacted the Bolton Town Administrator Mr. Lowe. Mr. Lowe is in attendance and advised the Town of Bolton would have to use the advisory reserve fund at a cost of \$22,000. Mr. Lowe advised he would recommend the school district front the funds out of the E & D and the town would reimburse the funds after the first assessment, July 2019. Mr. Lowe advised the boiler was replaced in phase one of a grant and the control system was scheduled as phase two of the grant, but the system failed sooner than expected.

MOTION

Stephen Rubinstein moved to advance an amount not to exceed \$25,000.00 from the E & D Fund for the front end computer system for the boiler room at the Florence Sawyer School in anticipation of approval from the Bolton Advisory Committee for reimbursement on the first assessment in FY20; seconded by Mike Horesh **IN FAVOR:** Kathy Codianne, Stephen Rubinstein, Mike Horesh, Susan Reardon and Lynn Colletti **VOTED AND PASSED. UNANIMOUS (5-0-0)**

Extended Day Update / Proposal

Ms. Rago, Enrichment Coordinator, provided an overview of the morning and afternoon Extended Learning Programs. Ms. Marone provided the FY20 proposed extended day rate increases. Mr. Rubinstein advised the Budget and Warrant Sub Committee is recommending a 3% increase. Vice Chairman Codianne asked Ms. Rago to provide the district with a synopsis of the enrichment program showing cost recovery analysis for the program, is it self sustaining, losing money, making money and show how the increases affect the program in the coming year.

MOTION

Stephen Rubinstein moved to approve a 3% increase for the Extended Learning Fees; seconded by Lynn Colletti **IN FAVOR:** Stephen Rubinstein and Mike Horesh **OPPOSED:** Susan Reardon, Lynn Colletti and Kathy Codianne **VOTED AND FAILED. (2-3-0)**

Technology Update

Assistant Superintendent Maguire and Mr. Qi, District Technology Manger provided an update on the district technology reviewing MCAS computer based testing, chromebook deployment, firewall, web content filter, cloudlock, internet bandwidth usage, and building safety and security. Security/door access/intercom systems are currently being discussed with the Town Managers and will be reported on later in the year, check calendar. When asked if these are reflected in the 5 year plan, it was noted that they are in flux.

Organizational Chart

Superintendent Clenchy provided the current Central Office Organizational Chart. Superintendent Clenchy advised this update includes the staff that report to the Assistant Superintendent.

OLD BUSINESS

None

SUBCOMMITTEE REPORTS

Budget and Warrant Subcommittee

Mr. Rubinstein reported the committee met and starting in December the subcommittee will start to review pieces of the budget.

Personnel Subcommittee

No Report

Policy Subcommittee

No Report

SEPAC

Communication Advisory

No Report

Tech Committee

No Report

Emergency Response Committee

No Report

Audit Advisory

No Report

CORRESPONDENCE

None

CONSENT AGENDA

Topics on consent agenda included:

Warrants of November 9, 2018

<u>WARRANT NO.</u>	<u>DATE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
3877	11/09/18	VENDOR FY19	\$ 505,520.67
3878	11/09/18	AP ACH FY19	\$ 44,303.30
3879	11/09/18	BENEFIT FY19	\$ 826,759.08
3880	11/09/18	PAYROLL FY19	\$1,366,339.10
3881	11/09/18	VENDOR FY19	\$ 1,110.57

Meeting Minutes of October 24, 2018

Meeting Minutes of October 29, 2018

ITEMS TO BE CONSIDERED FOR NEXT AGENDA

Extended Learning Tuition Proposal Breakdown

SC Members MASC/MASS Report Out

EXECUTIVE SESSIONS

The Committee went into Executive Session at 7:42 pm

Part A

Executive Session pursuant to M.G.L. c. 30A, Section 21(a)(2) to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel - Superintendent of Schools.

Part B

Executive Session pursuant to M.G.L. c. 30A, Section 21(a)(2) to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel – Unit C Grievance” Committee will adjourn in Executive Session.

MOTION

Stephen Rubinstein moved to go into Executive Session at 7:42 pm.; seconded by Susan Reardon

Part A

Executive Session pursuant to M.G.L. c. 30A, Section 21(a)(2) to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel - Superintendent of Schools. To include Superintendent Clenchy..

Part B

Executive Session pursuant to M.G.L. c. 30A, Section 21(a)(2) to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel – Unit C Grievance” to include the Superintendent Clenchy, Assistant Superintendent Maguire, district Legal Counsel Mike Maccaro, NREA President, Kevin Keaveney, an MTA Field Representative and members of the Unit C. Committee will adjourn in Executive Session

Roll Call Vote:

Ms. Reardon	Yes
Ms. Colletti	Yes
Mr. Horesh	Yes
Mr. Rubinstein	Yes
Ms. Codianne	Yes

VOTED AND PASSED. UNANIMOUS (5-0-0)

Meeting Materials provided tonight can be located at: [Click Here](#)

School Committee Meeting recordings can be viewed at: [Click Here](#)

Reference Documents and Presentations

Agenda

18-19 SC Planning Calendar 11-14-18

Superintendent's Report

FY19 Results of Operations 9/30/18

Insurance Advisory / Capital Plan Update

Extended Learning Presentation

Extended Learning Program Fee Proposal

Technology Update

Central Office Organizational Chart

School Committee Draft Meeting Minutes of 10-24-18

School Committee Draft Meeting Minutes of 10-29-18