

**NASHOBA REGIONAL SCHOOL DISTRICT  
SCHOOL COMMITTEE MEETING**

Emerson School  
50 Mechanic Street, Bolton, MA  
School Committee Conference Room  
Second Floor

December 5, 2018

**SCHOOL COMMITTEE IN ATTENDANCE:** Kathy Codianne, Elaine Sanfilippo, Stephen Rubinstein, Mike Horesh, Susan Reardon and Alise Crossland

**ABSENT:** Lorraine Romasco and Lynn Colletti

**ADMINISTRATION IN ATTENDANCE:** Brooke Clenchy, Superintendent of Schools, Todd Maguire, Assistant Superintendent, Pat Marone, Business and Operations Manager, Ann Marie Stoica, Director of Human Resources

**CALL TO ORDER**

Vice Chairman Codianne called the regular meeting to order at 6:00 PM

**CITIZENS COMMENTS**

None

**SCHOOL COMMITTEE CHAIR UPDATES**

Vice Chairman Codianne advised the Chair asked all subcommittees to ensure the subcommittee minutes are approved and posted, there is a Tri-Town meeting in Lancaster on December 12, 2018, the budget workshop is scheduled for January 26<sup>th</sup> at 8:30 am.

**SCHOOL COMMITTEE MEMBERS MASC/MASS CONFERENCE REPORT**

School Committee members reported out on the conference and the sessions they attended.

**STUDENT REPORT**

Colin Delisle, NRHS Student Representative to the School Committee provided an update on academics, sports and events at Nashoba Regional High School and district Schools.

**SUPERINTENDENT'S REPORT**

Assistant Superintendent Maguire provided district updates; The Superintendent's report can be viewed in its entirety at [http://www.nrsd.net/district/superintendent\\_s\\_reports](http://www.nrsd.net/district/superintendent_s_reports)

**NEW BUSINESS**

**NRHS DECA Donation**

Ms. Marone advised Stravos Andreopoulos, NRHS Business Teacher and DECA Advisor received a donation from Affordable Interior Systems (AIS) in the amount of \$2000.00

**MOTION**

Stephen Rubinstein moved to accept the \$2000 donation from Affordable Interior Systems to the NRHS DECA program; seconded by Alise Crossland **IN FAVOR:** Kathy Codianne, Elaine Sanfilippo, Stephen Rubinstein, Mike Horesh, Susan Reardon and Alise Crossland **VOTED AND PASSED. UNANIMOUS (6-0-0)**

**Preliminary FY20 Budget and Capital Plans Update**

Ms. Marone provided the FY20 preliminary budget advising this is a starting place and advised of the process of reviewing the budget sections leading up to the final budget approval. Ms. Marone provided the Bolton and Lancaster capital plans that were presented to the towns.

**School Committee Manual Revision Review**

Vice Chairman Codianne advised the draft School Committee Manual Revision is included in the packet along with a document of recommended revisions. Ms. Codianne reviewed the recommended revisions document.

**Nashoba Regional Education Assoc. MOA**

Ann Marie Stocia, Kevin Keaveney, Laura Friend and Ross Mulkerin presented the NREA MOA regarding the changes to the district Educator Evaluation Protocol. Ms. Stocia advised the NREA has ratified the MOA on November 13, 2018. Ms. Stocia reviewed the changes to the protocols.

**MOTION**

Elaine Sanfilippo moved to ratify the Nashoba Regional Education Assoc. MOA dated August 29, 2018 as presented seconded by Alise Crossland **IN FAVOR:** Kathy Codianne, Elaine Sanfilippo, Stephen Rubinstein, Mike Horesh, Susan Reardon and Alise Crossland **VOTED AND PASSED. UNANIMOUS (6-0-0)**

**School Nutrition Cost Review**

Mr. Houle and Ms. Marone provided a review of the school lunch costs, area comparisons, and advised he is proposing a .30 cent increase in the HS meals and a .25 cent increase in the middle school meals.

**MOTION**

Alise Crossland moved to approve a .30 cent increase in the HS meals and a .25 cent increase in the middle school meals; seconded by Stephen Rubinstein **IN FAVOR:** Kathy Codianne, Elaine Sanfilippo, Stephen Rubinstein, Mike Horesh, Susan Reardon and Alise Crossland **VOTED AND PASSED. UNANIMOUS (6-0-0)**

**OLD BUSINESS**

**Extended Learning Tuition Proposal Breakdown**

Ms. Rago provided a cost increase rationale, comparative data of surrounding towns, reviewed the enrichment program costs, and advised she is proposing a 3% increase. Mr. Rubinstein advised the Budget and Warrant Subcommittee is recommending a 3% increase.

**MOTION**

Elaine Sanfilippo moved to approve a 3% increase in the Extended Learning Tuition Fees for the 2019 SY; seconded by Alise Crossland **IN FAVOR:** Kathy Codianne, Elaine Sanfilippo, Stephen Rubinstein, Mike Horesh, and Alise Crossland **OPPOSED:** Susan Reardon **VOTED AND PASSED(5-1-0)**

**SUBCOMMITTEE REPORTS**

**Budget and Warrant Subcommittee**

Mr. Rubinstein reported the committee met and review the preliminary budget and advised of next agenda items.

**Personnel Subcommittee**

Ms. Codianne reported the subcommittee has been working on the School Committee Manual and will be added to the next School Committee agenda for approval.

**Policy Subcommittee**

Ms. Reardon reported the works continues with Dorothy Presser from MASC and advised of the progress of the policy manual

**SEPAC**

No report

**Communication Advisory**

Ms. Crossland reported the committee has not met.

**Emergency Response Committee**

Mr. Rubinstein reported he attended the meeting last week, the committee is working on details of reunification sites.

**Audit Advisory**

No Report

**CORRESPONDENCE**

None

**CONSENT AGENDA**

Topics on consent agenda included:

Warrants of December 7, 2018

<b><u>WARRANT NO.</u></b>	<b><u>DATE</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>AMOUNT</u></b>
3886	12/07/18	VENDOR FY19	\$ 237,787.06
3887	12/07/18	AP ACH FY19	\$ 42,520.48
3888	12/07/18	BENEFIT FY19	\$ 843,185.65
3889	12/07/18	PAYROLL FY19	\$1,366,933.72

Meeting Minutes of November 14, 2018

**ITEMS TO BE CONSIDERED FOR NEXT AGENDA**

- Digital Learning Update
- NRHS Choral Group
- Athletics Update/Fee Proposal
- Emerson Youth Risk Survey
- Oct. & Nov. Treasurer Reports
- Oct. & Nov. Results of Operations
- NRHS Music Dept. Overnight Travel Request
- SC Manual Revision

**ADJOURN**

**MOTION**

Alise Crossland moved to adjourn at 7:34 pm; seconded by Elaine Sanfilippo **IN FAVOR:** Kathy Codianne, Elaine Sanfilippo, Stephen Rubinstein, Mike Horesh, Susan Reardon and Alise Crossland **VOTED AND PASSED. UNANIMOUS (6-0-0)**

Meeting Materials provided tonight can be located at: [Click Here](#)

School Committee Meeting recordings can be viewed at: [Click Here](#)

**Reference Documents and Presentations**

- Agenda
- 18-19 SC Planning Calendar 12-5-18
- Superintendent's Report
- NRHS DECA Donation Approval Request
- Preliminary FY 20 Budget
- FY20 Capital Plan for Towns-Bolton
- FY20 Capital Plan for Towns-Lancaster
- Nashoba Regional Education Assoc. MOU
- Draft School Committee Manual
- Recommended changes to the School Committee Manual
- School Nutrition Cost Review
- Extended Learning Tuition Proposal
- School Committee Draft Meeting Minutes of 11-14-18