

**NASHOBA REGIONAL SCHOOL DISTRICT  
SCHOOL COMMITTEE MEETING**

Emerson School  
50 Mechanic Street, Bolton, MA  
School Committee Conference Room  
Second Floor

February 13, 2019

**SCHOOL COMMITTEE IN ATTENDANCE:** Lorraine Romasco, Elaine Sanfilippo, Stephen Rubinstein, Mike Horesh, Susan Reardon, Alise Crossland and Lynn Colletti

**ABSENT:** Kathy Codianne

**ADMINISTRATION IN ATTENDANCE:** Brooke Clenchy, Superintendent of Schools, Todd Maguire, Assistant Superintendent, Pat Marone, Business and Operations Manager, and Ann Marie Stoica, Director of Human Resources

**CALL TO ORDER**

Chairman Romasco called the regular meeting to order at 6:00 PM

**CITIZENS COMMENTS**

**SCHOOL COMMITTEE CHAIR UPDATES**

Chairman Romasco advised of the procedures and protocol for citizen comments stating the policies are driven by Mass General Law. Chairman Romasco stated if any citizen would like to provide a comment on a topic to contact the Chair and the item may be added to an agenda to allow for their comments to be heard. Chairman Romasco also advised she is up for re-election this year, stating she will not be running this term, Chairman Romasco advised she will continue to be a resource to the Committee has needed.

**STUDENT REPORT**

No Report

**SUPERINTENDENT'S REPORT**

Superintendent Clenchy and Assistant Superintendent Maguire provided district updates. The Superintendent's report can be viewed in its entirety at [http://www.nrsd.net/district/superintendent\\_s\\_reports](http://www.nrsd.net/district/superintendent_s_reports)

**NEW BUSINESS**

**NRHS Student Council Advisor STUCO Field Trip Approval**

Principal Di Domenico provided an overview of the NRHS MASC Student Council Advisor STUCO conference in Hyannis.

**MOTION**

Elaine Sanfilippo moved to approve the NRHS MASC Student Council field trip on March 6-March 8, 2019 to Hyannis, MA to include 8 students and two chaperones; seconded by Alise Crossland **IN FAVOR:** Lorraine Romasco, Alise Crossland, Elaine Sanfilippo, Stephen Rubinstein, Mike Horesh, Susan Reardon and Lynn Colletti **VOTED AND PASSED. UNANIMOUS (7-0-0)**

**NRHS Student German Trip Approval**

Superintendent Clenchy advised this is the fifth year for this trip. Nathan Prichard and Maria Davis provided a review of the German Exchange Program at NRHS. Mr. Prichard advised of the academic difference between a field trip and an exchange program. Ms. Davis advised of her experience with the exchange program in hosting and chaperoning.

**MOTION**

Alise Crossland moved to approve the NRHS German Exchange trip on June 17 – July 3, 2019 to Weilheim Germany, Salzburg Austria and Munich Germany to include 14 students and 2 chaperones; seconded by Elaine Sanfilippo **IN FAVOR:** Lorraine Romasco, Alise Crossland, Elaine Sanfilippo, Stephen Rubinstein, Mike Horesh, Susan Reardon and Lynn Colletti **VOTED AND PASSED. UNANIMOUS (7-0-0)**

**2018-2019 School Year Calendar**

Ms. Stocia provided a proposed 2018-2019 School Year calendar, provided an overview of the process of building the calendar, contractual obligation, the composition of the committee and the timeline for the process. Ms. Stocia advised the most prominent change in this year's proposal is the change of some of the early release days for Professional Development being held on Wednesday. Ms. Stocia provided rationale on holding early release Professional Development days on both Friday and Wednesday. SC was advised that Extended day will be available to all students on early release days (for a nominal fee), even those that do not participate in the extended day program. SC asked for a report at the end of the year on Extended day participation. Chairman Romasco advised the SC to review the proposal, talk with community members and the FY19-20 calendar vote will take place at the February 27, 2019 SC meeting.

**Human Resources Update**

Ms. Stocia provided a "to date" report on the upcoming retirements and advised she has received 8 notices of retirement. In addition, 12 employees will be make lane changes.

**FY20 Staff Requests**

Superintendent Clenchy provided a spreadsheet of FY20 staff requests. Superintendent Clenchy advised this is a snapshot today; this document will be revised as the budget process continues to develop. Superintendent Clenchy advised on the administration positions she feels are needed.

**December 2018 and January 2019 Results of Operation Reports**

Ms. Marone reviewed the December 2018 and January 2019 Results of Operations Reports.

**NRHS DECA Donation Acceptance**

Principal Di Domenico advised the NRHS DECA club has received a donation from the Clinton Savings Bank in the amount of \$2,500.00 to help defray costs associated with attending competitions and is asking for the School Committee's approval to accept the donation.

**MOTION**

Elaine Sanfilippo moved to accept the donation to NRHS DECA from the Clinton Savings Bank in the amount of \$2500.00 to help defray costs associated with attending competitions; seconded by Alise Crossland **IN FAVOR:** Lorraine Romasco, Alise Crossland, Elaine Sanfilippo, Stephen Rubinstein, Mike Horesh, Susan Reardon and Lynn Colletti **VOTED AND PASSED. UNANIMOUS (7-0-0)**

## **OLD BUSINESS**

### **FY20 Budget Update**

Superintendent Clenchy advised she recommends taking the oil tank and leach field projects out of the operational budget and financing these projects (Bond). Superintendent Clenchy advised legal council will be providing vote language for financing at the next SC meeting. Ms. Marone provided a powerpoint presentation of the FY20 budget changes since the last School Committee meeting and where the assessments currently stand. Ms. Marone reviewed each proposed reduction in the administration's initial ask.

### **Technology Budget Update**

Su Qi reviewed the Technology line in the budget and the rationale behind the "asks" and reductions in his initial ask.

### **Facilities Budget Update**

Mr. Frieswick reviewed reductions in his initial asks in the Facilities line. Mr. Frieswick shared his focus is on security cameras and mechanical. Mr. Frieswick advised he feels the remaining budget "asks" are essential to maintaining the buildings and maintenance vehicle fleet. Chairman Romasco advised she would like to take the same approach with vehicle purchases as last year; to have the administration bring forward a request to purchase a vehicle at the end of the year if there is a surplus in the budget which would require a SC vote. The School Committee agreed by consensus.

School Committee took a five minute recess.

### **Full Day Kindergarten**

Superintendent Clenchy reviewed the presentation that was provided at the January 30<sup>th</sup> School Committee meeting. Superintendent Clenchy reviewed past and current enrollment data, full day kindergarten costs, the breakdown between actual costs and tuition and the FY19 scenario. Superintendent Clenchy advised the State does not reimburse for the first year of implementation of free full day kindergarten because the State's reimbursements are a year behind leaving a gap year with approximate cost of \$500,000 - \$600,000. Superintendent Clenchy recommended full free day Kindergarten be implemented in SY2021/2022. Superintendent Clenchy advised no matter when the district decides to implement the full day free kindergarten the "seed money" will be needed. Superintendent Clenchy advised her recommendation is take \$300,000 from the revolving funds for the next two years for the "seed money" to implement the program in SY2021-2020. The consensus of the School Committee is they are in favor of universal (free full day) kindergarten. Chairman Romasco agreed with offering universal Kindergarten but questioned the rush to fund given the funding of the district's outstanding \$43 Million OPEB (retiree healthcare) liability and asked if a portion of the \$300,000 should be applied to this obligation. She also questioned the timeline of two years given most districts take a longer term view (4-5 years) in order to relive undo stress on an already stressed budget. Ms. Romasco asked the Superintendent if the \$300,000 must be used for early education or if it could be applied elsewhere in the budget. Superintendent Clenchy will seek advise from the Auditor if funds from the revolving funds can be used. Chairman Romasco asked the committee to take time to reflect on this, it will be added to the next agenda for a recommendation to the Superintendent on the timeline and funding. It was noted that if Nashoba moves to free full day kindergarten, there will be no half-day kindergarten available in Nashoba. This will require parents who desire a half-day program to look outside of the district.

## **SUBCOMMITTEE REPORTS**

### **Budget and Warrant Subcommittee**

Mr. Rubinstein reported the Budget and Warrant Subcommittee met this afternoon to discuss the FY20 budget.

### **Personnel Subcommittee**

Ms. Sanfilippo reported the committee is continuing it's work on the School Committee Manual.

**Policy Subcommittee**

Ms. Reardon reported the Policy Subcommittee met today with Dorothy Presser to continue to review the policies being held.

**SEPAC**

No Report

**Communication Advisory**

Ms. Crossland reported the advisory met and reviewed the School Committee Manual and will be making recommendations, the advisory also started to review their charge.

**Tech Committee**

No Report

**Emergency Response Committee**

No Report

**Audit Advisory**

No Report

**CORRESPONDENCE**

None

**CONSENT AGENDA**

Topics on consent agenda included:

Warrants of February 15, 2019

<u>WARRANT NO.</u>	<u>DATE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
3906	02/15/19	VENDOR FY19	\$447,279.29
3907	02/15/19	AP ACH FY19	95,121.70
3908	02/15/19	BENEFIT FY19	61,262.95
3909	02/15/19	PAYROLL FY19	1,373,434.95

Meeting Minutes of Budget Workshop January 26, 2019

Meeting Minutes of January 30, 2019

**ITEMS TO BE CONSIDERED FOR NEXT AGENDA**

**ADJOURN**

**MOTION**

Elaine Sanfilippo moved to adjourn at 9:07 pm; seconded by Alise Crossland **IN FAVOR:** Lorraine Romasco, Alise Crossland, Elaine Sanfilippo, Stephen Rubinstein, Mike Horesh, Susan Reardon and Lynn Colletti **VOTED AND PASSED. UNANIMOUS (7-0-0)**

Meeting Materials provided tonight can be located at: [Click Here](#)

School Committee Meeting recordings can be viewed at: [Click Here](#)

**Reference Documents and Presentations**

Agenda

SC Planning Calendar 2-13-19

Superintendent's Report

NRHS Student Council Trip Approval Request

NRHS German Trip Approval Request

2019-2020 School Year Calendar Proposal

December 2018 and January 2019 Results of Operations

NRHS DECA Donation Acceptance Approval Request

FY20 Budget Update

FY19 Facilities YTD Exp. Non Salary

FY19 Technology YTD Exp. Non Salary

New Staff Requests in FY 2020 Budget

School Committee Draft Budget Workshop Minutes of 1-26-19

School Committee Draft Meeting Minutes of 1-30-19

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