

**NASHOBA REGIONAL SCHOOL DISTRICT  
SCHOOL COMMITTEE MEETING**

The Center School  
403 Great Road  
Stow, MA  
Library

May 23, 2018

**SCHOOL COMMITTEE IN ATTENDANCE** : Lorraine Romasco, Elaine Sanfilippo, Lynn Colletti (arrived at 6:10 pm, left at 7:45 pm, returned at 8:29 pm), Kathy Codianne, Susan Reardon, Stephen Rubinstein and Mike Horesh

**ABSENT**: Alise Crossland

**ADMINISTRATION IN ATTENDANCE**: Brooke Clenchy, Superintendent of Schools, Pat Marone, Interim Business and Operations Manager, Ann Marie Stoica, Director of Human Resources

**CALL TO ORDER**

Chairman Romasco called the regular meeting to order at 6:00 PM

**ORGANIZATION OF NEW SCHOOL COMMITTEE**

Ms. Romasco advised the roles of each officer of the committee and asked for nominations for officers of the School Committee for the 2018-2019 school year.

Kathy Codianne moved to elect Lorraine Romasco as the 2018-2019 School Committee Chairman; seconded by Susan Reardon.

Lorraine Romasco moved to elect Kathy Codianne as the 2018-2019 School Committee Vice Chairman; seconded by Mike Horesh.

Susan Reardon moved to elect Lynn Colletti as the 2018-2019 School Committee Secretary; seconded by Kathy Codianne

**MOTION**

Kathy Codianne moved to accept the nominations for Chair and Vice Chair of the School Committee for the 2018-2019 school year; seconded by Stephen Rubinstein **IN FAVOR**: Lorraine Romasco, Elaine Sanfilippo, Kathy Codianne, Susan Reardon, Stephen Rubinstein and Mike Horesh **VOTED AND PASSED. UNANIMOUS (6-0-0)**

**MOTION**

Stephen Rubinstein moved to adopt the 2018-2019 NRSC Meeting calendar as presented; seconded by Kathy Codianne **IN FAVOR**: Lorraine Romasco, Elaine Sanfilippo, Kathy Codianne, Susan Reardon, Stephen Rubinstein and Mike Horesh **VOTED AND PASSED. UNANIMOUS (6-0-0)**

**MOTION**

Kathy Codianne moved to accept the nomination for Secretary of the School Committee for the 2018-2019 school year; seconded by Elaine Sanfilippo **IN FAVOR**: Lorraine Romasco, Elaine Sanfilippo, Kathy Codianne, Susan Reardon, Lynn Colletti, Stephen Rubinstein and Mike Horesh **VOTED AND PASSED. UNANIMOUS (7-0-0)**

**CITIZENS COMMENTS**

None

**SCHOOL COMMITTEE CHAIR UPDATES**

Chairman Romasco advised new members to sign up for the MASC Charting the Course seminar. Chairman Romasco advised the School Committee Manual will be reviewed with the new committee. Chairman Romasco advised the Goal Setting Workshop is confirmed for June 12<sup>th</sup>.

**STUDENT REPORT**

Isabel Stringfellow, NRHS Student Representative to the School Committee provided an update on academics, sports and events at Nashoba Regional High School and district Schools.

**SUPERINTENDENT’S REPORT**

Superintendent Clenchy provided district updates; the report can be viewed in its entirety at [http://www.nrsd.net/district/superintendent\\_s\\_reports](http://www.nrsd.net/district/superintendent_s_reports)

**BUSINESS AND OPERATIONS MANAGER REPORT**

Ms. Marone provided the FY18 April Results of Operation report and the March and April Treasurer Reports and reviewed same. Ms. Marone also provided a powerpoint presentation on the FY18 updates and FY19 budget considerations. Chairman Romasco requested the Treasurer attend the next meet to answer any questions the members may have.

**NEW BUSINESS**

**Emergency Response Task Force Report Out**

Superintendent Clenchy advised Lesa Breault-Gulbicki and Chief Nelson are here tonight to provide an update of the Emergency Response Task Force and advised the district is currently using a hybrid model of ALiCE. Ms. Breault-Gulbicki provided a review of the new software applications trials, training and safety and evacuation drills currently on going in the district and in coordination with each towns’ police and safety professionals. Ms. Breault-Gulbicki advised of the training/drills for students, parents and staff for the beginning of the school year.

**EXECUTIVE SESSION**

The Committee went into Executive Session at 7:10 pm pursuant to M.G.L. c. §30A, 21(a)3 to discuss strategy with respect to collective bargaining for Unit C if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares

**MOTION**

Kathy Codianne moved to go into Executive Session at 7:10 pm pursuant to M.G.L. c. §30A, 21(a)3 to discuss strategy with respect to collective bargaining for Unit C if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares; seconded by Stephen Rubinstein

**Roll Call Vote:**

Ms. Romasco	Yes
Ms. Sanfilippo	Yes
Ms. Codianne	Yes
Ms. Reardon	Yes
Ms. Colletti	Yes
Mr. Horesh	Yes
Mr. Rubinstein	Yes

School Committee reconvened to Open Session at 7:45 PM

**NEW BUSINESS (continued)**

**Unit C 2017-2020 Contract Vote**

Chairman Romasco advised the School Committee just reconvened from Executive Session and advised the Unit C contract was voted and adopted. Chairman Romasco provided an overview of the changes in the new contract.

**MOTION**

Kathy Codianne moved to approve and ratify the Memorandum of Agreement between the Nashoba Regional School District Committee and the Nashoba Regional Education Association Unit C, as presented, including amendments and I move to authorize the Superintendent to take any action required for implementation; seconded by Stephen Rubinstein **IN FAVOR:** Lorraine Romasco, Elaine Sanfilippo, Kathy Codianne, Susan Reardon, Stephen Rubinstein and Mike Horesh **VOTED AND PASSED. UNANIMOUS (6-0-0)**

**Business Manager Appointment**

Superintendent Clenchy advised Ms. Marone has been in the position of Interim Business Manager for two years and is recommending the “Interim” be removed from the title and appoint Ms. Marone as the district Business Manager. Chairman Romasco and Vice Chairman Codianne thanked Ms. Marone for her work with the Forensic and MASBO Audits.

**MOTION**

Kathy Codianne moved to accept the Superintendent’s recommendation and appoint Patricia Marone as Business Manager and remove the word “Interim” from the job title; seconded by Elaine Sanfilippo **IN FAVOR:** Lorraine Romasco, Elaine Sanfilippo, Kathy Codianne, Susan Reardon, Stephen Rubinstein and Mike Horesh **VOTED AND PASSED. UNANIMOUS (6-0-0)**

**Procurement Officer Appointment**

Superintendent Clenchy advised the district does not currently have a Procurement Officer and is recommending the School Committee appoint Ms. Marone to this position.

**MOTION**

Kathy Codianne moved to accept the Superintendent’s recommendation and appoint Patricia Marone as the districts Procurement Officer; seconded by Stephen Rubinstein **IN FAVOR:** Lorraine Romasco, Elaine Sanfilippo, Kathy Codianne, Susan Reardon, Stephen Rubinstein and Mike Horesh **VOTED AND PASSED. UNANIMOUS (6-0-0)**

**Chromebook Repair / Maintenance Plan**

Superintendent Clenchy introduced Su Qi, Director of Technology. Mr. Qi provided a chart of the functions of the IT Department of the district. Mr. Qi reviewed the district’s equipment replacement plan. Superintendent Clenchy advised of the Chromebook repair procedures. Chairman Romasco asked Ms. Reardon to research the Chromebook repair policies at MASC and other districts. The Committee discussed end of year collection, damage control, IT Support staff levels, regular Chromebook maintenance and 1:1 use.

**Track and Field Revolving Account**

Chairman Romasco advised this topic arose from the Q&A on the Turf Field of the use of “gate receipts.” Ms. Marone stated the School Committee must vote to establish a revolving account and is recommending and requesting the vote.

**MOTION**

Stephen Rubinstein moved to establish a track and field revolving account for the purpose of tracking the gate receipts and rental fees for the track and field facility; seconded by Elaine Sanfilippo **IN FAVOR:** Lorraine Romasco, Elaine Sanfilippo, Kathy Codianne, Susan Reardon, Stephen Rubinstein and Mike Horesh **VOTED AND PASSED. UNANIMOUS (6-0-0)**

**FY19 SC Goal Setting Workshop, June 12th**

Chairman Romasco advised the SC Goal Setting Workshop is confirmed for June 12<sup>th</sup> at Cyprian Keyes and will begin at 5:00 pm. Chairman Romasco also advised the Dorothy Presser, MASC Field Representative will be attending.

**OLD BUSINESS**

None

**SUBCOMMITTEE REPORTS**

**Budget and Warrant Subcommittee**

No Report

**Personnel Subcommittee**

Ms. Codianne reported the committee met with Superintendent Clenchy to begin the Superintendent Goals for next year.

**Policy Subcommittee**

No Report

**SEPAC**

No Report

**Tech Committee**

No Report

**Emergency Response Committee**

No Report

**Audit Advisory**

No Report

**CORRESPONDENCE**

None

**CONSENT AGENDA**

Topics on consent agenda included:

<u>WARRANT NO.</u>	<u>DATE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
3834	05/25/18	VENDOR FY18	\$ 624,052.29
3835	05/25/18	BENEFIT FY18	\$ 836,181.93
3836	05/25/18	PAYROLL FY18	\$1,640,663.37

Meeting Minutes of May 9, 2018, 2017

**ITEMS TO BE CONSIDERED FOR NEXT AGENDA**

- NRHS DECA Club Presentation
- Summer Warrant Signatures Vote
- 2014 Health Care Reform Act
- NRHS Late Start Report Out
- DIP (District Improvement Plan
- SC Subcommittee Assignments
- SC Manual
- FY18 Budget Transfers

**EXECUTIVE SESSION**

The Committee went into Executive Session at 8:40 pm pursuant to M.G.L. c. 30A, Section 21(a)(3) to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigation position of the public body and the chair so declares – George King v. Nashoba Regional School District and Patricia Marone, Civil Docket # 18CV643A. Committee will adjourn in Executive Session.

**MOTION**

Kathy Codianne moved to go into Executive Session at 8:40 pm pursuant to M.G.L. c. 30A, Section 21(a)(3) to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigation position of the public body and the chair so declares – George King v. Nashoba Regional School District and Patricia Marone, Civil Docket # 18CV643A. Committee will adjourn in Executive Session. Committee will adjourn in Executive Session.; seconded by Elaine Sanfilippo

**Roll Call Vote:**

Ms. Romasco	Yes
Ms. Sanfilippo	Yes
Ms. Codianne	Yes
Ms. Reardon	Yes
Ms. Colletti	Yes
Mr. Horesh	Yes
Mr. Rubinstein	Yes

**VOTED AND PASSED. UNANIMOUS (7-0-0)**

Meeting Materials provided tonight can be located at [www.nrsd.net](http://www.nrsd.net)

School Committee Meeting recordings can be viewed at: [Click Here](#)

**Reference Documents and Presentations**

Agenda

2018-2019 Proposed School Committee Meeting Calendar

17-18 SC Planning Calendar 5-23-18

Superintendent's Report

FY18 April Results of Operations

March - April Treasurers Reports

FY18 & FY19 Updates and Considerations

Technology Report Out Data

School Committee Draft Meeting Minutes of 5-9-18

Approved by NRSC 6/6/18