

**NASHOBA REGIONAL SCHOOL DISTRICT
SCHOOL COMMITTEE MEETING**

Emerson School
50 Mechanic Street, Bolton, MA
School Committee Conference Room
Second Floor

May 8, 2019

SCHOOL COMMITTEE IN ATTENDANCE: Elaine Sanfilippo, Stephen Rubinstein, Mike Horesh, Kathy Codianne, Lorraine Romasco, Alise Crossland and Lynn Colletti

ABSENT: Susan Reardon

ADMINISTRATION IN ATTENDANCE: Brooke Clenchy, Superintendent of Schools, Dr. Todd Maguire, Assistant Superintendent, Pat Marone, Business and Operations Manager, and Ann Marie Stoica, Director of Human Resources

CALL TO ORDER

Chairman Romasco called the regular meeting to order at 6:00 PM

CITIZENS COMMENTS

None

SCHOOL COMMITTEE CHAIR UPDATES

Chairman Romasco thanked Lynn Colletti for her service as this is her last meeting, Lynn has served on the School Committee for 12 years, the Chairman also thanked Susan Reardon, the Lancaster Representative who is not in attendance, her term on the School Committee has also ended. Chairman Romasco read a statement of "words of advice" for the committee as this is her last meeting.

SCHOOL COMMITTEE MEMBER RECOGNITIONS

Superintendent Clenchy introduced Representative Kate Hogan, she is in attendance to present a citation for Lynn Colletti and Lorraine Romasco.

Superintendent Clenchy thanked Lynn Colletti, Lorraine Romasco and Susan Reardon for their service.

Vice Chairman Codianne thanked Lorraine Romasco and presented her a gift of appreciation from the School Committee

Chairman Romasco thanked Colin Delisle, the Student Rep, for his service on the committee and presented a gift of appreciation.

STUDENT REPORT

Colin Delisle, NRHS Student Representative to the School Committee provided an update on academics, sports and events at Nashoba Regional High School and district Schools. Colin introduced Isabelle Sonia who will be the NRHS Student Representative to the School Committee for the 2019-2020 School Year.

SUPERINTENDENT'S REPORT

Superintendent Clenchy and Assistant Superintendent Dr. Maguire provided district updates; the Superintendent's report can be viewed in its entirety at

https://www.nrsd.net/Departments/superintendent_s_reports

OLD BUSINESS

Minuteman Middle School Positions

Superintendent Clenchy introduced Martina Kenyon, K-12 Curriculum Coordinator, Principal Bates and Principal Bates. Superintendent Clenchy provided a FAQ sheet on the Minuteman Outreach Program and reviewed the same. Principal Bates, Principal Friend and Ms. Kenyon stated they are in favor of the change in the program to allow for better alignment to the NRSD curriculum and growth of the program. Vice Chairman Codianne advised she has researched and the three schools in the NRSD district are the only three schools still participating in the Outreach Program and that all other schools within the Minuteman membership offer these components of this program in their own curriculum without participating in the Outreach Program. Chairman Romasco advised that after consulting with legal counsel the vote taken the last meeting stands and was passed.

NEW BUSINESS

S3 Academy Update

Assistant Superintendent Dr. Maguire provided an overview of the S3 Academy and introduced Assistant Principals Blanchard, Nealon, and Grant and Ms. Kenyon who provided a powerpoint presentation on the goals and key outcomes of the S3 Academy and the next steps to use this knowledge in the schools. The Assistant Principals all shared the next steps at their schools.

Security / Safety and CSHS Grants Update

Lesia Gulbicki, coordinator provided a powerpoint presentation reviewing the CSHS (Comprehensive School Health Services) Grant and the Safer Schools and Communities Initiative Grant. Ms. Gulbicki advised the district has received the ALICE Certification Organization.

Current DIP (District Improvement Plan) Review

Assistant Superintendent Dr. Maguire advised the current DIP is a one year plan, the plan for next plan which is a two year plan is currently being developed and will be presented at an upcoming meeting. Ms. Kenyon and Ms. Gulbicki provided a presentation on the current goals and actions completed on those goals.

School Choice In / Out Update

Superintendent Clenchy presented a presentation on the school choice in and out for students of the district.

School Committee Manual

Vice Chairman Codianne thanked Mr. Horesh and Ms. Sanfilippo for their help on the development of the School Committee Manual. Ms. Codianne advised the Personnel Subcommittee has voted in the affirmative to recommend adoption of the proposed manual. Ms. Codianne reviewed the proposed revisions.

MOTION

Lynn Colletti moved to adopt the revised School Committee Manual as presented and on the recommendation of the Personnel Subcommittee; seconded by Elaine Sanfilippo **IN FAVOR:** Elaine Sanfilippo, Stephen Rubinstein, Mike Horesh, Kathy Codianne, Lorraine Romasco, Alise Crossland and Lynn Colletti **VOTED AND PASSED. (7-0-0)**

Superintendent Final Evaluation

Chairman Romasco advised she has received all the School Committee member's individual evaluations and has prepared the Summative Evaluation. Chairman Romasco read the Superintendent's Summative Evaluation document. Chairman Romasco thanked the Superintendent for her leadership and team building. Superintendent Clenchy stated she is thankful for her Admin Team and the School Committee members for their support to help move the district forward.

SUBCOMMITTEE REPORTS

Budget and Warrant Subcommittee

No Report

Personnel Subcommittee

Ms. Codianne reported Personnel Subcommittee met to work on the School Committee Manual presented tonight

Policy Subcommittee

No Report

SEPAC

Ms. Codianne reported on upcoming events of SEPAC

Communication Advisory

No Report

Tech Committee

No Report

Emergency Response Committee

No Report

Audit Advisory

No Report

CORRESPONDENCE

None

CONSENT AGENDA

Topics on consent agenda included:

Warrants of My 10, 2019

<u>WARRANT NO.</u>	<u>DATE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
3930	05/10/19	VENDOR FY19	\$ 316,486.06
3931	05/10/19	AP ACH FY19	\$ 56,342.89
3932	05/10/19	BENEFIT FY19	\$ 13,493.13
3933	05/10/19	PAYROLL FY19	\$1,381,899.92

Meeting Minutes of April 24, 2019

ITEMS TO BE CONSIDERED FOR NEXT AGENDA

- SC Officer Elections and Vote
- SC 2019-2020 Meeting Calendar
- NRHS School Presentation
- Digital Learning Update
- Auditors to Present Audit
- Business Manager Report (Revolving Funds)

ADJOURN

MOTION

Kathy Codianne moved to adjourn at 7:52 pm; seconded by Stephen Rubinstein **IN FAVOR:** Lorraine Romasco, Elaine Sanfilippo, Stephen Rubinstein, Mike Horesh, Alise Crossland, Kathy Codianne and Lynn Colletti **VOTED AND PASSED. (7-0-0)**

Meeting Materials provided tonight can be located at: [Click Here](#)

School Committee Meeting recordings can be viewed at: [Click Here](#)

Reference Documents and Presentations

Agenda

SC Planning Calendar 5-8-19

Superintendent's Report

Minuteman Middle School Positions Presentation

Minuteman High School - Middle School Outreach Program FAQ

S3 Academy Presentation

Security/Safety - CSHS Grant Presentation

DIP (District Improvement Plan) Review

School Choice In/Out Review

Draft School Committee Manual

School Committee Manual FAQ

School Committee Draft Meeting Minutes of 4-24-19