

**NASHOBA REGIONAL SCHOOL DISTRICT  
SCHOOL COMMITTEE MEETING**

Emerson School  
50 Mechanic Street, Bolton, MA  
School Committee Conference Room  
Second Floor

May 8, 2019

**SCHOOL COMMITTEE IN ATTENDANCE:** Elaine Sanfilippo, Stephen Rubinstein, Mike Horesh, Kathy Codianne, Lorraine Romasco, Alise Crossland and Lynn Colletti

**ABSENT:** Susan Reardon

**ADMINISTRATION IN ATTENDANCE:** Brooke Clenchy, Superintendent of Schools, Dr. Todd Maguire, Assistant Superintendent, Pat Marone, Business and Operations Manager, and Ann Marie Stoica, Director of Human Resources

**CALL TO ORDER**

Chairman Romasco called the regular meeting to order at 6:00 PM

**CITIZENS COMMENTS**

None

**SCHOOL COMMITTEE CHAIR UPDATES**

Chairman Romasco thanked Lynn Colletti for her service as this is her last meeting, Lynn has served on the School Committee for 12 years, the Chairman also thanked Susan Reardon, the Lancaster Representative who is not in attendance, her term on the School Committee has also ended. Chairman Romasco read a statement of "words of advice" for the committee as this is her last meeting.

**SCHOOL COMMITTEE MEMBER RECOGNITIONS**

Superintendent Clenchy introduced Representative Kate Hogan, she is in attendance to present a citation for Lynn Colletti and Lorraine Romasco.

Superintendent Clenchy thanked Lynn Colletti, Lorraine Romasco and Susan Reardon for their service.

Vice Chairman Codianne thanked Lorraine Romasco and presented her a gift of appreciation from the School Committee

Chairman Romasco thanked Colin Delisle, the Student Rep, for his service on the committee and presented a gift of appreciation.

**STUDENT REPORT**

Colin Delisle, NRHS Student Representative to the School Committee provided an update on academics, sports and events at Nashoba Regional High School and district Schools. Colin introduced Isabelle Sonia who will be the NRHS Student Representative to the School Committee for the 2019-2020 School Year.

**SUPERINTENDENT'S REPORT**

Superintendent Clenchy and Assistant Superintendent Dr. Maguire provided district updates; the Superintendent's report can be viewed in its entirety at

[https://www.nrsd.net/Departments/superintendent\\_s\\_reports](https://www.nrsd.net/Departments/superintendent_s_reports)

## **OLD BUSINESS**

### **Minuteman Middle School Positions**

Superintendent Clenchy introduced Martina Kenyon, K-12 Curriculum Coordinator, Principal Bates and Principal Bates. Superintendent Clenchy provided a FAQ sheet on the Minuteman Outreach Program and reviewed the same. Principal Bates, Principal Friend and Ms. Kenyon stated they are in favor of the change in the program to allow for better alignment to the NRSD curriculum and growth of the program. Vice Chairman Codianne advised she has researched and the three schools in the NRSD district are the only three schools still participating in the Outreach Program and that all other schools within the Minuteman membership offer these components of this program in their own curriculum without participating in the Outreach Program. Chairman Romasco advised that after consulting with legal counsel the vote taken the last meeting stands and was passed.

## **NEW BUSINESS**

### **S3 Academy Update**

Assistant Superintendent Dr. Maguire provided an overview of the S3 Academy and introduced Assistant Principals Blanchard, Nealon, and Grant and Ms. Kenyon who provided a powerpoint presentation on the goals and key outcomes of the S3 Academy and the next steps to use this knowledge in the schools. The Assistant Principals all shared the next steps at their schools.

### **Security / Safety and CSHS Grants Update**

Lesia Gulbicki, coordinator provided a powerpoint presentation reviewing the CSHS (Comprehensive School Health Services) Grant and the Safer Schools and Communities Initiative Grant. Ms. Gulbicki advised the district has received the ALICE Certification Organization.

### **Current DIP (District Improvement Plan) Review**

Assistant Superintendent Dr. Maguire advised the current DIP is a one year plan, the plan for next plan which is a two year plan is currently being developed and will be presented at an upcoming meeting. Ms. Kenyon and Ms. Gulbicki provided a presentation on the current goals and actions completed on those goals.

### **School Choice In / Out Update**

Superintendent Clenchy presented a presentation on the school choice in and out for students of the district.

### **School Committee Manual**

Vice Chairman Codianne thanked Mr. Horesh and Ms. Sanfilippo for their help on the development of the School Committee Manual. Ms. Codianne advised the Personnel Subcommittee has voted in the affirmative to recommend adoption of the proposed manual. Ms. Codianne reviewed the proposed revisions.

## **MOTION**

Lynn Colletti moved to adopt the revised School Committee Manual as presented and on the recommendation of the Personnel Subcommittee; seconded by Elaine Sanfilippo **IN FAVOR:** Elaine Sanfilippo, Stephen Rubinstein, Mike Horesh, Kathy Codianne, Lorraine Romasco, Alise Crossland and Lynn Colletti **VOTED AND PASSED. (7-0-0)**

### **Superintendent Final Evaluation**

Chairman Romasco advised she has received all the School Committee member's individual evaluations and has prepared the Summative Evaluation. Chairman Romasco read the Superintendent's Summative Evaluation document. Chairman Romasco thanked the Superintendent for her leadership and team building. Superintendent Clenchy stated she is thankful for her Admin Team and the School Committee members for their support to help move the district forward.

**SUBCOMMITTEE REPORTS**

**Budget and Warrant Subcommittee**

No Report

**Personnel Subcommittee**

Ms. Codianne reported Personnel Subcommittee met to work on the School Committee Manual presented tonight

**Policy Subcommittee**

No Report

**SEPAC**

Ms. Codianne reported on upcoming events of SEPAC

**Communication Advisory**

No Report

**Tech Committee**

No Report

**Emergency Response Committee**

No Report

**Audit Advisory**

No Report

**CORRESPONDENCE**

None

**CONSENT AGENDA**

Topics on consent agenda included:

Warrants of My 10, 2019

| <b><u>WARRANT NO.</u></b> | <b><u>DATE</u></b> | <b><u>DESCRIPTION</u></b> | <b><u>AMOUNT</u></b> |
|---------------------------|--------------------|---------------------------|----------------------|
| 3930                      | 05/10/19           | VENDOR FY19               | \$ 316,486.06        |
| 3931                      | 05/10/19           | AP ACH FY19               | \$ 56,342.89         |
| 3932                      | 05/10/19           | BENEFIT FY19              | \$ 13,493.13         |
| 3933                      | 05/10/19           | PAYROLL FY19              | \$1,381,899.92       |

Meeting Minutes of April 24, 2019

**ITEMS TO BE CONSIDERED FOR NEXT AGENDA**

- SC Officer Elections and Vote
- SC 2019-2020 Meeting Calendar
- NRHS School Presentation
- Digital Learning Update
- Auditors to Present Audit
- Business Manager Report (Revolving Funds)

**ADJOURN**

**MOTION**

Kathy Codianne moved to adjourn at 7:52 pm; seconded by Stephen Rubinstein **IN FAVOR:** Lorraine Romasco, Elaine Sanfilippo, Stephen Rubinstein, Mike Horesh, Alise Crossland, Kathy Codianne and Lynn Colletti **VOTED AND PASSED. (7-0-0)**

**Reference Documents and Presentations**

Agenda

SC Planning Calendar 5-8-19

Superintendent's Report

Minuteman Middle School Positions Presentation

Minuteman High School - Middle School Outreach Program FAQ

S3 Academy Presentation

Security/Safety - CSHS Grant Presentation

DIP (District Improvement Plan) Review

School Choice In/Out Review

Draft School Committee Manual

School Committee Manual FAQ

School Committee Draft Meeting Minutes of 4-24-19

DRY