

**NASHOBA REGIONAL SCHOOL DISTRICT
SCHOOL COMMITTEE MEETING**

Emerson School
50 Mechanic Street, Bolton, MA
School Committee Conference Room
Second Floor

September 26, 2018

SCHOOL COMMITTEE IN ATTENDANCE : Elaine Sanfilippo, Kathy Codianne, Stephen Rubinstein, Alise Crossland and Mike Horesh

ABSENT: Lorraine Romasco, Susan Reardon and Lynn Colletti

ADMINISTRATION IN ATTENDANCE: Brooke Clenchy, Superintendent of Schools, Todd Maguire, Assistant Superintendent, Pat Marone, Business and Operations Manager, Ann Marie Stoica, Director of Human Resources

CALL TO ORDER

Vice Chairman Codianne called the regular meeting to order at 6:05 PM, meeting was delayed due to recording issues. Vice Chairman Codianne advised the Chair is not able to attend the meeting tonight therefore she will be chairing the meeting.

CITIZENS COMMENTS

None

SCHOOL COMMITTEE CHAIR UPDATES

None

STUDENT REPORT

Colin Delisle, NRHS Student Representative to the School Committee provided an update on academics, sports and events at Nashoba Regional High School and district Schools.

SUPERINTENDENT'S REPORT

Superintendent Clenchy provided district updates; Superintendent Clenchy reviewed the MSBA visit and SOI process. The Superintendent's report can be viewed in its entirety at http://www.nrsd.net/district/superintendent_s_reports

BUSINESS AND OPERATIONS MANAGER REPORT

Ms. Marone reviewed the July and August Treasurer Reports. No questions were asked

NEW BUSINESS

NRHS Donation from AIS Inc.

Ms. Marone advised NRHS has received a donation from AIS Inc, of stools that are valued at approx.. \$4200 for a Design Thinking classroom project.

MOTION

Stephen Rubinstein moved to accept the donation from AIS Inc, of stools that are valued at approx.. \$4200 for a Design Thinking classroom project; seconded by Alise Crossland **IN FAVOR**: Alise Crossland, Elaine Sanfilippo, Kathy Codianne, Stephen Rubinstein, and Mike Horesh **VOTED AND PASSED. UNANIMOUS (5-0-0)**

Hale Middle School Donations from a resident and Stow PTO

Ms. Marone advised Hale Middle School is requesting approval of two donations they have received, one from the Stow PTO in the amount of \$2500 for the purchase and installation of a new smartboard and projector in the Digital Literacy and Computer Science classroom, the other is the donation from a Stow resident, Mr. Russ Fitch, of his late wife's upright piano.

MOTION

Stephen Rubinstein moved to accept the donation from the Stow PTO in the amount of \$2500 for the purchase and installation of a new smartboard and projector in the Digital Literacy and Computer Science classroom; seconded by Alise Crossland **IN FAVOR:** Alise Crossland, Elaine Sanfilippo, Kathy Codianne, Stephen Rubinstein, and Mike Horesh **VOTED AND PASSED. UNANIMOUS (5-0-0)**

MOTION

Stephen Rubinstein moved to accept the donation from a Stow resident, Mr. Russ Fitch, of his late wife's upright piano; seconded by Elaine Sanfilippo **IN FAVOR:** Alise Crossland, Elaine Sanfilippo, Kathy Codianne, Stephen Rubinstein, and Mike Horesh **VOTED AND PASSED. UNANIMOUS (5-0-0)**

District Communication Plan

Superintendent Clenchy provided a review of the development of the communication plan and the stakeholders involved in the development. Assistant Superintendent Maguire, Principal Bates and Principal Friend provided a Prezi presentation on the highlights of the plan, current practices and "looking forward". Assistant Superintendent Maguire advised there is a handout in the meeting packet that details the timelines for this plan. Assistant Superintendent Maguire thanked Principal Bates and Principal Friend for their efforts on the development of the plan and building of the Prezi presentation.

Superintendent 18-19 Goals

Vice Chair Codianne advised the goals document is included in the packet and advised there are three focus area goals the Superintendent will be working on this year; district improvement goal, professional practice goal and student learning goal. Vice Chairman Codianne reviewed the goals document in the packet outlining the three goals, the standard they fall under, key activities with timelines and measurable outcomes with deadlines. Vice Chairman Codianne advised of the goals development, implementation and measurement of goals process. Vice Chairman advised the Personnel Subcommittee voted to approve these goals at their September 19th meeting.

MOTION

Elain Sanfilippo moved to approve the Superintendent's 18-19 Goals as presented; seconded by Alise Crossland **IN FAVOR:** Alise Crossland, Elaine Sanfilippo, Kathy Codianne, Stephen Rubinstein, and Mike Horesh **VOTED AND PASSED. UNANIMOUS (5-0-0)**

School Committee Overarching Goals

Vice Chairman Codianne advised the Personnel Subcommittee has developed the 18-19 School Committee Overarching Goals and approved them at their September 19th meeting and they are in the packet for approval.

MOTION

Alise Crossland moved to approve the 18-19 School Committee overarching goals as presented; seconded by Stephen Rubinstein **IN FAVOR:** Alise Crossland, Elaine Sanfilippo, Kathy Codianne, Stephen Rubinstein, and Mike Horesh **VOTED AND PASSED. UNANIMOUS (5-0-0)**

OLD BUSINESS

None

SUBCOMMITTEE REPORTS

Budget and Warrant Subcommittee

Mr. Rubinstein reported the committee met tonight prior to the regular meeting and approved previous minutes. Mr. Rubinstein advised the current reporting methods in place will make a smoother budget season.

Personnel Subcommittee

Ms. Codianne reported the committee meet and recommended the Superintendent goals and School Committee goals and will be working on the School Committee Manual in their upcoming meetings.

Policy Subcommittee

No Report

SEPAC

Ms. Codianne reported on the upcoming events.

Communication Advisory

Ms. Crossland reported the committee is working on developing the School Committee communication plan and developing a "wish list" which will be brought forward to the full School Committee for review.

Tech Committee

No Report

Emergency Response Committee

No Report

Audit Advisory

No Report

CORRESPONDENCE

None

CONSENT AGENDA

Topics on consent agenda included:

Warrants of September 28, 2018

<u>WARRANT NO.</u>	<u>DATE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
3865	09/28/18	VENDOR FY19	\$ 368,306.67
3866	09/28/18	AP ACH FY19	\$ 1,295.66
3867	09/28/18	BENEFIT FY19	\$ 885,664.26
3868	09/28/18	PAYROLL FY19	\$1,372,912.04

Meeting Minutes of September 12, 2018

ITEMS TO BE CONSIDERED FOR NEXT AGENDA

ADJOURN

MOTION

Stephen Rubinstein moved to adjourn at 7:47 pm; seconded by Alise Crossland **IN FAVOR:** Alise Crossland, Elaine Sanfilippo, Kathy Codianne, Stephen Rubinstein, and Mike Horesh **VOTED AND PASSED. UNANIMOUS (5-0-0)**

Meeting Materials provided tonight can be located at: [Click Here](#)

School Committee Meeting recordings can be viewed at: [Click Here](#)

Reference Documents and Presentations

- Agenda
- 18-19 SC Planning Calendar 9-26-18
- Superintendent's Report
- Treasurer Reports - July - August
- NRHS Donation Acceptance Request
- Hale Middle School Donations Acceptance Request
- District Communication Plan
- Superintendent's 2018-2019 Goals
- Superintendent's 2018-2019 Goal Rubric
- School Committee Overarching Goals
- School Committee Draft Meeting Minutes of 9-12-18