



NASHOBA Regional School Committee
Personnel Subcommittee Meeting Minutes
October 17, 2018
Emerson Building Conference Room
50 Mechanic Street Bolton, MA 01740

The meeting was called to order at 3:31PM.

In attendance: Kathy Codianne, Elaine Sanfilippo. Mike Horesh

Kathy Codianne moved to approve the minutes from 9/19/2018. Elaine Sanfilippo seconded. Minutes were approved. Vote: 2 – yes, 0 – no, 1-abstain.

Discussion:

The PSC discussed revisions to the SC manual that was approved in November 2017. Suggested revisions included:

- Information about SC meetings outside the regular business meetings (tri-town, goals workshop, additional meetings during budget development).
- A SC FAQ sheet sheet.
- A list of acronyms and a glossary
- Brief explanation of district departments
- A communication “tree”
- For Budget Planning section (p.8), provide additional information such as general timeline.
- Who will be presenting at a school committee meeting (include meeting planning calendar)

Questions were asked about how SC Self-Evaluation (p.9) is conducted and whether or not we solicit feedback from outside the SC for this evaluation. Additionally, there is a need for the SC as a whole to review and revise our Protocols (pp. 10-11) as needed, prior to the start of the new school year, perhaps at the June goals’ workshop.

Elaine Sanfilippo moved to adjourn the meeting at 4:55PM. Mike Horesh seconded. Vote: 3-yes, 0-no, 0-abstain.

Personnel Sub Committee

Mike Horesh (B) Elaine Sanfilippo (S) Kathy Codianne (L)

Brooke Clenchy, Superintendent of Schools