

**NASHOBA REGIONAL SCHOOL DISTRICT  
SCHOOL COMMITTEE MEETING**

Emerson School  
50 Mechanic Street, Bolton, MA  
School Committee Conference Room  
Second Floor

May 22, 2019

**SCHOOL COMMITTEE IN ATTENDANCE**: Kathy Codianne, Elaine Sanfilippo, Dr. Mary McCarthy, Joseph Gleason, Leah Vivirito, Stephen Rubinstein, and Alise Crossland

**ABSENT**: Mike Horesh

**ADMINISTRATION IN ATTENDANCE**: Brooke Clenchy, Superintendent of Schools, Dr. Maguire, Assistant Superintendent, Pat Marone, Business and Operations Manager, Ann Marie Stoica, Director of Human Resources and Joan DeAngelis, Director of Pupil Personnel Services

**CALL TO ORDER**

Superintendent Clenchy called the regular meeting to order at 6:00 PM. Superintendent Clenchy introduced the new School Committee Meetings.

**ORGANIZATION OF NEW SCHOOL COMMITTEE**

Superintendent Clenchy asked for nominations for the 2019-2020 School Committee Chair;

Stephen Rubinstein nominated Kathy Codianne as Chair of the School Committee for the 2019-2020 school year; seconded by Joseph Gleason

No other nominations were made.

**MOTION**

Stephen Rubinstein moved to nominate Kathy Codianne as Chair of the School Committee for the 2019-2020 school year; seconded by Joseph Gleason **IN FAVOR**: Kathy Codianne, Elaine Sanfilippo, Dr. Mary McCarthy, Joseph Gleason, Leah Vivirito, Stephen Rubinstein, and Alise Crossland **VOTED AND PASSED. UNANIMOUS (7-0-0)**

Chairman Codianne asked for nominations for the 2019-2020 School Committee Vice Chair

Leah Vivirito nominated Elaine Sanfilippo as Vice Chair of the School Committee for the 2019-2020 school year; seconded by Alise Crossland

Alise Crossland nominated Stephen Rubinstein as Vice Chair of the School Committee for the 2019-2020 school year; seconded by Joseph Gleason

Mr. Rubinstein withdrew his nomination.

**MOTION**

Leah Vivirito moved to nominate Elaine Sanfilippo as Vice Chair of the School Committee for the 2019-2020 school year; seconded by Alise Crossland **IN FAVOR**: Kathy Codianne, Elaine Sanfilippo, Dr. Mary McCarthy, Joseph Gleason, Leah Vivirito, Stephen Rubinstein, and Alise Crossland **VOTED AND PASSED. UNANIMOUS (7-0-0)**

Elaine Sanfilippo nominated Stephen Rubinstein as Secretary of the School Committee for the 2019-2020 school year; seconded by Leah Vivirito.

No other nominations were made.

### **MOTION**

Elaine Sanfilippo moved to nominate Stephen Rubinstein as Secretary of the School Committee for the 2019-2020 school year; seconded by Leah Vivirito **IN FAVOR:** Kathy Codianne, Elaine Sanfilippo, Dr. Mary McCarthy, Joseph Gleason, Leah Vivirito, Stephen Rubinstein, and Alise Crossland **VOTED AND PASSED. UNANIMOUS (7-0-0)**

### **CITIZENS COMMENTS**

A citizen attended to provide feedback on the Student Report, the Chair advised the student rep is absent tonight. The Chair asked her to leave her contact information, citizen left without doing so.

### **INTRODUCTION OF NEW MEMBERS**

The Chair introduced the three new members, Joseph Gleason, Lancaster, Dr. Mary McCarthy, Bolton, Leah Vivirito, Stow, each member provided a brief bio. All other members introduced themselves and provided their bio.

### **2019-2020 SCHOOL COMMITTEE MEETING CALENDAR**

Chairman Codianne reviewed the proposed School Committee meeting calendar.

### **MOTION**

Elaine Sanfilippo moved to adopt the 2019-2020 NRSC Meeting calendar as amended; seconded by Leah Vivirito **IN FAVOR:** Kathy Codianne, Elaine Sanfilippo, Dr. Mary McCarthy, Joseph Gleason, Leah Vivirito, Stephen Rubinstein, and Alise Crossland **VOTED AND PASSED. UNANIMOUS (7-0-0)**

### **NRHS STUDENT PRESENTATION**

Al Fordiani, NRHS Teacher and Robotics Advisor provided a review of the robotics team's accomplishments this year and development of the robot. Students from the NRHS Robotics Team provided a demo of the robot and provided a review of their competitions this year, which included a trip to World Competition in Detroit, MI.

### **SCHOOL COMMITTEE CHAIR UPDATES**

Chairman Codianne asked School Committee members to send her what subcommittees they would like to serve on, she will present a plan at the next School Committee meeting.

### **STUDENT REPORT**

No Report

### **SUPERINTENDENT'S REPORT**

Superintendent Clenchy and Assistant Superintendent Dr. Maguire provided district updates; the report can be viewed in its entirety at [http://www.nrsd.net/district/superintendent\\_s\\_reports](http://www.nrsd.net/district/superintendent_s_reports)

### **NEW BUSINESS**

#### **Digital Learning Update**

Assistant Superintendent Dr. Maguire provided a Digital Learning Update including, technology, parent safety night, digital citizenship, Learn Platform and a look ahead for Digital Learning in the district.

**OLD BUSINESS**

**NRHS Oil Tank Update**

Superintendent Clenchy provided a historical review of the leach field and oil tank projects at NRHS for the new School Committee members. Superintendent Clenchy advised the original amount for borrowing was expected to be \$600,000 all the estimates have been received and the borrowing amount is lower, a vote will need to be taken for the new borrowing amount. Mr. Frieswick, Director of Facilities provided a breakdown of the costs and advised he has researched alternative fuel choices, he has concluded oil is the best source for the building. Superintendent Clenchy reviewed the process of the towns approving the borrowing.

**MOTION**

Alise Crossland moved, Nashoba Regional School District hereby appropriates an amount not to exceed \$480,000 to pay costs of designing and carrying out leaching field and fuel storage tank improvements at the High School, including the payment of all costs incidental or related thereto. To meet this appropriation the District is authorized to borrow said amount, under and pursuant to M.G.L. c. 71, § 16(d) and the District Agreement, as amended, or pursuant to any other enabling authority. Any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with M.G.L. c.71, § 16(d), thereby reducing the amount authorized to be borrowed to pay such costs by a like amount. The amount authorized to be borrowed by this vote shall be reduced to the extent of any grants the District may receive from The Commonwealth of Massachusetts, or any other source, to pay any portion of the costs of the projects approved by this vote.

FURTHER moved: That within seven (7) days from the date on which this vote is adopted the Secretary be and hereby is instructed to notify the Boards of Selectmen of each of the member towns of the District, as to the amount and general purposes of the debt herein authorized, as required by the District Agreement and by M.G.L. c. 71, § 16(d). ; seconded by Leah Vivirito **IN FAVOR:** Kathy Codianne, Elaine Sanfilippo, Dr. Mary McCarthy, Joseph Gleason, Leah Vivirito, Stephen Rubinstein, and Alise Crossland **VOTED AND PASSED. UNANIMOUS (7-0-0)**

**BUSINESS AND OPERATIONS MANAGER REPORT**

Ms. Marone, Business and Operations Manager, introduced Sheryl Burke from the firm MelansonHeath. Ms. Burke advised the district has received a clean finding and reviewed the new GASB reporting standards. Ms. Burke advised the establishment of the OPEB fund is looked at favorably when borrowing, which the district does have a fund established. Ms. Burke advised the district's certified E & D is on the low side. Ms. Burke advised the district has zero deficiencies which is very rare for school districts and which was not the case for our district in the last audit, the district was able to correct any deficiencies found in last year's audit.

Ms. Marone provided a review of the Revolving Funds for the 3<sup>rd</sup> Quarter.

**SUBCOMMITTEE REPORTS**

No Reports

**CORRESPONDENCE**

Chairman Codianne advised she received a letter from a Center School student regarding Styrofoam trays being used in the Café. Chairman Codianne also received a correspondence regarding the new schedule for early release days next year.

**CONSENT AGENDA**

Topics on consent agenda included:

Warrants of May 24, 2018

<u>WARRANT NO.</u>	<u>DATE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
3934	05/24/19	VENDOR FY19	\$ 322,175.46
3935	05/24/19	AP ACH FY19	\$ 179,732.44
3936	05/24/19	BENEFIT FY19	\$ 55,263.18
3937	05/24/19	PAYROLL FY19	\$ 1,816,051.30

**MOTION**

Stephen Rubinstein moved to approve the warrants of May 24, 2019; seconded by Elaine Sanfilippo **IN FAVOR:** Kathy Codianne, Elaine Sanfilippo, Dr. Mary McCarthy, Joseph Gleason, Leah Vivirito, Stephen Rubinstein, and Alise Crossland **VOTED AND PASSED. UNANIMOUS (7-0-0)**

Mr. Gleason raised a question regarding the link in the meeting minutes to the meeting recordings and if approving the minutes constitutes approving the recording. Superintendent Clenchy will seek legal counsel and minutes will be approved at next meeting

**ITEMS TO BE CONSIDERED FOR NEXT AGENDA**

- SC – Subcommittee Assignments
- NRSD Communication Chains of Command
- SEPAC Presentation
- Social/Emotional Update NRHS
- Stipend Review
- Summer Warrant Signature Vote

Dr. McCarthy advised she should like to add two items to the planning calendar; stating the Pledge of Allegiance at School Committee meetings and review of the Regional Agreement as it pertains to School Committee Membership.

**ADJOURN**

**MOTION**

Alise Crossland moved to adjourn at 8:33 pm; seconded by Elaine Sanfilippo **IN FAVOR:** Kathy Codianne, Elaine Sanfilippo, Dr. Mary McCarthy, Joseph Gleason, Leah Vivirito, Stephen Rubinstein, and Alise Crossland **VOTED AND PASSED. UNANIMOUS (7-0-0)**

**Reference Documents and Presentations**

- Agenda
- SC Planning Calendar 5-22-19
- 2019-2020 School Committee Meeting Proposed Calendar
- Superintendent's Report
- Digital Learning Update
- FY19 Revolving Fund Report - 3rd Quarter
- FY18 Financials
- FY18 Audit Management Letter
- School Committee Amended Meeting Minutes of 4-24-19
- School Committee Draft Meeting Minutes of 5-8-19