

**NASHOBA REGIONAL SCHOOL DISTRICT  
SCHOOL COMMITTEE MEETING**

Emerson School  
50 Mechanic Street, Bolton, MA  
School Committee Conference Room  
Second Floor

September 11, 2019

**SCHOOL COMMITTEE IN ATTENDANCE** : Kathy Codianne, Elaine Sanfilippo, Dr. Mary McCarthy, Joseph Gleason, Leah Vivirito, Stephen Rubinstein, and Mike Horesh

**ADMINISTRATION IN ATTENDANCE**: Brooke Clenchy, Superintendent of Schools, Dr. Maguire, Assistant Superintendent, Pat Marone, Business and Operations Manager, and Ann Marie Stoica, Director of Human Resources

**CALL TO ORDER**

Chairman Codianne called the meeting to order at 6:00 pm. Chairman Codianne asked for a moment of silence in Honor of 911.

**CITIZENS COMMENTS**

None

**SCHOOL COMMITTEE CHAIR UPDATES**

Chairman Codianne advised she attended a MASC workshop in July for Chairman of School Committee roles and responsibilities, and please be aware of attendance at SC meetings to ensure a quorum, and advised of the new Superintendents Evaluation rubric. Chairman Codianne advised she will respond to correspondence sent to the School Committee and to advise her if members have any concerns in the correspondence.

**STUDENT REPORT**

Isabelle Sonia, NRHS Student Representative to the School Committee provided an update on academics, sports and events at Nashoba Regional High School and district Schools.

**SUPERINTENDENT'S REPORT**

Superintendent Clenchy and Assistant Superintendent Dr. Maguire provided district updates; the report can be viewed in its entirety at [https://www.nrsd.net/Departments/superintendent\\_s\\_reports](https://www.nrsd.net/Departments/superintendent_s_reports)  
Superintendent Clenchy provided an overview of the first day back for staff, previewing the opening video and provided a powerpoint presentation of the materials covered during the all staff meeting in the NRHS Auditorium.

**NEW BUSINESS**

**Business Office Update**

Ms. Marone advised the NRHS Athletic Dept. has requested the old jerseys/helmets be donated to the NRHS Boosters Club to sell at games, proceeds of the sales will be used by the Booster Club to help sport sports at NRHS. Ms. Marone also provided an update on Chapter 70 State Aid.

**Motion**

Stephen Rubinstein moved to authorize the athletic department to donate surplus football helmets and jerseys to the Nashoba Athletics Booster Club: seconded by Leah Vivirito **IN FAVOR**: Kathy Codianne, Elaine Sanfilippo, Dr. Mary McCarthy, Joseph Gleason, Leah Vivirito, Stephen Rubinstein, and Mike Horesh **VOTED AND PASSED. UNANIMOUS (7-0-0)**

**Grants Update / District Physician 2019-2020 Contract**

Ms. Gulbicki, District Nurse Lead, provided a review of the grants her department has applied for and received and what the funds from these grants will be used for within the district. Ms. Gulbicki presented the district Physician Contract for 2019-2020 school year and requested the School Committee authorize the Superintendent to sign the contract.

**Motion**

Stephen Rubinstein moved to authorize the Superintendent to sign the 2019-2020 Physician's Contract between the district and Dr. Russell Coleman. Dr. Coleman will receive a \$2000 stipend under the terms of the contract; seconded by Elaine Sanfilippo **IN FAVOR:** Kathy Codianne, Elaine Sanfilippo, Dr. Mary McCarthy, Joseph Gleason, Leah Vivirito, Stephen Rubinstein, and Mike Horesh **VOTED AND PASSED. UNANIMOUS (7-0-0)**

**Facilities Dept. Update**

Mr. Frieswick, Director of Facilities, provided a review of the projects the Facilities Dept has been working on over the summer including the NRHS Leach field, oil tank, safety upgrades, PFAS water (Stow schools), Hale MS modification to water garage, an update on the mosquito spraying at the schools, and summer building cleaning.

**Human Resource Dept. Update**

Ms. Stoica, Director of Human Resources, provided an update on Summer hiring, new teacher orientation, teachers who were granted Professional Status this year, and the wellness programs being offered to the district staff from MIAA.

**School Committee Goals**

Chairman Codianne advised she distributed the proposed draft goals to the members. School Committee members discussed the proposed goals and the subcommittee or person responsible for overseeing each goal.

**Motion**

Joseph Gleason moved to adopt the 2019-2020 School Committee Goals as presented; seconded by Leah Vivirito **IN FAVOR:** Kathy Codianne, Elaine Sanfilippo, Dr. Mary McCarthy, Joseph Gleason, Leah Vivirito, Stephen Rubinstein, and Mike Horesh **VOTED AND PASSED. UNANIMOUS (7-0-0)**

**Pledge of Allegiance at School Committee Meeting**

Ms. Codianne advised this topic was brought forward by Dr. Mary McCarthy, Dr. McCarthy read a statement regarding stating of the Pledge of Allegiance. School Committee members voiced their opinions on this topic.

**Motion**

Dr. McCarthy moved to include the Pledge of Allegiance as a standing agenda item following the Call to Order at all regular Nashoba Regional School District School Committee meetings; seconded by Joseph Gleason **IN FAVOR:** Kathy Codianne, Elaine Sanfilippo, Dr. Mary McCarthy, Joseph Gleason, Leah Vivirito, and Mike Horesh **OPPOSED:** Stephen Rubinstein **VOTED AND PASSED. (6-1-0)**

**Comment Discussion**

Chairman Codianne advised she would like to pilot a program, to be run between October – December, of holding a citizen comments time from 5:30 – 6:00 before meetings where citizens could meet with one or two of the committee members to voice their concerns. Chairman Codianne advised she and Vice Chair Sanfilippo would take turns chairing these meetings and

one other member would be invited to attend. A formal proposal for the pilot will be presented at the next meeting.

**OLD BUSINESS**

None

**SUBCOMMITTEE REPORTS**

**Budget and Warrant Subcommittee**

Mr. Rubinstein reported there was not a formal meeting due to lack of quorum.

**Personnel Subcommittee**

Mr. Horesh reported the subcommittee received a draft of the Superintendent’s 19-20 goals, reviewed same and advised they will be meeting again to continue working on these goals.

**Policy Subcommittee**

No Report

**SEPAC**

No Report

**CORRESPONDENCE**

**CONSENT AGENDA**

Topics on consent agenda included:

Warrants of September 13, 2019

<b><u>WARRANT NO.</u></b>	<b><u>DATE</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>AMOUNT</u></b>
3971	09/13/19	VENDOR FY20	\$ 383,417.70
3972	09/13/19	AP ACH FY20	\$ 135,706.16
3973	09/13/19	BENEFIT FY20	\$ 886,650.99
3974	09/13/19	PAYROLL FY20	\$1,401,979.49

Meeting Minutes of June 5, 2019

Roles/Responsibilities Workshop Minutes of June 19, 2019

District Improvement Plan Workshop Minutes of August 7, 2019

Warrants of September 13, 2019

**MOTION**

Stephen Rubinstein moved to approve the September 11, 2019 consent agenda including the meeting minutes of June 5, 2019, Roles/Responsibilities Workshop minutes of June 19, 2019, District Improvement Plan Workshop minutes of August 7, 2019 and the warrants of September 13, 2019; seconded by Joseph Gleason **IN FAVOR:** Kathy Codianne, Dr. Mary McCarthy, Joseph Gleason, Leah Vivirito, Stephen Rubinstein, and Mike Horesh **VOTED AND PASSED. UNANIMOUS (6-0-0)** (Ms. Sanfilippo was not present in room for vote)

**ITEMS TO BE CONSIDERED FOR NEXT/FUTURE AGENDAS**

- Citizens Comments Sessions Pilot Proposal
- NRHS Guidance Update
- Middle School DC Trip Approvals
- District Improvement Plan
- Business Manager Report

**EXECUTIVE SESSION**

The School Committee enter into Executive Session at 8:25 pm Pursuant to M.G.L. c. 30A, Section 21(a)(3) to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigation position of the public body and the chair so declares – George King v. Nashoba Regional School District and Patricia Marone, Civil Docket # 18CV643A. Executive Session to include Superintendent Clenchy, Assistant Superintendent Dr. Maguire, Business Manager Pat Marone, and Legal Counsel Kevin Freytag. Committee will adjourn in Executive Session.

**MOTION**

Elaine Sanfilippo moved the School Committee enter into Executive Session at 8:25 pm Pursuant to M.G.L. c. 30A, Section 21(a)(3) to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigation position of the public body and the chair so declares – George King v. Nashoba Regional School District and Patricia Marone, Civil Docket # 18CV643A. Executive Session to include Superintendent Clenchy, Assistant Superintendent Dr. Maguire, Business Manager Pat Marone, and Legal Counsel Kevin Freytag. Committee will adjourn in Executive Session.; seconded by Kathy Codianne.

**Roll Call Vote:**

- |                |     |
|----------------|-----|
| Mr. Rubinstein | Yes |
| Ms. Codianne   | Yes |
| Ms. Sanfilippo | Yes |
| Mr. Horesh     | Yes |
| Dr. McCarthy   | Yes |
| Mr. Gleason    | Yes |
| Ms. Vivirito   | Yes |

**VOTED AND PASSED. UNANIMOUS (7-0-0)**

**Reference Documents and Presentations**

- Agenda
- SC Planning Calendar 9-11-19
- Superintendent's Opening Day Update
- Chapter 70 Update
- 2019-2020 District Physician Contract
- Draft Meeting Minutes of June 5, 2019
- Draft Roles/Responsibilities Workshop Minutes of June 19, 2019
- Draft District Improvement Plan Workshop Minutes of August 7, 2019

Approved by NRSC 9-25-19