



NASHOBA

Regional School District

**School Committee
Regular Meeting
Break Down of Meeting / Background
Office of the Superintendent
Conference Room
June 7, 2012
6:00 p.m.**

A Finance Sub Committee Meeting will be held at 5:30 p.m. at the Office of the Superintendent in the Conference Room for the purpose of reviewing warrants.

Chair

Nancy Federspiel

Vice Chair

Maureen Busch

Members

Lynn Colletti

Julie Fay

Kara Keith

Jeff Odell

Kathy Owen

Reta Rupich

**Superintendent
Of
Schools**

Michael L. Wood

**Assistant
Superintendent
Of
Schools**

George P. King, Jr.

- I. Call to Order (6:00 p.m.)
Nancy Federspiel, Chair, will call to order
- II. Executive Session (6:05)
 - A. To hear two (2) Personnel Grievances
 - B. Executive session requires a motion to enter and to exit by roll call. This portion is only for the school committee and invited participants. In this case I would ask that the Assistant Superintendent, Director of Human Resources, and Principals be invited. Representatives of the Nashoba Regional Education Association (NREA) will be in attendance and should be invited, too. Louis Cornachiolli is the Massachusetts Teachers Association Representative and he might be in attendance as well and should also be extended an invitation.
 - C. Additional backup will be provided under separate emails and should be considered protected under the Open Meeting Laws regarding Executive Session. No discussion of said materials or the separate cases should occur among any of the parties prior to or after the Executive Session to be held.
- III. Consent Agenda (6:35 p.m.)
 - A. Warrants of 6.8.2012
 - B. Minutes of 5.24.2012

The Finance Committee will review and vote prior to this meeting. Unless otherwise informed, the consent agenda is agreed to be approved by virtue of being placed here.

- IV. Sub Committee Reports (6:40 p.m.)
 - A. Student Advisory (Louise Bennett will report.)
 - B. Finance (Ms. Busch will report.)
 - C. Personnel (There is no report.)
 - D. Policy (There is no report.)
 - E. ESBC (There is no report.)
 - i. This is the Elementary School Building Project in Stow (The Center School addition and renovation. No meeting of the building committee is being held until June 11th.)
 - F. SPED PAC (There is no report.)
- V. Correspondence (6:55 p.m.)

All school committee members should present emails, letters, reference telephone calls and conversations that they have had with constituents between meetings. They will be entered for the record and if need be will be added to the committee's agenda for follow up.
- VI. Superintendent's Report (7:00 p.m.)

A report is developed by the Superintendent to inform the school committee of his activities, events at the schools, and state/national activity. It is printed on the front page of the website.

"To educate all students to their fullest potential!"

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VII. New Business (7:05 p.m.)

- A. Sub Committees Appointments Announced
 - i. Ms. Federspiel will announce at the meeting.
- B. School Improvement Plans (Presented by Principals)
 - i. These are required by statute to inform the school committee. No votes are required, however, since the drafts are presented at the budget sessions, the committee has endorsed their activities that need funding.
- C. Transfers Motion Requested
 - i. Mr. King, Assistant Superintendent of Schools, will present his recommendations for transfers. Most are related to discussions previously discussed at the first, second and third quarter finance reports.
- D. Summer Warrants Signature Approval Motion Requested
 - i. This is required by statute if the committee desires to allow any member of the committee the right to sign and as long as any three sign bills and salaries may be paid over the summer.
- E. FY 12 Budget Amendment (School Choice) Motion Requested
 - Mr. King will explain in more detail. This is a requirement of the Department of Revenue in conjunction with the Department of Elementary and Secondary Education.

VIII. Old Business (7:50 p.m.)

- A. Review of Proposed Norms Motion Requested

The NORMS are included for your review. They are typed as presented and may be discussed and edited further at this time. A motion is recommended to solidify the full committee's support of their NORMS.

IX. Citizens' Comments (7:55 p.m.)

Any citizen of the district may speak at this time. The Chair has the responsibility of facilitating the appropriateness of topic and time. For the benefit of the committee is recommended that discussion of the item not take place at this time, but that if desired a member can ask the Chair for inclusion of the topic at a future meeting.

IX. Adjournment (8:00 p.m.)

**The times noted are approximate to assist citizens wishing to attend. If you are interested in a given topic it is best to arrive at least ten minutes prior to the time noted on the agenda.*

School Committee Calendar

June 7 – School Committee Meeting

June 21 – Warrant Signing (Finance Committee Members Only)