

**NASHOBA REGIONAL SCHOOL DISTRICT  
SCHOOL COMMITTEE MEETING**

June 4, 2013

**SCHOOL COMMITTEE IN ATTENDANCE:** Nancy Federspiel, Maureen Busch, Cathy Thier, Jeff Odell (arrived at 6:22), Julie Fay, Kara Keith, and Lynn Colletti

**ABSENT:** Reta Rupich

**ADMINISTRATION IN ATTENDANCE:** George King, Assistant Superintendent of Schools

**CALL TO ORDER**

Ms. Federspiel called the meeting to order at 6:18 PM in the School Committee Conference Room.

**CONSENT AGENDA**

Topics on consent agenda included:

**June 7, 2013 Warrants**

<b><u>WARRANT NO.</u></b>	<b><u>DATE</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>AMOUNT</u></b>
3327	6/7/13	VENDOR	\$ 502,791.40
3328	6/7/13	BENEFIT	\$ 592,119.08
3329	6/7/13	PAYROLL	\$1,187,836.87

The committee voted on the warrants as there was not a quorum for a Finance SubCommittee.

**MOTION**

Maureen Busch made a motion to approve warrants 3327, 3328, 3329 dated 6/7/13 as outlined in the memo from Michelle Cote to George King dated 6/4/13; seconded by Kara **IN FAVOR:** Nancy Federspiel, Maureen Busch, Cathy Thier, Julie Fay, Kara Keith, and Lynn Colletti **VOTED AND PASSED. UNANIMOUS (6-0-0)**

Minutes of the May 21, 2013 meeting

**CORRESPONDENCE**

None

**SUPERINTENDENT'S REPORT**

Mr. Wood reviewed his Superintendent's report; (*The Superintendent's Report is available in full on the NRSD website at <http://www.nrsd.net>*)

Topics included:

- School Health Advisory Council
- District Improvement Survey
- Teacher Evaluation Design
- Comprehensive Reporting for Middle School Students
- June 18<sup>th</sup> School Committee Meeting
- NRHS Graduation, June 9, 2013
- Concession Stand

### **School Health Advisory Committee Report**

Ms. Trahman and Mr. Houle attended the meeting to provide the annual report on the School Health Advisory Committee. Ms. Trahman advised of a new state standard for wellness committees that was enacted last year that requested the school systems Health Advisory Committee provide a yearly report and action plan to their school committees. Ms. Trahman provided the report and action plan and reviewed same with committee. Mr. Houle reviewed the new nutrition guidelines and how they are being implemented during school hours and the sales of items as fund raisers after school hours. Ms. Trahman and Mr. Houle provided a review of the 30 minutes before/after school hour nutrition guidelines.

### **SUBCOMMITTEE REPORTS**

#### **SubCommittee Assignments**

Ms. Federspiel advised the subcommittee assignments will be as follows:

- Finance/Facilities – Reta Rupich, Maureen Busch, Cathy Thier
- Policy – Lynn Colletti, Kara Keith, Nancy Federspiel
- Personnel – Jeff Odell, Julie Fay, Nancy Federspiel

#### **Student Advisory Report**

Ms. Bennett reported;

- Senior Scholarship and Recognition night was last night. 97 scholarships were awarded.
- Senior Banquet and graduation rehearsal is on Thursday. Seniors will get their yearbooks on the cruise.
- Boys' Tennis: No. 12 Nashoba defeated No. 5 Blackstone-Millville (5-0) on Friday in the First Round. The boys then went on to play No. 4 Auburn on Sunday and defeated them 4-1 to move onto the Central Mass Division 3 Semi-Finals. Nashoba will travel to No. 1 Bromfield today.
- Softball: Nashoba defeated St. Peter-Marian, 8-4, on Saturday in the Quarter Finals at NRHS. No. 2 Nashoba will play No. 3 Marlboro tonight at 5pm at Worcester State University in the Division 1 Semi-Finals.
- Baseball: No. 1 seeded Nashoba defeated Algonquin yesterday 7-1 at home in the Quarter Finals. Nashoba will play in the Division 1 Semi-Finals versus No. 4 Wachusett on Wednesday 6/5 at 7pm at Tivnan Field in Worcester.

#### **Finance Subcommittee**

No Report

#### **Personnel Subcommittee**

No Report

#### **Policy Subcommittee**

No Report

#### **SPED PAC**

No Report

#### **ESBC**

No Report

## **NEW BUSINESS**

### **District Treasurer Resignation**

Ms. Federspiel advised we have received a letter of resignation from the district treasurer and a vote is needed to accept the resignation. Mr. King advised he will have a recommendation to fill this position at a future meeting.

### **MOTION**

Maureen Busch made a motion to accept the notice submitted by Charlotte Gallant, to terminate the agreement between Nashoba Regional School District and the Oxford Agency of Municipal Services, Inc., providing District Treasurer services; seconded by Jeff Odell **IN FAVOR:** Nancy Federspiel, Maureen Busch, Cathy Thier, Jeff Odell, Julie Fay, Kara Keith, and Lynn Colletti **VOTED AND PASSED. UNANIMOUS (7-0-0)**

### **School Committee Norms**

Ms. Federspiel advised the norms from last year are in the packet and asked the committee if they have anything they would like added or removed. Ms. Federspiel asked if the committee was interested in setting a time limited on the time any one member can speak on a specific topic. Ms. Busch suggested installing the 30 minutes rule, then raising the question on any topic after 30 minutes of discussion. It was general census Ms. Busch's suggestion will be adopted into the norms.

### **District Improvement Survey Data**

Ms. Federspiel advised she would like to table this discussion until the June 18<sup>th</sup> meeting.

### **Schedules for SubCommittees**

Ms. Federspiel advised the following meeting schedule for the school committee and subcommittees:

- Regular meeting will follow approved calendar, meeting everyone other Tuesday at 6:00 pm
- Policy meetings will follow approved calendar, meeting one Tuesday a month, opposite regular meetings
- Finance/Facilities will follow approved calendar, meeting every other Tuesday before regular scheduled meetings and following approved calendar for summer warrant approval
- Personnel will schedule meetings as needed.

## **OLD BUSINESS**

### **2013-2014 School Committee Meeting Calendar**

### **MOTION**

Nancy Federspiel made a motion to adopt the 2013-2014 Nashoba Regional School Committee Calendar as presented, with the amendment of the August 27<sup>th</sup> meeting will be a finance meeting for the purpose of signing warrants only, and the understanding that if the need for a summer meeting arises such will be scheduled; seconded by Maureen Busch **IN FAVOR:** Nancy Federspiel, Maureen Busch, Cathy Thier, Jeff Odell, Julie Fay, Kara Keith, and Lynn Colletti **VOTED AND PASSED. UNANIMOUS (7-0-0)**

**CITIZENS' COMMENTS**

NONE

**MOTION**

Maureen Busch made a motion to adjourn at 7:24 pm seconded by Julie Fay **IN FAVOR:** Nancy Federspiel, Maureen Busch, Cathy Thier, Jeff Odell, Julie Fay, Kara Keith, and Lynn Colletti **VOTED AND PASSED. UNANIMOUS (7-0-0)**

Respectfully Submitted,  
Aleta Masterson  
Executive Assistant