

NASHOBA REGIONAL SCHOOL DISTRICT

SCHOOL COMMITTEE MEETING

June 2, 2005

School Committee in Attendance: Don Adams, Tricia Kelly, Chris Way, Cathy Giunta, Ellen Sturgis, Monica CampoBasso, Mel Govindan, Brian Burke, Ex-Officio Member Donnie Allison

Absent: None

Administration in Attendance: Michael Wood, Superintendent; John Antonucci, Assistant Superintendent of Business and Finance, Patricia Linenkemper, Principal of the Mary Rowlandson Elementary School.

CALL TO ORDER

Vice-Chair Don Adams called the meeting to order at 6:00 PM. at the Nashoba Regional High School and turned the gavel over to Mr. Wood for elections of officers.

ELECTION OF OFFICERS

MOTION

Monica CampoBasso nominated Don Adams as Chair of the School Committee. Seconded by Cathy Giunta. **VOTED AND PASSED. UNANIMOUS.**

Mr. Adams assumed the gavel.

MOTION

Ellen Sturgis nominated Chris Way as Vice-Chair of the School Committee. Seconded by Monica CampoBasso. **VOTED AND PASSED. UNANIMOUS.**

APPROVAL OF THE MAY 19, 2005 MINUTES

MOTION

Cathy Giunta made a motion to approve the minutes of May 19, 2005 as amended. Seconded by Monica CampoBasso. **In favor:** Tricia Kelly, Monica CampoBasso, Don Adams, Cathy Giunta, Chris Way, Mel Govindan, Ellen Sturgis **Abstain:** Brian Burke (not present) **VOTED AND PASSED.**

APPROVAL OF THE WARRANTS OF June 3, 2005

<u>WARRANT NO.</u>	<u>DATE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
1077	06/03/05	VENDOR	372,647.07
1078	06/03/05	BENEFIT	18,486.96
1079	06/03/05	PAYROLL	959,527.39

MOTION

Cathy Giunta made a motion to approve the warrants as detailed in the memos dated 06/02/05 and noted above. Seconded by Ellen Sturgis. **VOTED AND PASSED. UNANIMOUS.**

CORRESPONDENCE

Endorsement of Alice DeLuca as State Board of Education Member – Ms. Sturgis shared a recommendation that she sent to the Governor supporting the appointment of former School Committee member Alice DeLuca to the State Board of Education.

SUPERINTENDENT'S REPORT

The Superintendent's Report was distributed and discussed. It is available on the district website.

Old Business, Special Education Reorganization was moved forward on the agenda so that Ms. Linenkemper may be at the Rowlandson concert.

OLD BUSINESS

Special Education Reorganization

Mr. Wood distributed the job descriptions for three positions being reorganized for the 05-06 school year – They are Director of Special Education, Assistant Director of Special Education who will largely manage the day to day operations of the office and oversee the K-8 Special Education program, and the Dean of Student Services at the high school who will oversee both special education programs and 504's in grades 9-12. This will be an administrative position that will assume the responsibility of evaluating the special education staff. The Director of Guidance will be retiring in January and this position will allow the district to transition and to review other leadership needs. Mr. Wood is reviewing the support positions at this time. With Ms. Linenkemper assuming the Director Role along with her principal position, the full time Assistant Principal will take on many of the logistical demands. Principals will continue to be the leaders of all students in their buildings. As other pieces of the reorganization and support plan fall into place, the School Committee will be informed.

SUBCOMMITTEE REPORTS

Ex-Officio Report by Mr. Allison

Mr. Allison reported on the spring athletic teams and their records for the year. Both the Boys' Baseball and the Girls' Softball teams qualified for districts. In senior news, the Nashoba Regional Scholarship Foundation awarded scholarships on Tuesday, the Senior Banquet is this evening, and graduation will take place on Sunday. Undergraduate events continue with the 2006 Junior Prom and After Prom Party last weekend and senior pictures this week. The new Greendale YMCA location of the party was a great success and many donated to the After Prom Party. Elections for class officers and student council representatives are taking place and the National Honor Society inducted the new members mentioned in Mr. Wood's Superintendent's Report. Undergraduate awards for academic excellence will be presented on June 6th. Classes end on June 9th and the last day of finals will be Wednesday, June 15th.

Finance Advisory Board by Mr. Adams

The Finance Advisory Board will meet on Thursday, June 23, 2005 at 9:00 a.m. in the Office of the Superintendent.

Stow School Building Committee by Ms. Way

This Committee met on May 23rd and discussed the following options and their cost projections: a PK-5 School at the Future Electronics site, a PK-5 building on the Kane property, a PK-2 building on the Kane property and a renovation of the Center School as a 3-5 building. The cost of building at the Future Electronics site or on the Kane property were about the same for the PK-5 option. Because of concerns with the Future Electronics site, the SBC favors building on the Kane property. The next meeting is June 6, 2005.

Superintendent Evaluation Subcommittee by Ms. Way

There is a copy of the Superintendent Evaluation form in each packet as the mid-year evaluations are now due. Please complete it and bring it to Ms. Way for the next meeting. Mr. Govindan and Mr. Burke are welcome to complete a form but Ms. Way will be contacting former members, Nancy Fleming and Mary Beth Yentz, to complete a form as they have gone through the most recent budget process with Mr. Wood. If anyone has recommendations to amend the form itself, please attach your suggestions to the

form when you return it and the SES will consider them at the next meeting. A composite report will be done.

The School Committee self evaluation was brought up and it is thought to be something that may be done every other year.

Transportation Subcommittee by Ms. Sturgis

The Committee met recently to discuss seatbelt education. It was decided that this be included in the twice a year student safety tests. A late bus survey is going home with all high school students this week in the newsletter. There will only be a couple of stops in each community. When the routes are published an announcement concerning the presence of seatbelts on buses will be included.

Ms. CampoBasso left the meeting at 7:00 p.m.

Tri-Town by Mr. Wood

Mr. Antonucci, Mr. Adams, Ms. Giunta and Mr. Govindan all attended the June 1st meeting.

The NESDEC enrollment projections were discussed and the Task Force of Communities for School Building was disbanded as it is no longer needed. Representatives from each community will continue to serve on the District's Capital Planning Committee. The needs of Emerson were discussed and there were questions about the regional agreement. Rebuilding of the Emerson/Sawyer septic system will be taking priority over the renovations of the Emerson School. This may put off the need for moving of the Central Administrative Offices.

User Fee/Extracurricular Subcommittee by Ms. Kelly

This subcommittee met to discuss the middle school intramural fee of \$55.00 to determine if it was appropriate. This is the amount again reflected in the FY06 Budget. The Committee will meet once more before it makes a report back to the Full Committee.

Subcommittee appointments, the creation of more subcommittees and how the Strategic Plan may impact the roles of subcommittees were discussed. Mr. Wood will work with Mr. Adams to make recommendations and to see if some tasks can be added to the charges of the current subcommittees to answer all needs.

When members wish to have something placed on the agenda they should contact Mr. Adams or Mr. Wood.

FINANCIAL REPORT

None

NEW BUSINESS

High School Handbook

Copies of the current high school handbook were distributed along with the School Advisory Council's recommendations for changes to the 2005-2006 Student Handbook. Mr. Smith will be attending the next meeting to answer any questions. Please send any questions directly to him so that he can be prepared to answer them at that meeting. The School Advisory Council will approve the handbook and the School Committee will be asked to endorse it.

OLD BUSINESS

Strategic Plan

Mr. Wood distributed the final draft of the Strategic Plan developed by the Steering Committee. This draft adds a time frame and will function as the District School Improvement Plan. Transition programs

will be in place for all school to school changes. This will include students going from 5th grade to 6th grade at Sawyer. Parity is a result driven issue – the goal of the District is to have the same results across the board. This plan will be shared and discussed in many venues and placed on the website inviting comment.

CITIZEN INPUT

Bill Nelson of Stow asked about the School Committee’s stance on the new charter school coming in September. Mr. Adams stated that the Committee has joined a suit against the DOE in its issuance of a license to the newest charter school in the area. The DOE has approved the school although it has not followed many of the procedures required by the DOE. For instance, they applied to the DOE to recruit students from 4 towns; Clinton, Marlboro, Hudson and Maynard, however they are recruiting from approximately 43 towns. The School Committee voted to participate in this lawsuit. We have an excellent relationship with the Parker Charter School and as part of its mission it shares information with us. This item may be placed on the agenda in the future. There is an excellent report on charter schools which can be accessed at massupt.org.

ADJOURNMENT

MOTION

Ellen Sturgis made a motion to adjourn. Seconded by Mel Govindan. **VOTED AND PASSED. UNANIMOUS.**

The meeting adjourned at 7:40 p.m.

Respectfully Submitted,

Kathleen McKinstry
Executive Assistant