

**NASHOBA REGIONAL SCHOOL DISTRICT**

**SCHOOL COMMITTEE MEETING**

August 11, 2005

**School Committee in Attendance:** Don Adams, Tricia Kelly, Chris Way, Cathy Giunta, Monica CampoBasso, Mel Govindan, Brian Burke

**Absent:** Ex-Officio Member Donnie Allison, Ellen Sturgis

**Administration in Attendance:** Michael Wood, Superintendent; John Smith, Nashoba Regional High School Principal

**CALL TO ORDER**

Chair Don Adams called the meeting to order at 6:00 PM. at the Nashoba Regional High School.

**APPROVAL OF THE JUNE 16, 2005 MINUTES**

**MOTION**

Don Adams made a motion to approve the minutes of June 16, 2005 as amended. Seconded by Chris Way. **VOTED AND PASSED.**

**APPROVAL OF THE WARRANTS OF June 19, 2005, July 14, 2005, July 29, 2005 and August 11, 2005**

<b><u>WARRANT NO.</u></b>	<b><u>DATE</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>AMOUNT</u></b>
1084	06/24/05	PAYROLL	\$2,028,811.95
1084	06/17/05	VENDOR	\$642.00
1085	06/24/05	BENEFIT	\$351,786.44
1086	06/30/05	VENDOR	\$308,311.21
1089	6/30/05	PAYROLL (7/1/05)	\$290,294.36
2000	07/1/05	BENEFIT	\$361,199.22

**MOTION**

Cathy Giunta made a motion to approve the warrants as detailed in the memos dated 06/29/05 and noted above. Seconded by Tricia Kelly. **VOTED AND PASSED. UNANIMOUS.**

<b><u>WARRANT NO.</u></b>	<b><u>DATE</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>AMOUNT</u></b>
1091 (FY05)	06/30/05	VENDOR	\$185,847.15
1092 (FY05)	06/30/05	VENDOR	\$189,770.00
2001	07/15/05	VENDOR	\$377,080.72
2002	07/15/05	BENEFIT	\$2,089.19
2003	07/15/05	PAYROLL	\$242,930.69

**MOTION**

Cathy Giunta made a motion to approve the warrants as detailed in the memos dated 07/15/05 and noted above. Seconded by Monica CampoBasso. **VOTED AND PASSED. UNANIMOUS.**

<b><u>WARRANT NO.</u></b>	<b><u>DATE</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>AMOUNT</u></b>
1093 (fy05)	06/30/05	VENDOR	\$186,033.97
2004	07/29/05	VENDOR	\$178,133.12
2005	7/29/05	BENEFIT	\$403,492.54
2006	7/29/05	PAYROLL	\$191,374.27

**MOTION**

Cathy Giunta made a motion to approve the warrants as detailed in the memos dated 07/28/05 and noted above. Seconded by Tricia Kelly. **VOTED AND PASSED. UNANIMOUS.**

<u>WARRANT NO.</u>	<u>DATE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
2007	08/12/05	VENDOR	\$229,609.72
2008	8/15/05	BENEFIT	\$25,000.00
2009	8/12/05	PAYROLL	\$177,206.02

**MOTION**

Cathy Giunta made a motion to approve the warrants as detailed in the memos dated 08/12/05 and noted above. Seconded by Chris Way. **VOTED AND PASSED. UNANIMOUS.**

**CORRESPONDENCE**

MASC: School committee members reminded to let district know if they are not receiving information and news from MASC.

Paquette lawsuit: Request for information received from Mr. Paquette’s attorneys.

Lancaster Town Hall: Request for district to reduce the town’s FY06 assessments in proportion to any increases to Chapter 70, Transportation and any other state aid reflected in the final version of the State Budget.

Bond and Renewal Note (H.S. Building project): The H.S. Building project was discussed with regards to the need for a BAN and sale to take place as a result of timelines not being realized. A vote will need to be taken at next school committee meeting to approve this.

Financial Governance Agreement: Pertaining to the financial crisis of 2002, Student Activity account.- negotiations to resolve this matter now completed.

Massachusetts Early Literacy: A grant written by Patricia Linenkemper, SPED Director and Mary Rowlandson Elementary School Principal will be used by reading and special needs teachers to obtain materials and attend conferences.

Stow Planning Board: Decision of planning board to grant Hammerhead lot by Special Permit.

Charter School Complaint – Received letter of acceptance of the revised Charter from Hinckley Allen, but have no further specifics. Mr. Wood will request information regarding the acceptance of the revised charter and share with school committee when that information is received.

Stoneham, Chandler and Miller: Investigation and written response to complaint concerning the Advanced Math and Science Academy’s failure to comply with the Charter and with Massachusetts’s law.

Destination Imagination: Letter of thanks received from Tammy Weisner, teacher at the Mary Rowlandson Elementary School

Hale School Grant: Written by Susan Farr, teacher. A vote will need to be taken at the next meeting regarding the units of study at the Hale Middle school.

Senator Resor: Letter of support received from her regarding the Charter School issue.

Standard & Poor: Letter of recognition as “Outstanding School District” received.

## **SUPERINTENDENT'S REPORT**

The Superintendent's Report was distributed and discussed. Mr. Wood will soon be issuing weekly reports on Mondays, which will be accessible online. The plan is to have all district information for both staff and members of the community, available online, from one main destination.

The administrative team will meet on Monday, August 15, 2005. The purpose of this meeting is to discuss the evaluation process of teachers.

The district has received a request from the Concerned Citizens of Stow for an explanation of the Fiscal Crisis of 2002. The district does not currently have a one page synopsis and will work with John Sullivan, from Melanson and Heath, to get something like this together.

Mr. Wood discussed the updates to the district website, which included Transportation and the uniformity of the individual school websites. Information regarding Freshman Orientation would be forwarded to parents and students in the next week.

A regular meeting schedule for subcommittees was presented by Mr. Wood and some ideas to consider were distributed.

Mr. Greg Irvine, new Principal of the Pompositticut and Center Schools, will be present at the next school committee meeting so that all members may be formally introduced.

Mr. Wood reported on some facility projects currently underway:

- The high school ramps are currently being revised to comply with state codes
- The new bleachers are in the process of being installed to the high school athletic field
- There is one modular now on site at the Pompositticut School and will be ready for use on August 23<sup>rd</sup>
- There is a new air conditioning system for the auditorium at the Hale School ( the old one was lost last spring)

## **SUBCOMMITTEE REPORTS**

### Stow School Building Committee by Ms. Way

Several meetings have taken place over the summer. The acquisition of land for a new school building continues to be the focus. After an unsuccessful bid opening on August 1, 2005, the committee can now only rely on the RFP process to acquire land. There is one parcel of land in Stow deemed "Chapter land" which the committee is looking into.

### Assistant Superintendent's Search Committee by Mr. Wood

There were 15 applications received which the committee will look at. John Smith, Principal of Nashoba Regional High School, will be chair of the Assistant Superintendent's Search Committee. Other members will include 4 teachers, 3-4 support staff and Nancy Fleming, former Stow School Committee member. The interview process will start in the second week of September, with the second interviews being held by the third and fourth weeks in September. It is expected that the new Assistant Superintendent will be in place by mid November.

## **FINANCIAL REPORT**

Fourth Quarter Projections – Mr. Wood presented the budget transfers for FY05, which were submitted by Mr. Antonucci. A typographical error was found in the spreadsheet regarding the Custodial Salaries which did not affect the transfer.

## **MOTION**

Chris Way made a motion to approve the increase/decrease columns of the Budget Transfer necessary to close out FY05, # 05-03 dated June 23, 2005 and # 05-04 dated August 11, 2005. Seconded by Monica CampoBasso. **VOTED AND PASSED. UNANIMOUS.**

**NEW BUSINESS**

Food Service Price Change: Mr. Wood presented recommendations submitted by George LaCroix, Director of Food Services for the district. Mr. LaCroix recommended a price increase of .50, going from \$2.00 to \$2.50 for school lunch. Mr. LaCroix's report included information regarding new menu items and obtaining fresh produce from local food growers.

The subjects of healthy snacks being provided versus those deemed "unhealthy" and also long lunch lines were discussed. It was decided these topics would be further investigated.

**MOTION**

Cathy Giunta made a motion to accept the price increase of the school lunch from \$2.00 to \$2.50, dated July 14, 2005 from George LaCroix, Food Service Director. Seconded by Mel Govindan. **VOTED AND PASSED. UNANIMOUS.**

Math Program Review: Mr. Wood presented a PowerPoint presentation containing research regarding the math program at the high school. The goal is to align the PreK-12, and the Gr. 6-8 & Gr. 9-12 instruction to improve student performance.

**MOTION**

Don Adams made a motion continue the meeting beyond 9:00 p.m. Seconded by Chris Way. **VOTED AND PASSED. UNANIMOUS.**

Mr. Wood extended thanks to John Smith, NRHS Principal, Jeremy Roche, NRHS Assistant Principal, and Sally Sullivan, Director of Teaching and Learning for their work in collecting all the data and research regarding the math program.

**OLD BUSINESS**

Nothing to report.

**NEW BUSINESS**

Nothing to report.

**CITIZEN INPUT**

Monica CampoBasso submitted a request as a parent, that the school committee look at some sort of acknowledgment of the Girl's Soccer Team's Championship win. She has been approached by other parents regarding a possible sign to be mounted either at the high school or in each town. The committee agreed this should be done. Mr. Smith, NRHS Principal told the committee he would investigate this further.

**ADJOURNMENT**

**MOTION**

Don Adams made a motion to adjourn. Seconded by Cathy Giunta. **VOTED AND PASSED. UNANIMOUS.**

The meeting adjourned at 9:10 p.m.

Respectfully Submitted,

Linda DeStasi  
Executive Assistant