

**NASHOBA REGIONAL SCHOOL DISTRICT
SCHOOL COMMITTEE MEETING**

June 26, 2008

SCHOOL COMMITTEE IN ATTENDANCE: Brian Burke, Monica CampoBasso, Richard Fly, Don Adams, Cathy Giunta, Mel Govindan, David Horne, Lynn Colletti (arrived 6:05)

ADMINISTRATION IN ATTENDANCE: Michael Wood, Superintendent of Schools, George King, Assistant Superintendent

CALL TO ORDER

Chair Cathy Giunta called the meeting to order at 6:00 PM in the Superintendent Office.

EXECUTIVE SESSION

Committee went into Executive Session at 6:01 for the purpose of addressing a personnel matter and discussion of contract talks with the Superintendent of Schools.

MOTION

Monica CampoBasso made a motion to go into an Executive Session for the purpose of addressing a personnel matter and discussion of the Superintendent of Schools contract at 6:01 pm to include Michael Wood, George King, Monica Visco and Aleta Masterson (Mr. King, Ms. Visco, Mr. Wood and Ms. Masterson to leave during Superintendent contract discussion); seconded by David Horne **IN FAVOR:** Cathy Giunta, Mel Govindan, Richard Fly, Monica CampoBasso, David Horne, Don Adams, and Brian Burke **VOTED AND PASSED. UNANIMOUS (7-0-0)**

MOTION

Monica CampoBasso made a motion to reconvene to open session at 7:30 pm; seconded by David Horne **IN FAVOR:** Cathy Giunta, Mel Govindan, Don Adams, Richard Fly, Monica CampoBasso, David Horne, Lynn Colletti, and Brian Burke **VOTED AND PASSED. UNANIMOUS (8-0-0)**

APPROVAL OF THE WARRANTS OF June 27, 2008

<u>WARRANT NO.</u>	<u>DATE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
2895	6/27/08	VENDOR	\$ 337,120.79
2896	6/27/08	Benefit	\$ 467,921.75
2897	6/27/08	Payroll	\$1,104,400.32

MOTION

Brian Burke made a motion to approve the warrants as detailed in the memo dated 6/27/08 and noted above and seconded by Monica CampoBasso **IN FAVOR:** Richard Fly, Monica CampoBasso, Don Adams, Cathy Giunta, Brian Burke, David Horne, Lynn Colletti and Mel Govindan **VOTED AND PASSED. UNANIMOUS (8-0-0)**

APPROVAL OF THE June 12, 2008 MINUTES

MOTION

Monica CampoBasso made a motion to approve the minutes of June 12, 2008, as amended and seconded by Don Adams **IN FAVOR:** Cathy Giunta, Mel Govindan, Monica CampoBasso, Don Adams, David Horne, Lynn Colletti, and Brian Burke **ABSTAIN:** Richard Fly **VOTED AND PASSED. (7-0-1)**

CORRESPONDENCE

MaFLA memo regarding the Statewide Poster Contest.

SUPERINTENDENT'S REPORT

(The Superintendent's Report is available in full on the NRSD website at <http://www.nrsd.net>

Mr. Wood reviewed his written report to the committee. Topics included:

1. Eighth Grade Ceremonies
2. New Assistant Principal
3. School Ending
4. New Hires
5. Staffing Changes
6. Hiring
7. Vacation

FOOD SERVICES PRESENTATION

Mr. King presented a PowerPoint presentation to the Committee in response to the request from the Committee at the last SC meeting. Mr. King reviewed each slide as presented with the Committee. Mr. King provided a prepackaged meal for the committee to view as a possible option.

Mr. Adams asked if the vending machine funds go to the revenue of the food service program. Mr. King replied yes they do.

Mr. Wood advised that over the Summer we will be researching ways on resolving this situation. He advised that the best thing is to get the word out that school lunch is a good deal and get parent feed back on what their idea of children prefer to eat.

Mr. Adams suggested to research getting an outside look at the program, i.e. a local college student looking for a Masters Thesis. Mr. Adams also requested quarterly updates on the Food Service Program going forward.

Mr. Govindan suggested a slight yearly increase instead of a larger one every couple years and that the monthly menu be sent home to parents.

Open discussion ensued involving salary expenses, school participation, time provided for lunch period and strategy on how to control costs going forward.

MOTION

Monica CampoBasso made a motion to accept the Food Service Transfer for \$150,000. as outlined in the memo from George King dated 6/12/08 seconded by Richard Fly. **IN FAVOR:** Richard Fly, Monica CampoBasso, Don Adams, Cathy Giunta, David Horne, Lynn Colletti, Mel Govindan, and Brian Burke **VOTED AND PASSED. UNANIMOUS (8-0-0)**

SUBCOMMITTEE REPORTS

Ex-Officio Report by

No Report

SUBCOMMITTEE REPORTS

Facilities SubCommittee, by Mr. Fly

Mr. Fly advised they did meet, but did not have a quorum.

Finance SubCommittee, by Mr. Burke

No Report

Policy SubCommittee, by Mr. Fly

No Report

Personnel SubCommittee, by Mr. Adams

No Report

SPED PAC, by Mr. Burke

No Report

ESBC

No Report

CCC by Cathy Giunta

No Report

NEW BUSINESS

MSBA Initial Certification of Compliance (ICC)

Mr. Wood directed the Committee to the ICC, he advised this has been approved by the Town of Stow. Mr. Wood provided memo from the Attorney.

Mr. Burke asked Selectman Sturgis her thoughts on this, she responded that she believes after the ICC is signed the project will be moving forward which she feels is positive and is happy about this.

Open discussion ensued regarding the ICC.

MOTION

Don Adams made a motion to Accept the MSBA Initial Certification of Compliance (ICC) seconded by Monica CampoBasso. **IN FAVOR:** Richard Fly, Monica CampoBasso, Don Adams, Cathy Giunta, David Horne, Lynn Colletti, Mel Govindan, and Brian Burke **VOTED AND PASSED. UNANIMOUS (8-0-0)**

MOA with Town of Stow

Mr. Wood directed the committee to the MOA on the SharePoint. Mr. Wood advised this document is a combination of the MOA and the ICC. Mr. Wood advised that Mr. Wrigley has reviewed the document and approved.

MOTION

Monica CampoBasso made a motion to Approve the MOA between NRSD and Town of Stow unless substantial changes are made upon final review by Town of Stow Officials and NRSD Officials seconded by Brian Burke. **IN FAVOR:** Richard Fly, Monica CampoBasso, Don Adams, Cathy Giunta, David Horne, Lynn Colletti, Mel Govindan, and Brian Burke **VOTED AND PASSED. UNANIMOUS (8-0-0)**

SUPERINTENDENT'S EVALUATION

Mr. Adams addressed the Committee and directed the committee to two documents, Superintendent School Council Feedback and Superintendent's Evaluation 2008. Mr. Adams reviewed both documents with committee.

Mr. Wood thanked the committee for the positive feedback and feels the constructive feedback is very important. Mr. Wood stated he just wanted it known that he has never overruled a Committees recommendation and feels that the feedback in this area was based on the one incident that being the Calendar Committee.

MOTION

David Horne made a motion to accept the School Committee and School Council's evaluation of the Superintendent seconded by Monica CampoBasso. **IN FAVOR:** Richard Fly, Monica CampoBasso, Don Adams, Cathy Giunta, David Horne, Lynn Colletti, Mel Govindan, and Brian Burke **VOTED AND PASSED. UNANIMOUS (8-0-0)**

OLD BUSINESS

Student Calendar – Secondary Early Release

Mr. Wood advised the committee there was an error in the days approved at the 6/12 SC Meeting, the correct days being March 20th, April 17th, May 22nd and June 5th into the high school calendar.

MOTION

Mel Govindan made a motion to amend the student calendar to include the high school in the four corrected early release days, those being March 20th, April 17th, May 22nd and June 5th seconded by Don Adams. **IN FAVOR:** Cathy Giunta, Mel Govindan, Don Adams, Richard Fly, Monica CampoBasso, David Horne, Lynn Colletti and Brian Burke **VOTED AND PASSED. UNANIMOUS (8-0-0)**

CITIZENS' COMMENTS

Selectman Sturgis asked if the ale cart was included in the food services revenues, Mr. King replied yes. Selectman Sturgis also mentioned the comments about the ruffled feathers regarding the turf field project, she feels that when this comes around next year better and earlier communication with the community is important.

MOTION

Don Adams made a motion to adjourn seconded by Mel Govindan. **IN FAVOR:** Richard Fly, Monica CampoBasso, Don Adams, Cathy Giunta, David Horne, Lynn Colletti, Mel Govindan, and Brian Burke **VOTED AND PASSED. UNANIMOUS (8-0-0)**

The meeting adjourned at 8:38 p.m.

Respectfully Submitted,
Aleta Masterson
Executive Assistant

NOTES