

**NASHOBA REGIONAL SCHOOL DISTRICT
SCHOOL COMMITTEE MEETING**

May 14, 2009

SCHOOL COMMITTEE IN ATTENDANCE: Brian Burke, Monica CampoBasso, Richard Fly, Mel Govindan, Lynn Colletti, Nancy Federspiel, George Babich and Maureen Busch

ABSENT: Ex-Officio Ryan Nicoll

ADMINISTRATION IN ATTENDANCE: Michael Wood, Superintendent of Schools, George King, Assistant Superintendent

CALL TO ORDER

Mr. Burke called the meeting to order at 6:01 PM in the Superintendent's Office.

ORGANIZATION OF NEW SCHOOL COMMITTEE

MOTION

Mel Govindan made a motion to elect Brian Burke as School Committee Chairman for 2009-2010 seconded by Monica CampoBasso **IN FAVOR:** Monica CampoBasso, Richard Fly, Mel Govindan, Lynn Colletti, Nancy Federspiel, George Babich and Maureen Busch **ABSTAINED:** Brian Burke **VOTED AND PASSED. UNANIMOUS (7-0-1)**

MOTION

Monica CampoBasso made a motion to elect Mel Govindan as School Committee Vice Chairman for 2009-2010 seconded by Richard Fly **IN FAVOR:** Brian Burke, Monica CampoBasso, Richard Fly, Lynn Colletti, Nancy Federspiel, George Babich and Maureen Busch **ABSTAINED:** Mel Govindan **VOTED AND PASSED. UNANIMOUS (7-0-1)**

Mr. Burke stated that he feels his roll is a facilitator and the agenda will be collaborative, items received Thursday before meeting will be added to agenda.

APPROVAL OF THE WARRANTS OF May 15, 2009

<u>WARRANT NO.</u>	<u>DATE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
2983	5/15/09	VENDOR	\$ 453,055.22
2984	5/15/09	BENEFIT	\$ 33,415.55
2985	5/15/09	PAYROLL	\$1,121,725.81

MOTION

Monica CampoBasso made a motion to approve the warrants as detailed in the memo dated 5/14/09 and noted above and seconded by Mel Govindan **IN FAVOR:** Brian Burke, Monica CampoBasso, Richard Fly, Mel Govindan, Lynn Colletti, Nancy Federspiel, George Babich and Maureen Busch **VOTED AND PASSED. UNANIMOUS (8-0-0)**

APPROVAL OF THE April 30, 2009 MINUTES

MOTION

Monica CampoBasso made a motion to approve the minutes of April 30, 2009, as amended and seconded by Mel Govindan **IN FAVOR:** Brian Burke, Monica CampoBasso, Richard Fly, Mel Govindan, Lynn Colletti, Nancy Federspiel, George Babich and Maureen Busch **VOTED AND PASSED. UNANIMOUS (8-0-0)**

CORRESPONDENCE

MASC April 2009 Bulletin

School Choice Appeal

Non member town citizen attending meeting tonight to ask the School Committee to hear her appeal to add more seats to the 8th grade at Florence Sawyer School to allow her son to attend. Mr. Wood reviewed the reason for the appeal and directed the Committee it is their decision as to whether they want to hear the appeal or not. Mr. Burke asked the committee if they wanted to hear the appeal. Ms. CampoBasso felt we would be setting precedence and disagreed with hearing the appeal. General Committee consensus was to not hear the appeal. Appeal was not heard.

MOTION

Richard Fly made a motion to hear a citizen's appeal on the School Choice Initiative previously voted on, motion was not seconded.

Superintendent's Evaluation

Mr. Burke introduced Mr. Adams who presented the Superintendent's Evaluation and explained the process of how the evaluation is completed. Mr. Adams read the report aloud to the committee. Ms. CampoBasso thanked Mr. Adams and his hard work on this. Mr. Fly asked the Superintendent if he had any comments. Mr. Wood replied that he needs to work with staff to reach the understanding that when he sits on a committee he is just another member of that committee not the leader.

SUPERINTENDENT'S REPORT

(The Superintendent's Report is available in full on the NRSD website at <http://www.nrsd.net>)

Mr. Wood reviewed his written report to the committee. Topics included:

- State Budget Update
- Local Budget
- Upcoming Presentations to School Committee
- School Choice
- MASC Resolutions
- Swine Flu Epidemic
- Student Activities Audit
- Attendance Policy
- School Committee Schedule and Committees

Mr. Babich asked if there is a plan for the fall for the H1N1, he stated this virus has a cycle of reoccurrence. Mr. Wood replied he will be discussing this with Ms. McInnis and a plan will be developed.

Building of the High School Schedule Presentation

Mr. Roche gave the school committee an overview on how the schedule is built each year. This is important background for new members as well as existing members as it is a complex endeavor that has significant budget, educational, and organizational impact.

Annual Update on Students Attending College

Ms. Specht, High School Guidance Director presented the annual update on students attending college.

SUBCOMMITTEE REPORTS

Ex-Officio Report *by Mr. Nicoll*

No Report

Facilities SubCommittee, *by Mr. Govindan*

No Report

Finance SubCommittee, *by Mr. Burke*

No Report

Policy SubCommittee, *by Mr. Fly*

Mr. Fly reported the committee met last week to review the Attendance Policy edits recommendation made by legal counsel and will be presenting the policy tonight for final reading.

Personnel SubCommittee, *by Mr. Wood*

Mr. Wood reported the committee met with the Association and will continue conversations.

SPED PAC, *by Mr. Burke*

Mr. Burke reported the next meeting is at the Florence Sawyer School. Topic is; Getting it Done: Implementing Strategies into the Classroom and Home to Build Executive Function Skills with Sarah Ward.

ESBC *by Mr. Wood*

Mr. Wood reported we are on the docket for approval to move forward with the next stage.

CCC

No Report

NEW BUSINESS

School Committee Time and Day and 2009-2010 SC Meeting Calendar

Mr. Wood reviewed his recommendation of changing the time, day of our meeting schedule and advised the committee the decision is based on whether they wanted to be live or continue being taped for later broadcasting due to the conflict in schedules with the Bolton Selectman meetings. General consensus is that they do not feel the importance being live.

Mr. Wood reviewed his vision for the subcommittee structure, recommending structuring the subcommittees before voting on calendar.

Mr. Fly suggested a meeting in October with member town finance people. Ms. CampoBasso agreed with this suggestion.

General discussion generated the following changes to the calendar:

November 26th meeting be moved to November 24th warrant only meeting

October 29th Operations meeting with the possibility of full meeting for preliminary budget discussions if decided it is needed.

Mel Govindan made a motion to accept the 2009-2010 SC Meeting Calendar as amended and seconded by Monica CampoBasso **IN FAVOR:** Brian Burke, Monica CampoBasso, Richard Fly, Mel Govindan, Lynn Colletti, Nancy Federspiel, George Babich and Maureen Busch **VOTED AND PASSED. UNANIMOUS (8-0-0)**

School Committee Standing Committees

Mr. Wood reviewed his vision for the subcommittee structure of two to SubCommittees instead of the current 4, these would be divided as Operations who would oversee negotiations, financial, facilities matters and Policy which would oversee comprehensive reporting and time on learning matters.

Mr. Fly and Mr. Govindan agree with the new recommendation stating they felt the subcommittees would be more productive with the new structure and would eliminate the overlap of subcommittee meetings which occurred this year.

Mr. Burke requested the members submit their requests for subcommittee assignments to him within the next week.

MOTION

Monica CampoBasso made a motion to accept the Superintendent's recommendation as outlined in the memo in the 5/1 School Committee Packet and seconded by Richard Fly **IN FAVOR:** Brian Burke, Monica CampoBasso, Richard Fly, Mel Govindan, Lynn Colletti, Nancy Federspiel, George Babich and Maureen Busch **VOTED AND PASSED. UNANIMOUS (8-0-0)**

ALA and NEH Bookshelf Grant

MOTION

Richard Fly made a motion to accept the ALA and NEH Bookshelf Grant as outlined in the email from Barbara Carvalho dated April 29, 2009 and seconded by Monica CampoBasso **IN FAVOR:** Brian Burke, Monica CampoBasso, Richard Fly, Mel Govindan, Lynn Colletti, Nancy Federspiel, George Babich and Maureen Busch **VOTED AND PASSED. UNANIMOUS (8-0-0)**

OLD BUSINESS

Student Activity Audit

Mr. King presented the Student Activity Audit.

Ms. Colletti questioned why the old enrichment accounts are listed and Mr. Burke asked if these can be cleaned up? Mr. King replied "we are working within regulations to clear these accounts up".

Ms. Busch asked why so much money in recent classes. Mr. King replied, "We are working on getting these cleaned up and have put guidelines in place so this will not happen going forward". Mr. King stated we have to have someone in charge of the money for that class to come forward and designate how to disperse the money, which can only be donated to charity or to the school. Mr. King asked if anyone knows anyone in the classes listed please let him know.

MOTION

Richard Fly made a motion to accept the Student Activity Audit for fiscal year ending June 30, 2008 as presented by Powers and Sullivan and seconded by Monica CampoBasso **IN FAVOR:** Brian Burke, Monica CampoBasso, Richard Fly, Mel Govindan, Lynn Colletti, Nancy Federspiel, George Babich and Maureen Busch **VOTED AND PASSED. UNANIMOUS (8-0-0)**

Attendance Policy – Second Reading

Mr. Fly reported the attendance policy being presented tonight is to put the district in line with state the law. Essentially going to limit to 7 unexcused absences across the district in a six month period. The High School's policy is current 18 and the elementary schools varies per their school handbook.

Ms. CampoBasso questioned what the responsibilities are of the teacher to provide materials for a student's unexcused absence. Mr. Wood replied that they only need to provide general content of what will be covered during absence, not materials.

Mr. Wood reviewed the meaning of 7 absences in six month period.

Ms. Busch questioned what the consequences were. Mr. Wood replied it's up to the school council. At the high school students start to lose credits.

MOTION

Richard Fly made a motion to accept the second reading of the Attendance Policy, policy number JE and seconded by Monica CampoBasso **IN FAVOR:** Brian Burke, Monica CampoBasso, Richard Fly, Mel Govindan, Lynn Colletti, Nancy Federspiel, George Babich and Maureen Busch **VOTED AND PASSED. UNANIMOUS (8-0-0)**

CITIZENS' COMMENTS

MOTION

Monica CampoBasso made a motion to adjourn seconded by George Babich **IN FAVOR:** Brian Burke, Monica CampoBasso, Richard Fly, Mel Govindan, Lynn Colletti, Nancy Federspiel, George Babich and Maureen Busch **VOTED AND PASSED. UNANIMOUS (8-0-0)**

The meeting adjourned at 8:54 p.m.

Respectfully Submitted,
Aleta Masterson
Executive Assistant

NOTES