

**NASHOBA REGIONAL SCHOOL DISTRICT
SCHOOL COMMITTEE MEETING**

September 18, 2008

SCHOOL COMMITTEE IN ATTENDANCE: Brian Burke, Monica CampoBasso, Richard Fly, Don Adams, Cathy Giunta, Mel Govindan (arrived at 6:08), David Horne, Lynn Colletti (arrived at 7:30) and Ex-Officio Ryan Nicoll.

ADMINISTRATION IN ATTENDANCE: Michael Wood, Superintendent of Schools, George King, Assistant Superintendent

CALL TO ORDER

Chair Cathy Giunta called the meeting to order at 6:02 PM in the Superintendent's Office.

EXECUTIVE SESSION

Committee went into Executive Session at 6:02 for the purpose of negotiation strategy.

MOTION

Don Adams made a motion to enter into an Executive Session for the purpose of negotiation strategy to include Michael Wood, George King and Aleta Masterson; seconded by Monica CampoBasso **IN FAVOR:** Cathy Giunta, Richard Fly, Monica CampoBasso, David Horne, Don Adams, and Brian Burke **VOTED AND PASSED. UNANIMOUS (6-0-0)**

MOTION

Don Adams made a motion to reconvene to open session at 6:30 pm; seconded by Mel Govindan **IN FAVOR:** Cathy Giunta, Mel Govindan, Don Adams, Richard Fly, Monica CampoBasso, David Horne and Brian Burke **VOTED AND PASSED. UNANIMOUS (7-0-0)**

APPROVAL OF THE WARRANTS OF September 18, 2008

<u>WARRANT NO.</u>	<u>DATE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
2922	9/19/08	Vendor	\$ 290,237.77
2923	9/19/08	Benefit	\$ 704,613.89
2924	9/19/08	Payroll	\$1,057,167.37

MOTION

Brian Burke made a motion to approve the warrants as detailed in the memo dated 9/18/08 and noted above and seconded by Monica CampoBasso **IN FAVOR:** Cathy Giunta, Mel Govindan, Don Adams, Richard Fly, Monica CampoBasso, David Horne and Brian Burke **VOTED AND PASSED. UNANIMOUS (7-0-0)**

APPROVAL OF THE September 4, 2008 MINUTES

MOTION

Monica CampoBasso made a motion to approve the minutes of September, 2008, as amended and seconded by Don Adams **IN FAVOR:** Cathy Giunta, Mel Govindan, Don Adams, Richard Fly, Monica CampoBasso and David Horne **ABSTAIN:** Brian Burke **VOTED AND PASSED. UNANIMOUS (6-0-1)**

CORRESPONDENCE

MASC LETTER – Mr. Wood reviewed the memo from the MASC informing School Committees of a newly created Advisory Council on School and District Accountability and Assistance for the totally reconstituted Office of School and District Accountability. MASC will have one seat on this council and is looking for nominees.

SUPERINTENDENT'S REPORT

(The Superintendent's Report is available in full on the NRSD website at <http://www.nrsd.net>)
Mr. Wood reviewed his written report to the committee. Topics included:

1. National Merit Scholarship Semifinalist
2. *Busing*
3. *District Enrollment*
4. *Mary Rowlandson Choice*
5. *Open House*

SUBCOMMITTEE REPORTS

Ex-Officio Report by Mr. Nicoll

School Committee Student Report for 9/18/08

1. Athletics

- Won first football game 23-0 against Westborough.
- Big football game Friday night against Clinton.
- Cross country team: undefeated so far. 3-0
- Varsity volleyball team won their first game against Groton-Dunstable.
- Field hockey team off to a good start; golf team also doing well.

2. Lunches

- In order to gather data for the questions that were asked made a Facebook group where people could post their opinions. 54 people responded.
- Most people seem to eat at the Snack Shack, and it seemed as though they preferred the selection at the Snack Shack to the selection at the cafeteria.
- Some constructive criticisms voiced:
 - The Snack Shack line is too long, people end up waiting anywhere from 10-15 minutes to get lunch. After they get their food, there is not enough time to eat. Also, many people don't eat at all because the lines are too long.
 - Many people felt that the fact that there was only one window, rather than two in the past, funneled everyone into one place and thus slowed the line down. The line wraps all the way around from the side of the Snack Shack and has even gone as far as the lobby.

3. The Rotating Schedule – especially Lunches and the Rotating Schedule

- Because it's only the first rotation, many people were not used to the rotating schedule. One person summed it up nicely: "It might take a bit longer to get into a routine. We just need to get used to it."
- There has been minimal confusion it seems, about which class to go to. Teachers are usually pretty understandable if you accidentally go to the wrong class.
- Many people said that it mixes up the day nicely and it is nice to not have the same first period. The variety is definitely a positive, because it allows for better concentration and a fresh new schedule each day.
- However, some people felt that the rotating schedule made it harder to plan for doing homework in a constantly changing study and harder to schedule things in advance. It is also harder to get into a routine.
- Most people say that they don't even notice the long block. Teachers seem to utilize it well.
- However, the 10-minute break has caused some confusion. Most people forget that it is there and end up going to class early, eliminating its purpose. During this time, the bathroom lines (at least for the girls) are incredibly long.

On the other hand, others have commented that it gives time to meet with teachers and actually can be useful for getting things done.

- *Lunches*: Many people felt that the lunches were confusing, and it is difficult to know what lunch it is. I have to write the lunches in my agenda and reference them every day.
- The changing lunch was both a positive and a negative: some people said that it was nice to be able to see more friends and have different people in their lunch, while others felt that it was a negative.

SUBCOMMITTEE REPORTS

Facilities SubCommittee, by Mr. Wood

Mr. Wood reviewed the topics that were discussed in the last Facilities meeting which included; an update on the Capital Plan, Facility SubCommittee goals for the 2008-2009 year and the three (3) options available for the District Office space issue, the 1922 Building, the Skinner site and the Memorial Building.

Finance SubCommittee, by Mr. Burke

Mr. Burke has nothing new to report other than the SubCommittee will continue to gather information regarding the user fees issue.

Policy SubCommittee, by Mr. Adams

Mr. Adams reported that the Policy SubCommittee did meet last week and reviewed student wellness policies which will be presented tonight. Policy SubCommittee will be reviewing other policies during the 2008-2009 year.

Personnel SubCommittee, by Mr. Adams

Mr. Adams reported that negotiations with Unit C have begun and are continuing.

SPED PAC, by Mr. Burke

Mr. Burke reported the SPED Pac's first meeting is next week at NRHS with Ms. Conte.

ESBC by Mr. Wood

Mr. Wood reported that our RFS has been approved to hire a manager, which is a long process, December 8th. will be approval timeline of new hire.

CCC by Mr. Wood

Mr. Wood reported that the CCC SubCommittee is continuing to meet, there will be a large raffle that will kick off on Oct. 3rd, if it is successful it will net \$250,000 for the project. New mailing will also be released soon.

NEW BUSINESS

District Improvement Plan

Mr. Wood directed the Committee to the Improvement Plan Status Report on SharePoint and reviewed each goal and status with the Committee. No questions were asked by Committee.

Mr. Wood directed the Committee to the Proposed 2008-2013 Improvement Plan and reviewed each goal with the Committee. Open discussion ensued regarding the At Risk Task Force, how this data was gathered and further explanation of the data.

Mr. Horne requested an ongoing tracking report for all District goals and business be created and stored on SharePoint.

Appointments to Collaborative Boards

Mr. Wood reviewed the memo regarding the collaborative board's appointments and requested the Committee make a motion to appoint him as NRSD representative to the Board of Directors of AVC, CASE and FLLAC.

MOTION

Brian Burke made a motion to appoint the Superintendent as the NRSD representative to the Board of Directors at the Assabet Valley Collaborative (AVC), Concord Area Special Education (CASE), Fitchburg, Leominster, Lunenburg, Ayer Clinton Collaborative (FLLAC) seconded by Monica CampoBasso. **IN FAVOR:** Cathy Giunta, Mel Govindan, Don Adams, Richard Fly, Monica CampoBasso, David Horne, Lynn Colletti and Brian Burke **VOTED AND PASSED. UNANIMOUS (8-0-0)**

OLD BUSINESS

POLICIES – FIRST READING

Student Illness or Injury Policy

MOTION

Richard Fly made a motion to accept the first reading of the Student Illness or Injury Policy, File: JLC, seconded by Monica CampoBasso. **IN FAVOR:** Cathy Giunta, Mel Govindan, Don Adams, Richard Fly, Monica CampoBasso, David Horne, Lynn Colletti and Brian Burke **VOTED AND PASSED. UNANIMOUS (8-0-0)**

Student Health Services and Requirements Policy

MOTION

Brian Burke made a motion to waive the first reading of the Student Health Services and Requirements Policy, File: JLC-1, seconded by Monica CampoBasso. **IN FAVOR:** Cathy Giunta, Mel Govindan, Don Adams, Richard Fly, Monica CampoBasso, David Horne, Lynn Colletti and Brian Burke **VOTED AND PASSED. UNANIMOUS (8-0-0)**

MOTION

Richard Fly made a motion to accept the second reading of the Student Health Services and Requirements Policy, File: JLC-1, seconded by Monica CampoBasso. **IN FAVOR:** Cathy Giunta, Mel Govindan, Don Adams, Richard Fly, Monica CampoBasso, David Horne, Lynn Colletti and Brian Burke **VOTED AND PASSED. UNANIMOUS (8-0-0)**

Screening and Physical Exam of Students Policy

MOTION

Monica CampoBasso made a motion to accept the first reading of the Screening and Physical Exam of Students Policy: JLCA, seconded by Don Adams. **IN FAVOR:** Cathy Giunta, Mel Govindan, Don Adams, Richard Fly, Monica CampoBasso, David Horne, Lynn Colletti and Brian Burke **VOTED AND PASSED. UNANIMOUS (8-0-0)**

Immunization Policy

MOTION

Monica CampoBasso made a motion to waive the first reading of the Immunization Policy, File: JLCB, seconded by Don Adams. **IN FAVOR:** Cathy Giunta, Mel Govindan, Don Adams, Richard Fly, Monica CampoBasso, David Horne, Lynn Colletti and Brian Burke **VOTED AND PASSED. UNANIMOUS (8-0-0)**

MOTION

Monica CampoBasso made a motion to accept the second reading of the Immunization Policy, File: JLCB, seconded by Mel Govindan. **IN FAVOR:** Cathy Giunta, Mel Govindan, Don Adams, Richard Fly, Monica CampoBasso, David Horne, Lynn Colletti and Brian Burke **VOTED AND PASSED. UNANIMOUS (8-0-0)**

Infectious Disease Control Policy

MOTION

Don Adams made a motion to accept the first reading of the Infectious Disease Control Policy: JLCC, seconded by Monica CampoBasso. **IN FAVOR:** Cathy Giunta, Mel Govindan, Don Adams, Richard Fly, Monica CampoBasso, David Horne, Lynn Colletti and Brian Burke **VOTED AND PASSED. UNANIMOUS (8-0-0)**

Requirements to File Reports on Suspected Child Abuse Policy

MOTION

Monica CampoBasso made a motion to accept the first reading of the Requirements to File Reports on Suspected Child Abuse Policy: JLF, seconded by Don Adams. **IN FAVOR:** Cathy Giunta, Mel Govindan, Don Adams, Richard Fly, Monica CampoBasso, David Horne, Lynn Colletti and Brian Burke **VOTED AND PASSED. UNANIMOUS (8-0-0)**

First Aid Policy

MOTION

Don Adams made a motion to waive the first reading of the First Aid Policy, File: EBB, seconded by David Horne. **IN FAVOR:** Cathy Giunta, Mel Govindan, Don Adams, Richard Fly, Monica CampoBasso, David Horne, Lynn Colletti **ABSTAIN:** Brian Burke **VOTED AND PASSED. UNANIMOUS (7-0-1)**

MOTION

Don Adams made a motion to accept the second reading of the First Aid Policy, File: EBB, seconded by Mel Govindan. **IN FAVOR:** Cathy Giunta, Mel Govindan, Don Adams, Richard Fly, Monica CampoBasso, David Horne, Lynn Colletti and Brian Burke **VOTED AND PASSED. UNANIMOUS (8-0-0)**

Students with a Comfort Care/Do Not Resuscitate Orders Policy

MOTION

Richard Fly made a motion to waive the first reading of the Students with a Comfort Care/Do Not Resuscitate Orders Policy, File: JLH, seconded by Monica CampoBasso. **IN FAVOR:** Cathy Giunta, Mel Govindan, Don Adams, Richard Fly, Monica CampoBasso, David Horne, Lynn Colletti and Brian Burke **VOTED AND PASSED. UNANIMOUS (8-0-0)**

MOTION

Richard Fly made a motion to accept the second reading of the Students with a Comfort Care/Do Not Resuscitate Orders Policy, File: JLH, seconded by Monica CampoBasso. **IN FAVOR:** Cathy Giunta, Mel Govindan, Don Adams, Richard Fly, Monica CampoBasso, David Horne, Lynn Colletti and Brian Burke **VOTED AND PASSED. UNANIMOUS (8-0-0)**

Pregnant Students Policy

MOTION

Monica CampoBasso made a motion to accept the first reading of the Pregnant Students Policy: JIE, seconded by Mel Govindan. **IN FAVOR:** Cathy Giunta, Mel Govindan, Don Adams, Richard Fly, Monica CampoBasso, David Horne, Lynn Colletti and Brian Burke **VOTED AND PASSED. UNANIMOUS (8-0-0)**

Emergency Plans Policy

MOTION

Don Adams made a motion to accept the first reading of the Emergency Plans Policy: EBC, seconded by Monica CampoBasso. **IN FAVOR:** Cathy Giunta, Mel Govindan, Don Adams, Richard Fly, Monica CampoBasso, David Horne, Lynn Colletti and Brian Burke **VOTED AND PASSED. UNANIMOUS (8-0-0)**

Connect Ed – Ms. CampoBasso requested that a Connect Ed call be placed to parents when their child's respective school newsletter is posted. Mr. Govindan suggested an email with a link be sent.

CITIZENS' COMMENTS

MOTION

Don Adams made a motion to adjourn seconded by David Horne. **IN FAVOR:** Cathy Giunta, Mel Govindan, Don Adams, Richard Fly, Monica CampoBasso, David Horne, Lynn Colletti and Brian Burke **VOTED AND PASSED. UNANIMOUS (8-0-0)**

The meeting adjourned at 8:23 p.m.

Respectfully Submitted,
Aleta Masterson
Executive Assistant

NOTES