

**NASHOBA REGIONAL SCHOOL DISTRICT  
SCHOOL COMMITTEE MEETING**

June 9, 2011

**SCHOOL COMMITTEE IN ATTENDANCE:** Nancy Federspiel, Maureen Busch, Kathy Owen, Jeff Odell, Julie Fay, and Reta Rupich, George Babich and Lynn Colletti

**ADMINISTRATION IN ATTENDANCE:** Michael Wood, Superintendent of Schools; George King, Assistant Superintendent

**CALL TO ORDER**

Ms. Federspiel called the meeting to order at 6:01PM in the School Committee Conference Room.

**CONSENT AGENDA**

Topics on consent agenda included:

**June 10, 2011 Warrants**

<b><u>WARRANT NO.</u></b>	<b><u>DATE</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>AMOUNT</u></b>
3163	06/10/11	VENDOR	\$ 468,211.49
3164	06/10/11	BENEFIT	\$ 6,400.41
3165	06/10/11	PAYROLL	\$1,159,986.87

Minutes of the May 26, 2011 meeting

**CORRESPONDENCE**

Stow Resident Correspondence  
Stow Boy Scout Correspondence  
DOE Tech Plan Approval Letter  
Sustainability Emails

**SUPERINTENDENT'S REPORT**

*(The Superintendent's Report is available in full on the NRSD website at <http://www.nrsd.net>)*

Mr. Wood reviewed his written report to the committee. Topics included:

- ❖ **Facilities Updated**
  - ❖ Stow Elementary School Project
  - ❖ Summer School Schedules
- ❖ **Finance/Personnel**
  - ❖ Personnel – Principal Positions
  - ❖ Personnel – Teacher Positions
- ❖ **School Committee**
  - ❖ School Choice
- ❖ **Teaching and Learning**
  - ❖ Summer Learning
  - ❖ Summer Academy
  - ❖ Last day of school dismissal times

### **Athletic Directors Year End Report**

Tania Rich attended the meeting to provide a yearend summary of the Spring sports within the district. Ms. Rich report she is developing an athletic exit survey, which was given to the seniors last week. Ms. Rich is also working with the Wellness Department to develop workshops to enhance leadership skills.

## **SUBCOMMITTEE REPORTS**

### **Student Advisory Report**

No report

### **Finance SubCommittee**

Ms. Busch reported the warrants were approved and no other business was conducted.

### **Personnel SubCommittee**

No Report

### **Policy SubCommittee**

Ms. Federspiel reported the policy subcommittee met regarding the restraint policy which will be presented tonight.

### **ESBC**

Ms. Colletti reported the project is still behind schedule but are gaining time and if they keep the pace up they will make up the lost time.

### **SPED PAC**

No Report

## **NEW BUSINESS**

### **School Improvement Plan Presentations**

#### **Hale Middle School**

Mr. King presented a powerpoint presentation detailing the Hale School Improvement plan and reviewed same, detailing goals and objectives, community outreach, and changes/activities within the Hale School environment. Mr. King also provided a review of last year, explaining what goals were met from last year's plan.

#### **Florence Sawyer School**

Joel Bates provided a powerpoint presentation handout to summarize the school improvement plan provided in the meeting packet. The presentation reviewed Florence Sawyer at a glance, improvement goals, educational services, space and material needs, technology, safe environment and community/parent communication.

#### **Mary Rowlandson Elementary School**

Sean O'Shea reviewed the Mary Rowlandson Elementary school improvement plan reviewing plan focus areas including community relations, parent involvement, curriculum and instruction and technology. Mr. O'Shea reviewed the areas that improved on the parent survey.

**Warrant signatures in summer**

Mr. Wood is recommending the school committee authorize all members of the school committee to sign warrants in the summer recess months, this will eliminate the need for Finance SubCommittee meetings during the summer unless it is deemed necessary to hold a meeting regarding questions on the warrant or other Finance SubCommittee business. Mr. Wood advised that Finance SubCommittee members will be first signatures but in the event a member is unavailable, another school committee member will be called in as a signatory.

**MOTION**

Maureen Busch made a motion to authorize all members of the school committee to sign warrants in the summer recess months, Finance SubCommittee members will be first signatures but in the event they are unavailable the Superintendent has the authority to call in any school committee member as a signatory; seconded by Reta Rupich **IN FAVOR:** Nancy Federspiel, Maureen Busch, Kathy Owen, Jeff Odell, Julie Fay, and Reta Rupich, George Babich and Lynn Colletti **VOTED AND PASSED. UNANIMOUS (8-0-0)**

**FY11 End of Year Budget Transfers**

Mr. King reviewed the controlled line item transfer requests and requested the school committee to approve the requested transfers.

**MOTION**

Jeff Odell made a motion to approve the FY11 end of year transfers as requested in the memo and spreadsheet from George King to Michael Wood, dated June 6, 2011 as amended; seconded by George Babich **IN FAVOR:** Nancy Federspiel, Maureen Busch, Kathy Owen, Jeff Odell, Julie Fay, and Reta Rupich, George Babich and Lynn Colletti **VOTED AND PASSED. UNANIMOUS (8-0-0)**

**MOTION**

Reta Rupich made a motion to increase the FY11 NRSD budget by \$334,761.00 and assign that amount to the school choice line item for a new FY11 NRSD total budget of \$44,496,210.00, and ;seconded by Maureen Busch **IN FAVOR:** Nancy Federspiel, Maureen Busch, Kathy Owen, Jeff Odell, Julie Fay, and Reta Rupich, George Babich and Lynn Colletti **VOTED AND PASSED. UNANIMOUS (8-0-0)**

**OLD BUSINESS**

**Restraint Policy, JKAA, Second Reading**

Ms. Federspiel reported the policy subcommittee met to address the concerns that were raised at the April 8<sup>th</sup> school committee meeting. Ms. Federspiel introduced Ms. Conte, Director of Special Education who reviewed and addressed the concerns and suggested changes.

**MOTION**

Jeff Odell made a motion to approve the second reading and adoption of the Restraint Policy, JKAA, as amended; seconded by George Babich **IN FAVOR:** Nancy Federspiel, Maureen Busch, Kathy Owen, Jeff Odell, Julie Fay, and Reta Rupich, George Babich and Lynn Colletti **VOTED AND PASSED. UNANIMOUS (8-0-0)**

**Assabet Valley Collaborative Charter**

Ms. Federspiel advised there is no change to the Assabet Valley Collaborative Charter in this weeks packet, this is the same charter that was presented for first reading at the last meeting.

**MOTION**

Jeff Odell made a motion to approve the new Assabet Valley Collaborative Charter; seconded by Nancy Federspiel **IN FAVOR:** Nancy Federspiel, Maureen Busch, Kathy Owen, Jeff Odell, Julie Fay, and Reta Rupich, George Babich and Lynn Colletti **VOTED AND PASSED. UNANIMOUS (8-0-0)**

**District Improvement Goals**

Mr. Wood stated the revised district improvement goals spreadsheet is provided in the meeting packet and reviewed the same. Ms. Federspiel advised this is provided tonight as an informational piece to review and this will be revisiting at the first meetings after the summer recess.

**CITIZENS' COMMENTS**

NONE

**EXECUTIVE SESSION**

Committee went into Executive Session at 8:11 pm for the purpose of discussing litigation strategy and Unit A Tentative Agreement, include Michael Wood, George King and Aleta Masterson to reconvene to open session after; seconded by Nancy Federspiel.

**MOTION**

George Babich made a motion to go into executive session at 8:11 pm for the purpose of discussing litigation strategy and Unit A Tentative Agreement, include Michael Wood, George King and Aleta Masterson to reconvene to open session after; seconded by Nancy Federspiel.

Ms. Owen	Yes
Ms. Federspiel	Yes
Ms. Busch	Yes
Ms. Rupich	Yes
Ms. Fay	Yes
Ms. Colletti	Yes
Mr. Babich	Yes

**MOTION**

George Babich made a motion to reconvene to open session at 8:38pm; seconded by Maureen Busch.

Ms. Owen	Yes
Ms. Federspiel	Yes
Ms. Busch	Yes
Ms. Rupich	Yes
Mr. Odell	Yes
Ms. Fay	Yes
Ms. Colletti	Yes
Mr. Babich	Yes

**Unit A Contract**

Mr. Wood advised the NRSC and the NREA have met and were successful at reaching a tentative agreement 3 year contract. Mr. Wood advised The Personnel Sub Committee, chaired by Brian Burke, former Chair of the NRSD School Committee, bargained a substantial change to the health insurance plan for all employees across the district that will save the district approximately \$900,000 over the three year life of the contract. Other than plan design, which will have annual savings for the district, the agreement made changes to the salary scale with a 2.5% adjustment in year 1, a 1.5% annual adjustment to all steps in year 2 and a 1.5% adjustment in year 3.

**MOTION**

Nancy Federspiel made a motion to ratify the tentative agreement with NREA, Unit A; seconded by George Babich **IN FAVOR:** Nancy Federspiel, Maureen Busch, Kathy Owen, Jeff Odell, Julie Fay, and Reta Rupich, George Babich and Lynn Colletti **VOTED AND PASSED. UNANIMOUS (8-0-0)**

Reta Rupich made a motion to adjourn at 8:51 pm; seconded by Jeff Odell **IN FAVOR:** Nancy Federspiel, Maureen Busch, Kathy Owen, Jeff Odell, Julie Fay, and Reta Rupich, George Babich and Lynn Colletti **VOTED AND PASSED. UNANIMOUS (8-0-0)**

Respectfully Submitted,  
Aleta Masterson  
Executive Assistant