

**NASHOBA REGIONAL SCHOOL DISTRICT
SCHOOL COMMITTEE MEETING**

December 8, 2011

SCHOOL COMMITTEE IN ATTENDANCE: Nancy Federspiel, Maureen Busch, Kathy Owen, Jeff Odell, Julie Fay, George Babich, and Lynn Colletti

ABSENT: Reta Rupich

ADMINISTRATION IN ATTENDANCE: Michael Wood, Superintendent of Schools; George King, Assistant Superintendent

CALL TO ORDER

Ms. Federspiel called the meeting to order at 6:03 PM in the School Committee Conference Room.

CONSENT AGENDA

Topics on consent agenda included:

December 9, 2011 Warrants

<u>WARRANT NO.</u>	<u>DATE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
3205	12/9/11	VENDOR	\$ 391,239.73
3206	12/9/11	BENEFIT	\$ 40,791.42
3207	12/9/11	PAYROLL	\$1,153,892.95

Minutes of the November 10, 2011 meeting

SUBCOMMITTEE REPORTS

Student Advisory Report

Ms. Bennett reported on the following topics;

- Nashoba chieftains finished their season 13-0 and beat Holy Name in the superbowl.
- Regional student advisory council had their meeting Wednesday and discussed student rights, budget issues, and student health.
- Nashoba student advisory council met Wednesday as well and discussed issues prominent at Nashoba.

Finance SubCommittee

Ms. Busch reported the warrants were approved, no other business was conducted. Ms. Busch reported the Audit Advisory Committee met and the auditors will present their findings in January.

Personnel SubCommittee

No Report

Policy Subcommittee

Ms. Federspiel reported the policy subcommittee met last week and will be presenting five policies for review tonight. Ms. Federspiel also reported the subcommittee is working on a social networking policy, three faculty members attended the last subcommittee meeting and discussions are continuing.

ESBC

Mr. Wood provided an update on the move to the new school; the new date is now scheduled for January 18th.

SPED PAC

Ms. Owen reported on Unified Sports, soccer has finished its season, and stated they had a great season, basketball will begin in January. Ms. Owen also reported there was a presentation given on accessing students for special education and stated the presenter stated that Nashoba does a great job accessing students, which is nice to hear.

CORRESPONDENCE

None

SUPERINTENDENT'S REPORT

(The Superintendent's Report is available in full on the NRSD website at <http://www.nrsd.net>)

Mr. Wood reviewed his written report to the committee. Topics included:

- ❖ Standard Based Reporting
- ❖ The Center School Building Project
- ❖ NRSD Budget Process
- ❖ NRHS Principal Search

MCAS ACTION PLAN – NRHS

Mr. Olson, Interim Principal of NRHS, attended the meeting to present the MCAS results and action plan for the high school. Mr. Olson detailed the results for ELA, Math and Science/technology and provided his recommendations of staffing needs at the high school to maintain class size. Mr. Olson also reviewed the technology needs and methods currently being used. Mr. Olson also discussed the scheduling issues at the high school.

NRHS PRINCIPAL SEARCH UPDATE

Mr. Wood advised the search committee has finished their work; they interviewed 10 applicants and have recommended 4 candidates. Mr. Wood advised forums will be held on December 15th in which the four candidates will meet with students, parents and school based councils.

STANDARDS BASED REPORT CARD PILOT OVERVIEW

Mr. Wood advised we have a pilot for standards based report cards at the elementary level. Mr. Bates provided a powerpoint presentation explaining what standards based reporting is, providing an example of the report card, reviewing how the report card was developed, how the report card read and what the next steps and timeline are in the process. Mr. Bates provided a handout of the parent guide that will be provided to all parents along with the report card.

NEW BUSINESS

High School Change in Mid Term Schedule

Mr. Olson made the recommendation that NRHS's final day for the first term be extended from Friday, January 20th to Wednesday, January 25th. The three days' late start exam dates will be scheduled for January 23, 24, and 25th.

MOTION

George Babich made a motion to accept Mr. Olson's recommendation that NRHS's final day for the first term be extended from Friday, January 20th to Wednesday, January 25th. The three days' late start exam dates will be scheduled for January 23, 24, and 25th.seconded by Jeff Odell **IN FAVOR:** Nancy Federspiel, Maureen Busch, Kathy Owen, Jeffrey Odell, Julie Fay, Lynn Colletti, and George Babich **VOTED AND PASSED. UNANIMOUS (7-0-0)**

FY13 Budget Forecast

Mr. Wood advised we are fully involved in the budget process. The district Directors have begun meeting with the school Principals to determine their needs. Mr. Wood provide a handout detailing revenue, operations, programmatic needs, and facilities outlook for FY13.

OLD BUSINESS

Policies for Second Reading

Policy GBA – Equal Opportunity Employment Policy

MOTION

Jeff Odell made a motion to accept the second reading and adoption of policy GBA-Equal Opportunity Employment Policy seconded by George **IN FAVOR:** Nancy Federspiel, Maureen Busch, Kathy Owen, Jeffrey Odell, Julie Fay, Lynn Colletti, and George Babich **VOTED AND PASSED. UNANIMOUS (7-0-0)**

Policy IMD – School Ceremonies and Observances

MOTION

Maureen Busch made a motion to accept the second reading and adoption of policy IMD – School Ceremonies and Observances Policy seconded by Jeff Odell **IN FAVOR:** Nancy Federspiel, Maureen Busch, Kathy Owen, Jeffrey Odell, Julie Fay, Lynn Colletti, and George Babich **VOTED AND PASSED. UNANIMOUS (7-0-0)**

Policy JJIF – Head Injury Concussion

MOTION

Jeff Odell made a motion to accept the first reading of policy JJIF – Head Injury Concussion Policy seconded by Maureen Busch **IN FAVOR:** Nancy Federspiel, Maureen Busch, Kathy Owen, Jeffrey Odell, Julie Fay, Lynn Colletti, and George Babich **VOTED AND PASSED. UNANIMOUS (7-0-0)**

Policy IHAM-1 – Parent Notification Relative to Sex Education

MOTION

George King made a motion to accept the second reading and adoption of policy IHAM-1 – Parent Notification Relative to Sex Education Policy seconded by Jeff Odell **IN FAVOR:** Nancy Federspiel, Maureen Busch, Kathy Owen, Jeffrey Odell, Julie Fay, Lynn Colletti, and George Babich **VOTED AND PASSED. UNANIMOUS (7-0-0)**

Policy KE – Public Access to the School Committee and Process for Resolution of Public Concerns

MOTION

Jeff Odell made a motion to accept the second reading and adoption of policy KE – Public Access to the School Committee and Process for Resolution of Public Concerns Policy seconded by George Babich **IN FAVOR:** Nancy Federspiel, Maureen Busch, Kathy Owen, Jeffrey Odell, Julie Fay, Lynn Colletti, and George Babich **VOTED AND PASSED. UNANIMOUS (7-0-0)**

CITIZENS' COMMENTS

NONE

MOTION

Maureen Busch made a motion to adjourn at 8:13 pm seconded by Kathy Owen **IN FAVOR:** Nancy Federspiel, Maureen Busch, Kathy Owen, Jeffrey Odell, Julie Fay, Lynn Colletti, and George Babich **VOTED AND PASSED. UNANIMOUS (7-0-0)**

Respectfully Submitted,
Aleta Masterson
Executive Assistant