

Task Force Minutes

Emerson School Bolton

November 20, 2014

Attendees: M. Wood, M. Bush, P. Graham, Martina Kenyon, J. Specht, H. LeBlanc, L. Colletti, L. Romasco, Bob Czekanski, M. Jones, D Hawkes, Bill Cleary

Item 1. M. Wood presented an interim draft proposal to the task force, attached. B. Czekanski made a motion to scuttle the proposal and start over.

Motion to toss the interim draft proposal and start the information gathering process anew. Motion by Bob Czekanski. Seconded by L Romasco Vote 4-6-1 (for-against-abstained)

Item 2 The task force asked that all future proposals include the following information;

- a. Executive summary
- b. Cover page
- c. List of concerns
- d. Priorities
- e. Alternative and options
- f. Remove all references to square footage, at this time.
- g. Remove all references to recommendations, at this time.
- h. Address concerns from the September 12 meeting, attached.
- i. A title of intent written prominently on the cover and subsequent dates describing the 'state' of the document. For example, 'Draft #1 dated November 20, 2014'.
- j. Add page numbers

Item 3 Preliminary schedule

- a. P. Graham to present to the task force educational issues-December
- b. B. Cleary to present building issues-January

Item 4 Task force has asked J. Specht for the following by February 2015 meeting:

- a. Requested classes vs Classes offered, for the 2014-2015 school year
- b. A timeframe illustrating when the scheduling could no longer be developed without availability of necessary classrooms. At what point did the population become too large for the scheduling formula? And what was the population when this occurred?

Item 5 Any and all questions regarding the task force charge are to be forwarded to Bob Czekanski at email colmid2@comcas.net. All questions will be forwarded to Aleta for

inclusion in the Task Force District Website and for consideration only. Discussion will follow at the next meeting.

Item 6

Next meeting will be on December 18, 2014 Thank you for attending.