

**NASHOBA REGIONAL SCHOOL DISTRICT  
SCHOOL COMMITTEE MEETING**

Library  
Hale Middle School  
Stow, MA

June 17, 2015

**SCHOOL COMMITTEE IN ATTENDANCE:** Lorraine Romasco, Cathy Thier, Lynn Colletti (arrived at 5:10 pm), Nicole Odekirk, Mark Jones (left meeting at 7:05 pm) and Kathy Codianne

**ADMINISTRATION IN ATTENDANCE:** Michael Wood, Superintendent of Schools, Georg King, Assistant Superintendent of Schools

**CALL TO ORDER**

Ms. Romasco called the meeting to order at 5:00 PM in the Library at the Hale Middle School, Stow, MA

Ms. Romasco stated there are two open seats on the school committee and advised the process for being appointed to the interim seats.

**CITIZENS' COMMENTS**

None

**Student Advisory Report**

Tom Bunnell, student rep for 2015-2016 reported on the year end activities at the high school.

**NEW BUSINESS**

**SEPAC** (Special Education Parent Advisory Council)

Ms. Conte introduced Isabell Wells the president of Nashoba SEPAC for the 2015-2016 school year. Ms. Wells provided an overview of the events and activities the SEPAC held, mission and vision for the upcoming year and events planned.

**Chemical Health Protocol for High School**

Dr. Graham attended the meeting to address substance use at NRHS. Dr. Graham provided historical data, reviewed the steps that have been taken at the high school to reduce the presence of drugs on campus and advised school-level consequences of teen substance use. Dr. Graham reviewed the process of when/how the school department reports to and involves the Bolton Police. Dr. Graham also provided an overview of the suspension/expulsion process and procedures regarding educational rights of the student.

Mr. Wood introduced Mr. Ross Mulkerin, the new Principal of The Center School.

**OLD BUSINESS**

**Policy JLGA – Life Threatening Allergies**

Mr. Wood advised the policy is in the packet for a second reading. Mr. Wood advised he has spoken to legal counsel regarding the need to have a policy and stated council advised him it is advised to have a policy in the district to address this. Mr. Wood advised he endorses the policy being presented tonight.

**MOTION**

Nicole Odekirk made a motion to approve the second reading and adoption of policy JLGA as presented; seconded by Kathy Codianna **IN FAVOR:** Lorraine Romasco, Cathy Thier, Nicole Odekirk, Mark Jones and Kathy Codianna **OPPOSED:** Lynn Colletti **VOTED AND PASSED. (5-1-0)**

**Finance – FY15 End of Year Transfers**

Mr. King provided the control line items spreadsheet, FY15 budget transfer and FY15 results of operation and reviewed the documents. Mr. King provided an overview of the process of line item transfers and why these transfers occur.

**MOTION**

Mark Jones made a motion to approve the FY15 budget transfers #1502 as presented by George King; seconded by Cathy Thier **IN FAVOR:** Lorraine Romasco, Cathy Thier, Lynn Colletti, Nicole Odekirk, Mark Jones and Kathy Codianna **VOTED AND PASSED. UNANIMOUS (6-0-0)**

**Superintendent’s Evaluation**

Ms. Odekirk advised the Personnel Sub Committee meet last week and compiled the final summative evaluation scores that will be submitted to DESE, stating the Superintendent’s overall rating was proficient (4). Ms. Odekirk reviewed the evaluation documents included in the packet. Ms. Romasco asked Mr. Wood for his thoughts on the evaluation; Mr. Wood replied he believes that it was the honest perception of those taking the evaluation survey. The committee discussed the follow up actions that need to occur as a result of this evaluation and for setting Superintendent Goals. Ms. Odekirk reminded the Committee that the overall rating is what is submitted to the state but the entire evaluation including the appendix is available for use by the committee when building the Superintendent’s goals.

**MOTION**

Cathy Thier made a motion to approve the 2014-2015 Superintendent’s evaluation and summative evaluation scores for submission to the DESE, with a rating of proficient in all standards and an overall rating of proficient; seconded by Nicole Odekirk **IN FAVOR:** Lorraine Romasco, Cathy Thier, Nicole Odekirk, **OPPOSED:** Lynn Colletti **ABSTAINED:** Mark Jones and Kathy Codianna **VOTED AND PASSED. (3-1-2)**

**School Committee Norms**

Ms. Romasco reminded the committee that the NRSC workshop is August 8<sup>th</sup>, in the Resource Center at the high school. Ms. Romasco advised the norms draft is included in the packet. The committee reviewed and discussed the draft and the documents with recommendations from Kathy Codianna. Ms. Codianna suggested the creation of two categories, behavioral norms and procedural norms. Ms. Romasco advised she would like an opinion from the committee of the “comfort” level of the draft. Committee members all agreed they are comfortable with this draft as a starting place and to continue the work at the workshop.

Mr. King left the meeting at 6:30 pm and Mr. Wood left the meeting at 6:55 pm to attend the Hale Middle School 8<sup>th</sup> grade graduation.

**OPEB Set Aside**

Tabled to the next meeting.

**Update on Demographic Study Proposal for NRHS**

Mr. Jones advised Mr. Wood presented a draft of the Request for Service (RFS) at the Task Force Meeting. Mr. Czekanski made changes to the request which are include in the packet tonight. Mr. Jones advised that after the school committee reviews the request it will then be sent out for bids.

**SUBCOMMITTEE REPORTS**

**Finance SubCommittee**

Mr. Jones reported the committee elected Mr. Jones as the Chair of the Finance Sub Committee and warrants were approved. The subcommittee will meet at 5:30 pm next week prior to the regular scheduled meeting.

**Personnel SubCommittee**

Ms. Odekirk reported the superintendent’s evaluation was discussed and voted earlier in the meeting.

**Policy SubCommittee**

No Report

**ESBC**

No Report

**NRHS Space Study Task Force**

Ms. Colletti reported the committee discussed the RFS, which was discussed earlier during the meeting and on July 7th Mr. Czekanski will be presenting a review of priorities of the non-academic spaces.

**SUPERINTENDENT’S REPORT**

Mr. Wood reviewed his Superintendent’s report; (*The Superintendent’s Report is available in its entirety on the NRSD website, [www.nrsd.net](http://www.nrsd.net).*)

Topics included:

- Retirees
- Chiller Repair at MRE
- Foundation Commission
- Student Recognition – Graduation of Class of 2015
- Central Office Summer Schedule
- Summer Warrant Signing
- Assabet Valley Collaborative
- Parent Forum
- Town of Bolton Budget
- Summer Academy

**CORRESPONDENCE**

Ms. Romasco advised she received correspondence regarding 8<sup>th</sup> grade math vs. algebra.

**CONSENT AGENDA**

Topics on consent agenda included:

**June 19, 2015 Warrants**

<u>WARRANT NO.</u>	<u>DATE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
3493	06/19/15	VENDOR	\$ 245,460.55
3494	06/19/15	BENEFIT	\$ 6,258.22
3495	06/19/15	PAYROLL	\$2,914,504.24

Minutes of June 3, 2015, approved with revisions by Mr. Jones

**Items to be considered for future agendas**

OPEB Set Aside

Tri-Town discussion

Professional Learning Community

**MOTION**

Nicole Odekirk made a motion to adjourn at 7:12 pm; seconded by Kathy Codianne **IN FAVOR:** Lorraine Romasco, Cathy Thier, Lynn Colletti, Nicole Odekirk, and Kathy Codianne **VOTED AND PASSED. UNANIMOUS (5-0-0)**

Submitted by

Aleta Masterson

Executive Assistant

Meeting Materials provided tonight can be located at [www.nrsd.net](http://www.nrsd.net)

School Committee Meeting recordings can be viewed at: [Click Here](#)

**Reference Documents/ Presentations**

Agenda

Superintendent Evaluation Appendix 14/15

Superintendent Evaluation 14/15

Fiscal Year End Budget Adjustment Memo

Control Accounts

FY15 Budget Transfer Master 6 17 15

FY15 Results of Operations 6.05.15

Policy JLGA - Life Threatening Allergy Policy

JLGA LTA Protocols

School Committee Norms Draft

Work at NRHS to Address Teen Substance Use

Request for Services Demographic Study NRHS 2015

Superintendent's Report

Assabet Executive Director's Report - 6-18-2015

Nashoba Spring Athletics Report 2015

Personnel Sub Committee End of Year Report

Finance/Facilities Sub Committee End of Year Report

Policy Sub Committee End of Year Report

Meeting Minutes from June 3, 2015

Approved by NRSC 6/24/15