

**NASHOBA REGIONAL SCHOOL DISTRICT  
SCHOOL COMMITTEE MEETING**

School Committee Conference Room  
Emerson School  
Bolton, MA

June 3, 2015

**SCHOOL COMMITTEE IN ATTENDANCE:** Lorraine Romasco, Cathy Thier, Julie Fay, Lynn Colletti, Nicole Odekirk, Mark Jones and Kathy Codianne

**ABSENT:** Nancy Federspiel

**ADMINISTRATION IN ATTENDANCE:** Michael Wood, Superintendent of Schools, Georg King, Assistant Superintendent of Schools

**CALL TO ORDER**

Ms. Romasco called the meeting to order at 6:00 PM in the School Committee Conference Room, Emerson School, Bolton, MA

**CITIZENS' COMMENTS**

Ms. Romasco advised the district bylaws', state this section is for comments only not discussion and each speaker will be limited to 3 minutes with a total for this section being 15 minutes, more time will be considered if needed.

Tricia Pishock, Shawna Croteau, Bolton residents, and Melissa Carlson, Lancaster resident attended to express their desire for the district to develop a life threatening allergy policy.

**Student Advisory Report**

No report

**NEW BUSINESS**

**NRHS Space Study Task Force Presentation**

Mr. Bob Czekanski, Bolton resident and member of the NRHS Space Study Task Force introduced himself and advised the names of the members of the task force. Mr. Czekanski advised the task force is looking for the school committee's direction in the scope of curriculum at NRHS and commission a forecast of student population for the next 15-20 years. Ms. Czekanski provided a presentation of the space needs and findings the task force has discovered in their work. Mr. Czekanski and Mr. Wood will draft a request for services for the commission of a forecast of student population, the task force will review the draft and it will be presented to the school committee at the June 17<sup>th</sup> meeting.

**Finance – FY15 End of Year Transfers**

Mr. King reviewed the FY15 end of year transfers and results of operation report. After discussion, the committee came to the consensus they would like more time to review the documents and will vote at the next meeting.

**MOTION**

Lynn Colletti made a motion to table the vote on the FY15 end of year transfers to the June 17, 2015 meeting; seconded by Kathy Codianne **IN FAVOR:** Lorraine Romasco , Lynn Colletti, Mark Jones and Kathy Codianne **OPPOSED:** Nicole Odekirk, Julie Fay **ABSTAINED:** Cathy Thier **VOTED AND PASSED. (4-2-1)**

### **Scheduling Full Day Workshop**

Ms. Odekirk advised a full day workshop on goal setting with MASC is being planned for August 1<sup>st</sup>. Ms. Odekirk asked Ms. Masterson to query the school committee to see who would be available on this day. Once it is determined if there is a quorum more information will be forth coming.

### **School Committee Norms**

Ms. Romasco advised the current school committee norms are included in the packet, the committee discussed and it was agreed that all meeting minutes will be posted within 48 business hours of meeting, this includes regular school committee and subcommittee meetings. Ms. Romasco reminded the committee that per open meeting laws all agendas for public meetings must be posted 48 business hours (not including weekends and holidays) before a meeting, this includes regular school committee meetings and subcommittee meetings. Mrs. Romasco asked committee members to review and come back with suggestions at the June 17<sup>th</sup> meeting.

### **Mission Statement**

Ms. Romasco advised the mission statement is included in the packet and advised she would like to see it added to agendas. Ms. Codianne stated she would like to see it on the front page of the website.

### **Future Meeting Dates**

#### **MOTION**

Nicole Odekirk made a motion to hold the June 17, 2015 NRSC meeting at Hale Middle School, Stow, beginning at 5:00 pm; seconded by Kathy Codianne **IN FAVOR:** Lorraine Romasco , Lynn Colletti, Nicole Odekirk, Mark Jones and Kathy Codianne **ABSTAINED:** Cathy Thier and Julie Fay **VOTED AND PASSED. (5-0-2)**

#### **MOTION**

Mark Jones made a motion to add a June 24, 2015 NRSC meeting to the approved meeting calendar seconded by Kathy Codianne **IN FAVOR:** Lorraine Romasco , Cathy Thier, Julie Fay, Lynn Colletti, Nicole Odekirk, Mark Jones and Kathy Codianne **ABSTAINED:** Julie Fay **VOTED AND PASSED. (6-0-1)**

### **OLD BUSINESS**

#### **Climate Survey**

Ms. Romasco advised the final draft of the climate survey results is included in the packet and reviewed changes made from the previous draft.

#### **MOTION**

Julie Fay made a motion to accept the Climate Survey as presented; seconded by Cathy Thier **IN FAVOR:** Lorraine Romasco , Cathy Thier, Julie Fay, Lynn Colletti, Nicole Odekirk, Mark Jones and Kathy Codianne **VOTED AND PASSED. UNANIMOUS (7-0-0)**

### **SUBCOMMITTEE REPORTS**

#### **Sub Committee and Advisory Appointments**

Ms. Romasco provided a handout of the subcommittee assignments. The committee discussed the assignments and the role of each committee. Ms. Romasco proposed a student learning subcommittee the committee did not reach consensus on this and will be discussed after the goals workshop for more consideration. The committee discussed separating finance and facilities into two committees, after discussion it was decided a facilities subcommittee will be piloted to see if a need exists. Mr. Wood

made the recommendation to have a school committee member as a liaison to the district Tech committee. The subcommittees will elect their chair and determine their meeting days and times.

**Subcommittee assignments are as follows:**

Personnel – Kathy Cordianne, Mark Jones, Lorraine Romasco

Policy – Julie Fay, Lorraine Romasco, Nicole Odekirk

Finance – Kathy Cordianne, Mark Jones, Cathy Thier, includes Budget Advisory

Facilities (pilot) – Lynn Colletti and Nancy Federspiel

**School Committee Liaisons/Advisory Appointments are as follows:**

SPED Pac Liaison – Nicole Odekirk

District Tech Committee Liaison – Lynn Colletti

Mabel Hale Fund Liaison – Lynn Colletti

NRHS Space Task Force– Mark Jones, Lynn Colletti

Audit Advisory – Mark Jones

Tri Town Meeting Liaison – Rep from respective town attends.

**MOTION**

Julie Fay made a motion to approve the subcommittee assignments as presented by the Chair; seconded by Cathy Thier **IN FAVOR:** Lorraine Romasco , Cathy Thier, Julie Fay, Lynn Colletti, Nicole Odekirk, Mark Jones and Kathy Codianne **VOTED AND PASSED. UNANIMOUS (7-0-0)**

**Facilities and Finance SubCommittee**

Ms. Thier reported the warrants were signed, the committee discussed the HVAC Cooler issue at MRE/LBMS and the FY15 end of year transfers.

**Personnel SubCommittee**

No Report

**Policy SubCommittee**

No Report

**ESBC**

No Report

**NRHS Space Study Task Force**

Mr. Jones reported Ms. Czekanski provided a report tonight and the task force toured the high school at their last meeting, the next meeting is June 16<sup>th</sup>.

**SUPERINTENDENT'S REPORT**

Mr. Wood reviewed his Superintendent's report; *(The Superintendent's Report is available in its entirety on the NRSD website, [www.nrsd.net](http://www.nrsd.net).*

Topics included:

- Agenda changes
- School committee calendar
- NRHS Space committee
- Alcohol and Drug Awareness Forum
- HVAC System at MRE and LBMS
- Sports News
- Graduation
- Seniors
- Last Day of School
- Families new to the district over the summer
- Tri-Town
- Bolton Annual Town Meeting

- Title I Meeting

**CORRESPONDENCE**

Ms. Odekirk received correspondence regarding the AC at Hale. Mr. King stated there was a breakdown at Hale but it was under warranty and is repaired. Ms. Odekirk also received a correspondence from a parent concerned an IEP is not being followed, Mr. Wood advised to have the parent contact him.

**Open Items from May 27, 2015**

Ms. Romasco reviewed the open items from the May 27, 2015 meeting.

**CONSENT AGENDA**

Topics on consent agenda included:

**June 5, 2015 Warrants**

<u>WARRANT NO.</u>	<u>DATE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
3490	06/05/15	VENDOR	\$ 357,663.50
3491	06/05/15	BENEFIT	\$ 652,003.28
3491	06/05/15	PAYROLL	\$1,256,295.87

Minutes of May 27, 2015, Mr. Jones will forward typographical corrections.

**Items to be considered for future agendas**

Website discussion

**MOTION**

Nicole Odekirk made a motion to adjourn at 8:48 pm; seconded by Mark Jones **IN FAVOR:** Lorraine Romasco , Cathy Thier, Julie Fay, Lynn Colletti, Nicole Odekirk, Mark Jones and Kathy Codianne **VOTED AND PASSED. UNANIMOUS (7-0-0)**

Submitted by  
Aleta Masterson  
Executive Assistant

Meeting Materials provided tonight can be located at [www.nrsd.net](http://www.nrsd.net)

School Committee Meeting recordings can be viewed at: [Click Here](#)

**Reference Documents/ Presentations**

NRSD School Committee Meeting Minutes, June 3, 2015

Agenda

Fiscal Year End Budget Adjustments

NRHS Space Task Force Presentation

School Committee Norms

Strategic Plan - Mission Statement

NRSD Climate Survey Results 6-3-15

Superintendent's Report

Meeting Minutes of 5/27/15

PARCC-MA Frameworks Packet

**Correspondence**

Policy Links - Mark Jones

NRHS Space Task Force Page Links

Approved by NRSC – 6/17/15