

**NASHOBA REGIONAL SCHOOL DISTRICT
SCHOOL COMMITTEE MEETING**

School Committee Conference Room
Emerson School
Bolton, MA

September 9, 2015

SCHOOL COMMITTEE IN ATTENDANCE: Lorraine Romasco, Lynn Colletti (arrived at 6:15pm), Nicole Odekirk, Mark Jones, Neal Darcy, Cathy Thier and Kathy Codianne.

ADMINISTRATION IN ATTENDANCE: Michael Wood, Superintendent of Schools, Georg King, Assistant Superintendent of Schools

CALL TO ORDER

Ms. Romasco called the meeting to order at 6:00 PM in the School Committee Conference Room, Emerson School, Bolton, MA.

Ms. Romasco advised the community of the loss of an NRSD staff member, Donna Piper who worked for the district for 20 years and passed away unexpectedly over the weekend, a moment of silence was held.

CITIZENS' COMMENTS

None

Student Advisory Report

None

OLD BUSINESS

SC Goals Benchmarks and Milestones

Ms. Romasco reviewed the School Committee 15-16 overarching goal document in the packet. The committee went through each of the four goals and discussed suggested changes and timelines. Document will be revised with suggested changes and timelines added and presented at the next meeting.

District Improvement Plan Benchmark and Milestones

Ms. Odekirk advised the monitor progress towards goals document is included in the packet and advised this is the third review of this and asked if any member has any suggested changes to the document. Ms. Thier advised the second bullet in the first goal should read Baseline Edge and not Atlas Rubicon. Ms. Odekirk will revise the document with suggested changes and will present at the next meeting.

NEW BUSINESS

MASC Protocols Workshop Dates

Ms. Romasco advised the Protocols workshop will be October 8, 2015 at 6:00 pm in the Conference Room at Emerson. Ms. Presser, from MASC will be conducting the workshop.

Tech Plan Presentation

Cindy Larsen, the district's Digital Learning Coordinator provided a powerpoint presentation on the district's Digital Learning and Technology Plan. Ms. Larsen provided an explanation of the SAMR Model. Ms. Romasco advised questions from the committee will be taken in a round table format to allow all members to have their questions answered. Committee members asked clarifying questions which Ms. Larsen and Mr. King answered. Committee members requested a separation in the Technology and Digital Learning Plans and enhancement in the Technology Plan. Ms. Larsen provided an outline of how Professional Development will be used this year to support staff with technology.

Superintendent's Evaluation Step 2

Ms. Codianne advised the MA Model system for Educator Evaluation Part VI and Part II Appx. A Superintendent Rubric were sent out and are included in the packet. Ms. Codianne asked Mr. Wood if anything in this model is out of his control. Mr. Wood advised he does not see anything outside his control on the rubric. The committee reviewed the state rubric and discussed the indicators and whether the committee would like to emphasize any of the indicators. Ms. Codianne advised the next step is to present the emphasized indicators identify tonight at a future meeting, (Oct. 7th).

Sub Committees present 2015-2016 Goals

Ms. Romasco advised based on the School Committee's Overarching goals that have been approved, the subcommittees will report their overarching goals at this meeting and will provide timelines and activities at a future meeting. Each subcommittee Chair reported out their goals.

Superintendent's Salary for FY16

Ms. Romasco advised the committee must vote on the Superintendent's FY16 salary for 2015-2016 school year.

MOTION

Kathy Codianne made a motion to increase the Superintendent's salary for FY16 by 1% from \$167,452. to \$169,126.; seconded by Lynn Colletti **IN FAVOR:** Mark Jones, Lynn Colletti, Nicole Odekirk, Kathy Codianne, Cathy Thier, Neal Darcy and Lorraine Romasco **VOTED AND PASSED. UNANIMOUS (7-0-0)**

SUBCOMMITTEE REPORTS

Finance SubCommittee

Mr. Jones reported the warrants were reviewed and the subcommittee is recommending the committee to sign. Mr. Jones reported the Budget Workflow version 2 that Cathy Thier created is included in the packet. Ms. Romasco advised she would like a brief description of the document on the document for the general public to have an understanding of what the document is and included in the packet shared with town administrators.

Personnel SubCommittee

Ms. Codianne reported the committee will meet on Monday, Sept. 14th at which time the committee hopes to finalize the Superintendent's goals.

Policy SubCommittee

Ms. Odekirk reported the committee held it's first meeting last week, the committee will be meeting twice a month this year, the committee reviewed the student discipline policy, discussing discipline equity between engaged and non engaged students, the committee will continue discussion on this. Ms. Odekirk also reported the committee discussed MASC policy hosting and received an update on the LTA policy and the rollout to the faculty.

NRHS Space Study Task Force

Ms. Colletti reported the committee will be meeting next week.

SUPERINTENDENT’S REPORT

Mr. Wood reviewed his Superintendent’s report; (*The Superintendent’s Report is available in its entirety on the NRSD website, www.nrsd.net.*)

Topics included:

- Comprehensive Reporting
- Drug and Alcohol Resources
- Administrative Cabinets and Committees
- Professional Committees
- Stakeholders Committees
- Modular Installation
- Homeless Advisory
- Parking
- Educator Websites
- District Website
- Opening Day
- New Assistant Principal

CORRESPONDENCE

Ms. Codianne advised she received a bus stop concern, she forwarded to Mr. Wood who handled the situation.

Mr. Darcy advised he received a correspondence regarding the status of the LTA policy adoption roll out. Mr. Wood responded it was rolling out fine with no problems

CONSENT AGENDA

Topics on consent agenda included:

September 9, 2015 Warrants

<u>WARRANT NO.</u>	<u>DATE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
3515	9/11/15	VENDOR	\$ 315,494.07
3516	9/11/15	BENEFIT	\$ 12,797.54
3517	9/11/15	PAYROLL	\$1,229,019.64

Minutes of June 24, 2015 and August 26, 2015 as amended.

Items to be considered for future agendas

- Subcommittee milestone and activities.
- DIP benchmarks and monitoring
- Math pilot
- November 4th meeting rescheduling

MOTION

Kathy Codianne made a motion to adjourn at 9:08 pm; seconded by Mark Jones **IN FAVOR:** Mark Jones, Lynn Colletti, Nicole Odekirk, Kathy Codianne, Cathy Thier, Neal Darcy and Lorraine Romasco **VOTED AND PASSED. UNANIMOUS (7-0-0)**

Submitted by
Aleta Masterson
Executive Assistant

Meeting Materials provided tonight can be located at www.nrsd.net

School Committee Meeting recordings can be viewed at: [Click Here](#)

Reference Documents/ Presentations

Agenda
Digital Learning / Tech Plan Presentation
Digital Learning / Tech Plan
15-16 DIP Benchmarks and Milestones monitoring progress
SC Overarching Goals15-16
Budget Work Flow .version2
Aug31st Grade 8 Session Agenda
Superintendent's Report
Meeting Minutes of 8/26/15
Meeting Minutes of 6/24/15
PartIII_AppxA Supt Rubric
MA Model System for Educator Evaluation PartVI
Guidelines for Presentations

Approved by NRSC 9/23/15