



**December 1, 2015**

### **Instructional Leadership**

- 1. Teaching and Learning:** The Teaching and Learning Team will be ready to share the writing assessment data at the first meeting in January.
- 2. Honor Roll:** I have attached a memo regarding the Honor Roll for the middle schools across the district. The metrics remain the same as discussed and used last year. The added piece is that we are focusing on the individual student celebrating their accomplishment with their family with a letter that will go home rather than a public announcement.

### **Management and Operations**

- 3. Budget Work:** Budgets are due on December 18th. At that time we will put together the requests and have a good view of our work ahead.
- 4. NRHS Space Study:** The committee is working on setting priorities on space needs. It spent the majority of the last meeting reviewing the “critical” needs. The committee has asked to be on the agenda for December 16th to share its recommendation for an enrollment study and also discuss the possibility of a statement of interest (SOI).
- 5. Bolton Lease Appendix A:** We will be meeting to further discuss and hopefully come to an agreement on this issue.

### **Family and Community Engagement**

- 6. Super Bowl:** Nashoba will play Reading in the division 2 state championship this coming Saturday evening at Gillette Stadium at 6:00 p.m.
- 7. NRHS School Play:** The play “FAME” was well attended this past weekend and accolades to our high school students for their great performance.