

2021-2021 School Committee Subcommittee Assignments/Charge

SUBCOMMITTEE	MEMBERS	OFFICERS	CHARGE
Budget & Warrant	<ul style="list-style-type: none"> • Rich Eckel - Stow • Brett Collins - Lancaster • Steve Rubinstein – Stow • Mike Horesh - Bolton 	<ul style="list-style-type: none"> • Chair: TBD • Secretary: TBD 	<ul style="list-style-type: none"> • Create 2021-2022 calendar of meeting dates and key topics • Review bi-weekly warrant, recommend for SC approval • Review Budget/Actual expenditures monthly, review SC agreed upon reports as prescribed, elevate areas for discussion to SC • During budget season, review specific areas of interest as directed by the School Committee • Approve each meeting’s minutes at next scheduled meeting
Personnel	<ul style="list-style-type: none"> • Leah Vivirito – Stow • Dr. Mary McCarthy - Bolton 	<ul style="list-style-type: none"> • Chair: TBD • Secretary: TBD 	<ul style="list-style-type: none"> • Create 2021-2022 calendar of meeting dates and key topics • Support Superintendent in developing annual goals and provide recommendation to full School Committee • Guide SC in Superintendent mid-cycle and year-end evaluations • Recommend Superintendent annual compensation change • Review new or significantly enhanced/changed job descriptions and salary ranges, recommend for SC approval • Revise School Committee manual and present as recommendation to SC • Approve each meeting’s minutes at next scheduled meeting
Policy	<ul style="list-style-type: none"> • Karen Devine - Stow • Shawn Winsor – Lancaster 	<ul style="list-style-type: none"> • Chair: TBD • Secretary: TBD 	<ul style="list-style-type: none"> • Create 2021-2022 calendar of meeting dates and key topics • Finalize NRSD Policy suite review with MASC and recommendations for SC adoption • Serve as NRSC liaison to MASC for policy revisions due to regulatory/legislative changes and present recommendations to School Committee • Approve each meeting’s minutes at next scheduled meeting
Communication	<ul style="list-style-type: none"> • Mike Horesh - Bolton • Amy Cohen – Bolton • Sharon Poch - Lancaster 	<ul style="list-style-type: none"> • Chair: TBD • Secretary: TBD 	<ul style="list-style-type: none"> • Advise SC and district regarding communication strategies/best practices • Collaborate with the School Building Community Engagement and Outreach Subcommittee • Collaborate with the Superintendent in developing a District Communication Plan • Approve each meeting's minutes at next scheduled meeting

Collective Bargaining	<ul style="list-style-type: none"> • Stephen Rubinstein - Stow • Shawn Winsor - Lancaster • Rich Eckel - Stow 	<ul style="list-style-type: none"> • Chair: TBD • Secretary: TBD 	<ul style="list-style-type: none"> • Represent NRSD on Units A & C contract negotiation • Provide updates to SC as appropriate
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ADVISORY *	MEMBERS		CHARGE
SEPAC Advisory (Special Education Parent Advisory Council)	<ul style="list-style-type: none"> • Brett Collins -Lancaster 		<ul style="list-style-type: none"> • Attend SEPAC meetings providing guidance to SEPAC Co-Chairs • Participation limited to observer versus involvement at-the-table; provide updates to SC
DEAR J Advisory (Diversity, Equity, Acceptance and Racial Justice Advisory)	<ul style="list-style-type: none"> • Sharon Poch - Lancaster 		<ul style="list-style-type: none"> • Obtain updates from advisory and report back to School Committee on initiatives
Audit Advisory	<ul style="list-style-type: none"> • Rich Eckel - Stow 		<ul style="list-style-type: none"> • Participate as defined by the District By-laws • Provide regular updates to SC as required

* An Advisory is not a Subcommittee of the School Committee, they are community/parent councils, the agendas and minutes are maintained by the councils.