

**FY18-19 School Committee Subcommittee and Advisory Assignments/Charge**

SUBCOMMITTEE/ ADVISORY	MEMBERS		CHARGE
<b>Budget &amp; Warrant Subcommittee</b>	<ul style="list-style-type: none"> <li>• Alise Crossland (1)</li> <li>• Steve Rubinstein (1)</li> <li>• Lorraine Romasco (1)</li> </ul>	<ul style="list-style-type: none"> <li>• Chair: TBD</li> <li>• Secretary: TBD</li> </ul>	<ul style="list-style-type: none"> <li>• Create FY19 calendar of meeting dates and key topics</li> <li>• Review bi-weekly warrant, recommend for SC approval</li> <li>• Review Budget/Actual expenditures monthly, review SC agreed upon reports as prescribed, elevate areas for discussion to SC</li> <li>• During budget season, review specific areas of interest as directed by the School Committee</li> <li>• Approve each meeting's minutes at next scheduled meeting</li> </ul>
<b>Personnel</b>	<ul style="list-style-type: none"> <li>• Kathy Codianne (1)</li> <li>• Elaine Sanfilippo (1)</li> <li>• Mike Horesh (1)</li> </ul>	<ul style="list-style-type: none"> <li>• Chair: TBD</li> <li>• Secretary: TBD</li> </ul>	<ul style="list-style-type: none"> <li>• Create FY19 calendar of meeting dates and key topics</li> <li>• Support Superintendent in developing annual goals and provide recommendation to full School Committee</li> <li>• Guide SC in Superintendent mid-cycle and year-end evaluations</li> <li>• Recommend Superintendent annual compensation change</li> <li>• Review new or significantly enhanced/changed job descriptions and salary ranges, recommend for SC approval</li> <li>• Revise School Committee manual and present as recommendation to SC</li> <li>• Approve each meeting's minutes at next scheduled meeting</li> </ul>
<b>Policy</b>	<ul style="list-style-type: none"> <li>• Susan Reardon (1)</li> <li>• Lynn Colletti (1)</li> <li>• Mike Horesh (2)</li> </ul>	<ul style="list-style-type: none"> <li>• Chair: TBD</li> <li>• Secretary: TBD</li> </ul>	<ul style="list-style-type: none"> <li>• Create FY19 calendar of meeting dates and key topics</li> <li>• Finalize NRSD Policy suite review with MASC and recommendations for SC adoption</li> <li>• Serve as NRSC liaison to MASC for policy revisions due to regulatory/legislative changes and present recommendations to School Committee</li> <li>• Approve each meeting's minutes at next scheduled meeting</li> </ul>

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<b>ADVISORY</b>	<b>MEMBERS</b>		<b>CHARGE</b>
<b>SEPAC Advisory</b>	<ul style="list-style-type: none"> <li>• Kathy Codianne (2)</li> <li>• Lynn Colletti (2)</li> </ul>		<ul style="list-style-type: none"> <li>• Attend SEPAC meetings providing guidance to SEPAC Co-Chairs</li> <li>• Participation limited to observer versus involvement at-the-table; provide updates to SC</li> </ul>
<b>School Committee Communication Advisory</b>	<ul style="list-style-type: none"> <li>• Alise Crossland (2)</li> <li>• Lorraine Romasco (2)</li> <li>• Elaine Sanfilippo (2)</li> </ul>	<ul style="list-style-type: none"> <li>• Chair: TBD</li> <li>• Secretary: TBD</li> </ul>	<ul style="list-style-type: none"> <li>• Create communication strategic plan specifically for School Committee purposes (versus Administration) and present recommendation to School Committee</li> <li>• Monitor community crowd sourcing to identify issues/concerns</li> <li>• Approve each meeting's minutes at next scheduled meeting</li> </ul>
<b>Emergency Response Advisory</b>	<ul style="list-style-type: none"> <li>• Mike Horesh (3)</li> </ul>		<ul style="list-style-type: none"> <li>• Attend district meetings and report back to School Committee on initiatives</li> </ul>
<b>Audit Advisory</b>	<ul style="list-style-type: none"> <li>• Elaine Sanfilippo (3)</li> </ul>		<ul style="list-style-type: none"> <li>• Participate as defined by the District By-laws</li> <li>• Provide regular updates to SC as required</li> </ul>
<b>Mabel Hale Fund Liaison</b>	<ul style="list-style-type: none"> <li>• Steve Rubinstein (2)</li> </ul>		<ul style="list-style-type: none"> <li>• Support as needed (Stow specific)</li> </ul>