

**2019-2020 School Committee Subcommittee and Advisory Assignments/Charge**

SUBCOMMITTEE	MEMBERS		CHARGE
<b>Budget &amp; Warrant Subcommittee</b>	<ul style="list-style-type: none"> <li>• Joseph Gleason (1)</li> <li>• Stephen Rubinstein (1)</li> <li>• Mary McCarthy (1)</li> </ul>	<ul style="list-style-type: none"> <li>• Chair: Stephen Rubinstein</li> <li>• Secretary: Mary McCarthy</li> </ul>	<ul style="list-style-type: none"> <li>• Create FY20 calendar of meeting dates and key topics</li> <li>• Review bi-weekly warrant, recommend for SC approval</li> <li>• Review Budget/Actual expenditures monthly, review SC agreed upon reports as prescribed, elevate areas for discussion to SC</li> <li>• During budget season, review specific areas of interest as directed by the School Committee</li> <li>• Approve each meeting's minutes at next scheduled meeting</li> </ul>
<b>Personnel</b>	<ul style="list-style-type: none"> <li>• Elaine Sanfilippo (1)</li> <li>• Mike Horesh (1)</li> </ul>	<ul style="list-style-type: none"> <li>• Chair: Mike Horesh</li> <li>• Secretary: Elaine Sanfilippo</li> </ul>	<ul style="list-style-type: none"> <li>• Create FY20 calendar of meeting dates and key topics</li> <li>• Support Superintendent in developing annual goals and provide recommendation to full School Committee</li> <li>• Guide SC in Superintendent mid-cycle and year-end evaluations</li> <li>• Recommend Superintendent annual compensation change</li> <li>• Review new or significantly enhanced/changed job descriptions and salary ranges, recommend for SC approval</li> <li>• Revise School Committee manual and present as recommendation to SC</li> <li>• Approve each meeting's minutes at next scheduled meeting</li> </ul>
<b>Policy</b>	<ul style="list-style-type: none"> <li>• Kathy Codianne (1)</li> <li>• Leah Vivirito(1)</li> </ul>	<ul style="list-style-type: none"> <li>• Chair: Leah Vivirito</li> <li>• Secretary: Kathy Codianne</li> </ul>	<ul style="list-style-type: none"> <li>• Create FY20 calendar of meeting dates and key topics</li> <li>• Finalize NRSD Policy suite review with MASC and recommendations for SC adoption</li> <li>• Serve as NRSC liaison to MASC for policy revisions due to regulatory/legislative changes and present recommendations to School Committee</li> <li>• Approve each meeting's minutes at next scheduled meeting</li> </ul>

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ADVISORY	MEMBERS		CHARGE
<b>SEPAC Advisory</b>	<ul style="list-style-type: none"> <li>• Kathy Codianne (2)</li> </ul>		<ul style="list-style-type: none"> <li>• Attend SEPAC meetings providing guidance to SEPAC Co-Chairs</li> <li>• Participation limited to observer versus involvement at-the-table; provide updates to SC</li> </ul>
<b>Emergency Response Advisory</b>	<ul style="list-style-type: none"> <li>• Stephen Rubinstein (2)</li> </ul>		<ul style="list-style-type: none"> <li>• Attend district meetings and report back to School Committee on initiatives</li> </ul>
<b>Audit Advisory</b>	<ul style="list-style-type: none"> <li>• Elaine Sanfilippo (2)</li> </ul>		<ul style="list-style-type: none"> <li>• Participate as defined by the District By-laws</li> <li>• Provide regular updates to SC as required</li> </ul>
<b>Collective Bargaining</b>	<ul style="list-style-type: none"> <li>• Bolton - TBD</li> <li>• Lancaster - TBD</li> <li>• Stow - TBD</li> </ul>		<ul style="list-style-type: none"> <li>• Represent NRSD on Units A &amp; C contract negotiation</li> <li>• Provide updates to SC as appropriate</li> </ul>

Adopted by NRSC 6/5/19